

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

August 30, 2018

12:00 Noon

Wausau Board Room

Present:

X	Norbert Ashbeck	X	Randy Balk	X	Steve Benson
X	Ben Bliven	X	John Breske	X via phone	Meghan Mattek
X	Bill Metter	X	Corrie Norrbom	X	Rick Seefeldt
X	Romey Wagner	X	Bob Weaver	X	Theresa Wetzsteon
EXC	Jeff Zriny				

Guest: Brian Schoeneck, LeadingAge

Also Present: Michael Loy, Brenda Glodowski, Sue Matis, Kim Gochanour, Sheila Zblewski, Laura Scudiere, Lance Leonhard

Call to order

- S. Benson called the meeting to order at 12:03 p.m.

Public Comment for Matters Appearing on the Agenda

- None

Chairman's Report and Announcements

- S. Benson informed the Board of the resignation of Janice Gulsvig.

Board Committee Minutes and Report

- The Executive Committee met on Tuesday to review a proposed draft of the CEO evaluation process.

Consent Agenda

- **Motion**/second, Metter/Seefeldt, to approve the Consent Agenda. Motion carried,

Board Education

- Presentation of the 2019 Proposed Budget – M. Loy and B. Glodowski
 - M. Loy provided an introduction of the 2019 Proposed Budget and highlighted the achievements of 2018 and what to look forward to in 2019. The goal today is for the Board to recommend a budget to the Retained County Authority Committee (RCA). The RCA will review and make a recommendation of the NCHC 2019 Proposed Budget to each of the three County Boards. Upon approval of the three County Boards, the approved 2019 Budget will be implemented.
 - Several key items were noted: the contingency funding is at 2.86%, tax levy funding is at 8.99% as we are giving tax levy back to Marathon County for its Family Care liability. Marathon County will now pay the family care liability directly rather than a pass through to NCHC.

- The following 2019 Key Priorities were also reviewed: to develop NCHC into a Learning Organization, build Medical Staff and Physician Leadership capacity, update our Information Services platform, create a comprehensive community-based substance abuse strategy, develop a comprehensive Youth Crisis Stabilization Service Continuum, improve communication of services with a Point of Access change with staff responding to incoming calls from 7a-7p, and improve data sharing between our county partners and schools.
- B. Glodowski provided highlights of the 2019 Proposed Budget:
 - The 2019 Budget is a 5.12% increase or \$3.4 million which is a change from the 2018 annual budget of \$66.7 million to \$70 million
 - Nursing Home Census Remains at 185/day
 - Nursing Home Medicare and Medicaid Rates Increase
 - Hospital Census Remains at 14 Per Day
 - Psychiatry Residency Program is Included
 - Outpatient Psychiatry has Significant Growth
 - Community Treatment Growth Continues
 - Billable Targets are Set for All Programs
 - Funding for Merit Increases of 2½ %
 - Includes Phase 2 of Market Adjustment for RN's
 - Includes 15.77 Additional FTE's
 - WI Retirement System Rate Decrease by 0.15%
 - Health Insurance Increases
 - Contingency Fund Increases
 - Additional 15.77 FTE's
- **Motion**/second, Weaver/Balk, to recommend the 2019 Proposed Budget to the RCA for consideration and approval. Motion carried.
- Implementation of CMS's Patient-Driven Payment Model (PDPM) – Brian Schoeneck, Leading Age Wisconsin
 - B. Schoeneck provided an overview of the PDPM for skilled nursing homes; a new Medicare payment program. PDPM will no longer use RUGs or therapy minutes to determine the reimbursement rate. PDPM has increased the number of components that will be used to determine the reimbursement rate and is intended to be budget neutral (before behavior changes). New program is anticipated to be effective as of 10/1/19.
 - It will be important to understand the changing dynamics, to have a good relationship with the hospitals, and continue to provide care to complex cases.

Monitoring Reports

- CEO Work Plan Review and Report – M. Loy
 - A contract with the architect was signed last week and will begin working on a project plan.
 - We are working with the RCA on their concerns with the general counsel position. An update should be available in Sept.
 - The Merrill office remodel project is on target and will be opening to the public on 9/10.

- The Board meeting on 9/27/18 will be held in Merrill; additional details will be forwarded.
 - Psychiatry Recruitment is busy with visits from two psychiatrists during the last 2 weeks and another 3 visits during September.
 - We should have a different insurance broker by the end of this week.
- Chief Financial Officer's Report – B. Glodowski
 - July ended with a \$298,000 gain. Several significant events occurred in July: the census remained stable, several outpatient areas improved, and we received a \$1.2 million payment for certified public expenditures that we did not anticipate. This type of payment has been received four times in the last 10 years. In lieu of this payment, we determined it would be the right time to write off the \$498,000 related to the nursing home project from several years ago. The Board had decided in 2017 that this amount should be written off by year end 2018. The State Institute expenses were up and the workers compensation claim carrier recalculated our reserves and determined there needed to be \$151,000 added to the reserves. We remain slightly ahead of target through July.
 - **Motion**/second, Balk/Wagner, to accept the July Financial Statements. B. Weaver agreed that it was appropriate to write-off the nursing home expenditure at this time. Motion carried.
- Human Services Operations Report – L. Scudiere
Three areas were highlighted:
 - Medically Monitored Treatment Expansion was complete and in July we were able to increase services from 6 to 14 beds. The program has been full since the expansion.
 - The Intensive Outpatient Program in Langlade County is now operating and the Day Treatment Program opened as of 8/13/18. The inaugural run began with 5 active participants. The group is not closed so new participants can join at any time. We are also working closely with Probation and Parole which is going well.
 - The Treatment Alternatives and Diversions (TAD) program will connect Langlade County to the Recovery Coach Network which increases the availability of coaches from about 3 to over 30.
- Nursing Home Operations Report – K. Gochanour
 - We are working with Human Resources to address the workforce crisis. We continue to monitor that we are competitive in the market, we have engaged in strategic planning, and are now moving into reviewing positions and developing action plans on top critical positions.
 - We have been in a partnership with the Aspirus Post-Acute Clinical Council Partnership since 2014. Aspirus is in the process of redefining the process and membership. Not all nursing homes are partners but NCHC was among the initial four facilities in the group.
 - There is a Cycling without Aging brochure in the Board packet. NCHC applied for a grant and was approved for \$4,500 toward the purchase of one trishaw. Cost is \$9,000 so we will need find the other \$4,500. We are working with Dr. Corrie Norrbom and Halle Veenstra, other nursing homes, Marathon County, Parks and Recreation, in an attempt to make this a community-wide venture.

Board Discussion and Possible Action

- Board Designated Contingency Authorization – B. Glodowski
 - As explained earlier, with the receipt \$1.2 million payment, we have an opportunity to add another contingency fund specifically designated for the nursing home. There is currently a contingency fund designated for the human service operations. The contingency funds give us some back-up for unforeseen expenses.
 - **Motion**/second, Balk/Breske, to assign \$500,000 to hit target for contingency for the nursing home. Motion carried.

Medical Staff Appointments – M. Loy

- The Medical Staff are recommending appointment for the following individuals:
 - Craig Aders, M.D. – Courtesy Privileges
 - Dileep Borra, M.D. – Active Privileges
 - Kimberly K. Walker-Daniels, APNP – Active Privileges
- **Motion**/second, Weaver/Ashbeck, to approve the appointments as recommended. Motion carried.

MOTION TO GO INTO CLOSED SESSION:

- **Motion** by Weaver to adjourn into closed session pursuant to Section 19.85(1)(c) and (f) Wis. Stats. for the purpose of considering employment and performance evaluation of any public employee over which the governmental body exercises responsibility, and preliminary consideration of specific personnel problems, which if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such problems, including specific review of performance of employees and providers of service and review of procedures for providing services by Agency, to wit: Report of Investigations. Second by Ashbeck. Roll call. All ayes. Motion passed 10-0.
 - i. Corporate Compliance and Ethics
 - ii. Significant Events

RECONVENE to Open Session and Report Out and Possible Action on Closed Session Item(s)

- **Motion**/second, Norrbom/Bliven, to reconvene into Open Session. All Ayes. Motion passed 10-0
- No action or announcements on the Closed Session Item(s) were made.

Review of Board Calendar and Discussion of Future Agenda Items for Board Consideration

- Sept. 27 Board meeting will be held in Merrill. A tour of the newly remodeled NCHC Offices will be offered. Details will be forwarded prior to the next meeting.
- The Board will be working on the 2019 CEO Work Plan and possibly reviewing a draft of the CEO Performance Evaluation as developed through the Executive Committee and RCA.
- The Board is also slated to review the Policy Governance Manual.

Adjourn

- **Motion**/second, Metter/Balk, to adjourn the Board Meeting at 1:56 p.m. Motion carried.