

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
BOARD MEETING MINUTES**

February 24, 2022

3:00 p.m.

North Central Health Care

Present: X	Eric Anderson	X _(WebEx)	Randy Balk	EXC	Tom Bauknecht
X _(WebEx)	Chad Billeb	X	Kurt Gibbs	EXC	Deb Hager
EXC	Lance Leonhard	X	Dave Oberbeck	X _(WebEx)	Robin Stowe
X	Gabe Ticho	X	Pat Voermans	EXC	Bob Weaver
X	Cate Wylie				

Staff Present: Jill Meschke, Jarret Nickel, Dr. Rob Gouthro, Tom Boutain, Jennifer Peaslee, Bobby Splinter, Tammy Buchberger, Kim Van Ermen, Pam Hoff, Marne Schroeder, Nic Lotzer

Others Present: Dejan Adzic, Deputy Corp. Counsel, Feng Lo, NCHC Intern

Others Present by WebEx: Dave Bailey, Mickala Meyer

Call to Order

- Meeting was called to order at 3:00 p.m. by Chair Gibbs.

Chairman's Announcements

- Thanks to all for participating in today's meeting and for the dedication to North Central Health Care and for the staff dedicated to the constituents of the three counties.

Public Comment for Matters Appearing on the Agenda

- None

Consent Agenda and Monitoring Reports

- January 27, 2022 NCCSP Board Minutes
 - **Motion**/second, Wylie/Ticho, to approve the January 27, 2022 NCCSP Board Minutes. Motion carried.
- Policy Governance Monitoring Reports – J. Peaslee
 - The Department of Health Services (DHS) conducted an on-site unannounced complaint investigation on 1/19/22. DHS received a complaint from someone who received an assessment at the Crisis Center. Per the usual survey process, they reviewed client records, staff involved, documentation in the medical record, as well as policies and procedures, and found the complaint to be unsubstantiated. However, during the investigation surveyors can site the facility for anything they find that is not in compliance. The surveyors found that a required signature was missing in a chart they reviewed and as a result issued a citation. A Plan of Correction has been submitted.

Board Discussion and Action

- CEO Report – J. Meschke
 - We reach our peak in mid-January with Covid-related absences with 75 staff out which is approximately 10% of our workforce. As of today, we have 8 staff out.
 - Last Fall we had paused any action against employees due to the CMS mandate but are now working through the new mandate requirements and timeline. We do not anticipate an interruption in service.
 - LeadingAge this week announced the loss of 2,000 licensed skilled nursing home beds which is equivalent to about 29 nursing homes.
 - Children’s Wisconsin is set to open a walk-in urgent care clinic that treats mental health at the same level as physical wellbeing.
- Dashboards – J. Meschke
 - Financial measures were not completed for the program level dashboards as we work through preliminary financials until the 2021 audit is complete.
 - Continue to experience high vacancy and turnover.
 - Quality measures in January are strong.
 - Executive Committee suggested changes to the Dashboard i.e., average census, total open FTE positions, etc. Potential changes will be presented to the Committee in March. K. Gibbs would welcome input and ideas from all Board members on information that is critical to their understanding. It was noted that access to services is an area of interest.
 - **Motion**/second, Voermans/Oberbeck, to accept the Dashboards. Motion carried.
- January Financials – J. Meschke
 - Reference the update to the financials dated February 17, 2022. Net income should read net patient revenue.
 - January experienced a net loss of \$415,000. The greatest concern is the net patient revenue (gross charges less contractual discounts) shortfall of 15% from budget. Acute care behavioral health services shortfall relates directly to lower census from budget. Much had to do with capping census due to the large number of staff out with Covid or Covid-related absences. Community Living had a favorable net patient revenue performance of 4.2%. Both direct and indirect expenses were favorable.
 - Several Youth Hospital contracts have been executed with neighboring counties and we continue to reach out to other counties for additional contracts.
 - Significant concern was expressed with having only 6 days cash on hand. J. Meschke explained that rates have been increased in 2022 after several years of no rate adjustments. NCHC will be submitting a request to Marathon County for ARPA funds. Lincoln and Langlade Counties are aware of the financial situation and are reviewing financial policies for backfilling the shortfall.
 - **Motion**/second, Balk/Stowe, to accept the preliminary January financials. Motion carried.

Update on the Potential Tri-County Agreement Revisions – K. Gibbs

- At the request of the Board in January 2021, Atty. Phillips was asked to provide an update and recommendations on improving the Agreement. The Executive Committee was charged with the review and finalized the recommendations which were sent to the three counties for consideration. Marathon County Board took action on Tues, Feb. 22 and approved the agreement. Lincoln and Langlade County Boards will consider the revised agreement on Mon, Feb. 28, 2022. If they approve, the revised agreement will go to DHS to determine if the new structure is approved.
- The revisions help provide clarify to roles and responsibilities as had been presented by the former CEO that role clarity wasn't clear and that you can't serve 5 masters i.e., the NCHC Executive Committee, the three county boards, and in some cases departments from the counties. The former Retained County Authority Committee (RCA) is now the NCHC Executive Committee which consists of the three administrative officials of the counties (or their designee) plus one additional Marathon County member.
- If the revised agreement is approved by all three counties and DHS, the Executive Committee will meet to draft a job description for the next Administrative Director and begin recruitment.
- The current NCCSP Board will then be limited to policymaking and the decision-making authority rests with the NCHC Executive Committee.

Board Calendar and Future Agenda Items

- Relay any questions, concerns, requests to K. Gibbs for inclusion on agendas.

Adjourn

- **Motion**/second, Wylie/Anderson, to adjourn the meeting. Motion carried. Meeting adjourned at 3:46 p.m.