

NORTH CENTRAL COMMUNITY SERVICES PROGRAM

BOARD MEETING MINUTES

July 28, 2022

3:00 p.m.

North Central Health Care

Present: ABS Eric Anderson	EXC Randy Balk	X _(WebEx) Chad Billeb
X _(WebEx) Angela Cummings	X Kurt Gibbs	X Renee Krueger
X Alyson Leahy	X Lance Leonhard	X _(WebEx) Bruce McDougal
X Dave Oberbeck	X _(WebEx) Robin Stowe	X Gabe Ticho
X Cate Wylie	EXC Vacant	

Staff Present: Mort McBain, Dr. Rob Gouthro, Jarret Nickel, Gary Olsen, Janelle Hintz, Jessica Meadows_(WebEx).

Others Present: Dejan Adzic, Deputy Corporation Counsel, Katie Homseth_(WebEx)

Call to Order

- Meeting was called to order at 3:02 p.m. by Chair Gibbs.

Chairman's Announcements

- Thanks to all for participation in the work before us.

Public Comment for Matters Appearing on the Agenda

- None

Consent Agenda and Monitoring Reports

- **Motion**/second, Wylie/Leahy, to approve the June 30, 2022 NCCSP Board Minutes. Motion carried.
- **Motion**/second, Leonhard/Wylie, to approve the recommendations of the medical Executive Committee for Initial Appointment for Bennett Harris, D.O., and Reappointments for Robert Vickrey, M.D., Jessica Dotson, D.O., David Tange, M.D., Waqas Yasin, M.D. Motion carried.

Board Discussion and Action

- Executive Director Report – M. McBain
 - Receipt for Executive Director applications was closed on July 8 at which time 25 applications had been received. Five interviews have been scheduled this week. The committee will then discuss next round of interviews tentatively scheduled for 8/17/22.
 - Previous meetings have discussed the Board's role in reviewing and approving financials. The new Tri-County Agreement covered on pages 7-12 spells out how the roles of the Board and Executive Committee have changed considerably.

- Management Team members will be providing two program evaluations today. We are looking for Board recommendations following the presentations. It is our goal to continue to work toward a balanced budget this year. A large part of the budget process this year is carefully evaluating the ongoing importance of all programs, both core (programs mandated under Wis. Statutes 51.42) and non-core (non-51.42 programs).
- Presentation on Organizational Financials and Explanation of Board's Role in Preparing Budget and Program Delivery – G. Olsen
 - A high-level review was provided to keep the Board apprised of the financial status of the organization.
 - June ended with a deficit of -\$2,045,754 but finished the month \$13,554 better than the prior month. One-time money was received in June. We continue to scrutinize every aspect of the financials to reduce this deficit, if we do not, the deficit at year end will likely be \$4 million.
 - The Tri-County agreement stipulates the budget should be completed by 8/1. The Executive Committee is aware that this year with a new Finance Director it will not be possible to meet the deadline. In 2023, the budget will be provided by the 8/1 deadline.
 - Departments have submitted a preliminary budget; however, much more needs to be done in terms of productivity, comparisons, and basically redoing the framework for how the budget is assembled and presented. Further discussion included obtaining the most up to date information on the financial status, financial trends, etc.
 - According to the new Tri-County Agreement, the role of the Board will be to approve the annual budget while the role of the Executive Committee is to identify revenue shortfalls and resources to balance the budget. Overall fiduciary responsibility is removed from the Board. Funding remains the obligation of the counties, and the Board represents the voice of the community regarding program needs and services, and to make recommendations to the Executive Committee.
 - In the future, a balanced budget will be presented.

Policy Actions

- Recommendations to be made to the Executive Committee and Member Counties Relative to Specific Programs in Light of Budgetary Constraints and Statutory Obligations (Program Evaluation Presentations)
 - M. McBain explained that the only way the budget can be balanced is to either increase revenues, decrease expenses, or more typically a combination of both. NCHC cannot continue operating year after year with a deficit, therefore, it is essential to understand the programs we operate, both core and non-core, and determine if we can afford to operate them.
 - K. Gibbs credited the Executive Management Team for developing the program evaluation process, gathering an extensive amount of information, and providing an excellent overall picture of each program.

- Marathon County Pre-Vocational Program Evaluation – J. Nickel
 - Program evaluation was provided.
 - The Board discussed at length the program partnerships, cost of programs, reimbursement, options for clients, options for staff to move within the organization at the same or better pay, program transition planning, the change in State funding, and a decrease in program participation.
 - The Board recognized that NCHC has done an excellent job in providing services. This service should be provided independent of counties without being subsidized by NCHC.
 - **Motion**/second, Krueger/Wylie, that the Board forward the recommendation to the Executive Committee to transition the Marathon County Pre-Vocational Program out of NCHC and not budget for the program in 2023. Motion carried unanimously.
- Community Corner Clubhouse Program Evaluation – R. Gouthro
 - Program evaluation was provided.
 - The Board discussed at length the history of the program, the strong support of the mission, and the dedication of the staff. Efforts to make the program sustainable with funding options has been ongoing for years. Funding would need to be in place for 3-5 years for program to continue. Building is owned by NCHC and could be sold or repurposed. A transition plan would include options of other services available for the consumers and other comparable positions within the organization for staff.
 - A. Cummings noted that the Board agrees that the program is valuable to the community, however the decision revolves around whether or not NCHC should continue to subsidize the program or request that Marathon County fully fund it.
 - **Motion**/second, Cummings/McDougal, to recommend to the Executive Committee to remove the Community Corner Clubhouse program from the 2023 budget as the program is currently not sustainable and there are other mental health services available such as Adult Day Services. Motion carried unanimously.

Board Calendar and Future Agenda Items

- Next NCCSP Board Meeting – August 25, 2022 – 3:00 p.m.

Adjourn

- **Motion**/second, Krueger/Wylie, to adjourn the meeting at 4:56 p.m. Motion carried.