

NORTH CENTRAL COMMUNITY SERVICES PROGRAM

BOARD MEETING MINUTES

September 29, 2022

3:00 p.m.

North Central Health Care

Present: X _(WebEx) Eric Anderson	X	Randy Balk	X	Chad Billeb
X Angela Cummings	X	Kurt Gibbs	X _(WebEx)	Renee Krueger
X _(WebEx) Alyson Leahy	X	Lance Leonhard	X	Bruce McDougal
X Dave Oberbeck	X	Robin Stowe	X	Gabe Ticho
X Cate Wylie	EXC	Vacant		

Staff Present: Mort McBain, Jarret Nickel, Gary Olsen

Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

- Meeting was called to order at 3:00 p.m. by Chair Gibbs

Chairman's Announcements

- Thanks to all members for participation in the NCCSP Board.
- There continues to be a lot of activity on the campus as the construction projects progress.

Public Comment for Matters Appearing on the Agenda

- No public comment.

Consent Agenda and Monitoring Reports

- **Motion**/second, Wylie/Ticho, to approve the July 28, 2022 NCCSP Board Minutes. Motion carried.
- **Motion**/second, Stowe/Leonhard, to approve the recommendations of the Medical Executive Committee for Reappointments for Debra Knapp, APNP, Brian Smith, MD, and Gabriel Ticho, MD. Motion carried.

Board Discussion and/or Action

Educational Presentations

- Executive Director Report and Progress Report on Programmatic Changes at North Central Health Care – M. McBain and J. Nickel
 - Community Corner Clubhouse – M. McBain
 - At the August meeting the Board made the difficult decision not to budget for the Clubhouse program in 2023.

- Staff have met with all clients in open meetings, and several county board supervisors joined a meeting. Staff have also met with, and will continue to provide updates to, the Marathon County Health & Human Services Committee. We continue to transition out of the program and are assisting the clientele with other programs in the community and at NCHC. Other programs being explored for Clubhouse members include the Marathon County Literacy Council, Adaptive Communities, Rise-Up, and the Community Partner Campus.
 - Two Clubhouse staff have transitioned into other programs of NCHC, and the manager recently notified us of his resignation effective October 14 which will be the last day of programming held at the Clubhouse.
 - Lincoln Industries – J. Nickel
 - Lincoln Industries program ended on 9/23/2022.
 - Most members transitioned to a private offering at the same location with another provider, and several members transitioned to another program within NCHC.
 - Marathon County Pre-Vocational Services – J. Nickel
 - Marathon County Pre-Vocational Services, which was housed at Northern Valley Industries, ended 9/23/2022.
 - Most clients have transitioned to the Adult Day Services (ADS) program, some to Northern Valley Industries, and some to the supported employment program. Transitions have been smooth and successful.
 - Fulton Street – J. Nickel
 - Fulton Street is a supported apartment owned by the City of Wausau.
 - On 9/30/22 NCHC will begin to transition the program to a new provider.
 - There will be no impact to the residents.
 - NCHC will continue to work with the individuals involved in these transitions. The Board complimented the staff on finding alternatives for the clients during these difficult times of transition.
 - NCHC and the Sheriff's Department are discussing the possibility of NCHC providing meals to the jail.
- 2023 Budget Update – G. Olsen
 - NCHC is changing the budget to be more like the county budget including changes to our accounting system. Depreciation will not be included in the 2023 budget nor will the debt repayment. We are also working with Marathon County on the debt service for next year.
 - The 2023 budget will be balanced. The budget document is being prepared in anticipation of presenting it to the Board in October.

- Youth Crisis Stabilization and Youth Hospital programs, originally designed to help offset/reduce expenses for children at Winnebago, have been able to offset some expenses. Most youth are covered by private insurance which makes it difficult to determine actual cost savings. Our diversion data combines adult and youth and indicates diversions are down across the board. With the assistance of the Sheriff's Department, we are working together to market services more extensively to increase census for these programs. Benefits of having the youth programs on campus also relate to a better continuum of care, also better psychosocial outcomes with visits by family, referrals, and case management within the system.
- Executive Director Recruitment Update – M. McBain
 - From the initial recruitment efforts, 25 applicants responded, and 5 interviews were held. A finalist was chosen but declined the offer.
 - The Executive Committee brought in a consultant for one day and suggested changes to the organizational structure before recruiting again for the Executive Director. Executive Committee and staff developed a proposed structure that will be reviewed with the entire management team and brought back to the Executive Committee to finalize and approve. Once vacant positions are filled within the organizational structure, recruitment will begin again for the Executive Director.
 - Executive Committee members noted that this process has given the opportunity to articulate a future state and re-emphasize core responsibilities. Our future state envisions better collaboration with social service departments of the three counties and adds clarity to what NCHC's focus should be. The Committee is excited about the future.

Roles and Responsibilities of the Board – K. Gibbs

- The role of the full Board needs to be in concert with the new Tri-County Agreement and how it sets the organization up for success. The Board must be acutely aware of the financials and where our focus needs to be along with what the community needs are. The financial responsibility now rests with the Executive Committee, including how to reconcile the community needs with the financial resources of the counties.
- When making difficult programmatic recommendations, such as Clubhouse and Pre-Voc, the Board is vital to those discussions and decisions. Members of this Board represent the voice of the community.
- The new Tri-County agreement has transitioned from the Chapter 51 governing structure to an administrative structure seeing NCHC as a county department, while addressing the previous challenges of who the Executive Director reports to.
- Moving forward it will be important to prepare a 3–5-year financial plan including a long-range capital plan so that the Board has a better understanding of the financial situation of NCHC.
- The past couple of years has depleted NCHC reserves and there is urgency in turning the financial status around. Marathon County approved \$3.1 million ARPA funds for the construction overage due to COVID and will be taking on the debt service for 2023. We are waiting for a decision on our request for assistance with the operating loss.

Board Calendar and Future Agenda Items

- Next Board meeting is scheduled for October 27, 2022 at 3:00 p.m.

Adjourn

- **Motion**/second, Ticho/Anderson, to adjourn the meeting at 4:33 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO