

## NORTH CENTRAL COMMUNITY SERVICES PROGRAM

### BOARD MEETING MINUTES

November 17, 2022

4:00 p.m.

North Central Health Care

<b>Present:</b> X	Eric Anderson	EXC	Randy Balk	X <sub>(WebEx)</sub>	Chad Billeb
X <sub>(WebEx)</sub>	Angela Cummings	EXC	Kurt Gibbs	X <sub>(WebEx)</sub>	Renee Krueger
X <sub>(WebEx)</sub>	Alyson Leahy	X	Lance Leonhard	ABS	Bruce McDougal
X	Dave Oberbeck	X <sub>(</sub>	Robin Stowe	X	Gabe Ticho
EXC	Vacant	EXC	Vacant		

**Staff Present:** Mort McBain, Gary Olsen, Jennifer Peaslee

**Others Present:** Dejan Adzic, Deputy Corporation Counsel, Stacey Morache, John Robinson

#### Call to Order

- Meeting was called to order at 4:03 p.m. by L. Leonhard on behalf of Chair Gibbs.

#### Chairman's Announcements

- No announcements.

#### Public Comment for Matters Appearing on the Agenda

- No public comment.

#### Consent Agenda and Monitoring Reports

- **Motion**/second, Ticho/Oberbeck, to approve the September 29, 2022 NCCSP Board Meeting minutes. Motion carried.
- **Motion**/second, Stowe/Anderson, to approve the recommendations of Medical Executive Committee for Reappointments for Heidi Heise, APNP, and Amendments of Status Changes for Jean Vogel, M.D., and Hannah Wenzlick, PA-C. Motion carried.

#### Board Discussion and/or Action

##### Educational Presentations

- Executive Director Report – M. McBain
  - Members of the Board have terms expiring 12/31/2022. M. McBain will contact each of these members to ascertain their desire to continue on the Board and relay the outcome to the appropriate county for action on appointments to the NCCSP Board.
- Progress Report on Programmatic Changes at North Central Health Care – M. McBain
  - Recruitment for the Managing Director of Community Programs is in progress with second interviews completed this week. The interview panels agreed on a final candidate and an employment agreement will be negotiated. Recruitment will then resume for the Executive Director position.

- 2023 Budget Presentation – G. Olsen
  - Thank you to the entire Senior Leadership Team, Directors, and Managers for their help in putting the budget together and to Jessica Meadows, Communications & Marketing Manager, for her assistance in compiling the information into an excellent budget book.
  - With the new Tri-County Agreement not adopted until June 2022, and with G. Olsen coming on Board at that time also, the timelines to finalize the 2023 budget were significantly impacted. Moving forward the Executive Committee will provide budget guidelines to NCHC by June 1. The budget will then be approved by the Executive Committee and Board, then forwarded to the three counties by September 1 for their review and approval. Additionally, there will be an operations budget and a capital budget.
  - Budget highlights included:
    - The 2023 budget book is coordinated by color with community programs in orange, community living and nursing home programs in green, and support programs in blue.
    - Page 13 shows the 2023 county appropriations (levy) requests as well as a historical view of the appropriations by county since 2014.
    - Revenues and expenses for 2023 were done differently this year in that managers were involved in both areas which will help them be accountable for their budgets; in the past managers identified expenses while revenue was calculated by the Chief Financial Officer. The 2023 budget is a balanced budget.
    - Several positive changes that have significantly impacted NCHC's financial picture includes an increase in Medicaid rates, projected conservatively at 35.8%.
    - Health insurance was reviewed and determined that staying self-funded was better financially for NCHC for 2023. This will continue to be monitored and reviewed regularly. Health insurance costs increased this year, including employee contributions, by 16%.
    - Staffing has been budgeted at 100%.
    - Page 17 shows revenue and expense by county. Our goal next year is to balance and get each county to zero (revenue equal to expense).
    - In 2022, we estimate a loss of about \$3.7 million but there are some revenues expected at the end of the year i.e., the Medicaid rate increase retroactive to July 1, 2022 projected around \$1.1 million. Marathon County is providing NCHC with ARPA funds and assistance with NCHC's 2022 and 2023 debt repayment obligations with a promissory note for the next 20 years. We can't thank Marathon County enough for their help with our current financial challenges.
    - Page 20 shows the profit/loss by program. We will use this same concept every year and will also include this in program evaluations moving forward.
    - One-time revenue and fund balance money is not included in this balanced budget.
    - The goal for next year is to include more accurate revenue projections. We are also working on a fleet management lease program, similar to what

Marathon and Langlade Counties have in place, which has potential to save us money.

- Discussion included:
  - challenges with staffing and how it impacts census
  - funding the weekend warrior program and recruitment bonuses as efforts to improve staffing i.e., these are a minimal cost and are built into the budget
  - any projected revenue has been calculated very conservatively
  - J. Robinson noted the following:
    - ♦ it is hoped that as NCHC's financial situation improves repayment could be accelerated
    - ♦ request for future discussion on expansion of CART
    - ♦ request for future discussion on expanding case management services for individuals interfacing with the justice system and crisis center

#### 2023 Board Meeting Calendar

- Tentative calendar of meetings in 2023 was provided. With the enhanced meeting schedule of the Executive Committee and change to levels of authority reflected in the new Tri-County agreement, there has been brief discussion on whether the Board will still need to meet monthly next year.
- It was recommended to have a schedule for continued in-depth program reviews and include the request to expand CART and case management services.

#### Board Calendar and Future Agenda Items

- Next meeting currently scheduled for January 26, 2023 at 3:00 p.m.

#### Adjourn

- **Motion**/second, Stowe/Ticho, to adjourn the meeting at 5:20 p.m. Motion carried.