

NORTH CENTRAL COMMUNITY SERVICES PROGRAM
BOARD MEETING MINUTES

January 30, 2025

3:00 p.m.

North Central Health Care

Present:	X	Eric Anderson	X	Chad Billeb	X	Roy Dieck
	X	Chantelle Foote	X	Joshua Geoffrey	X _(WebEx)	Kurt Gibbs
	X	Kody Hart	X	Liberty Heidmann	X	Jeremy Hunt
	X _(WebEx)	Renee Krueger	X	Lance Leonhard	X _(WebEx)	Jessi Rumsey
	X _(WebEx)	Robin Stowe	X _(WebEx)	Laurie Thiel		

Staff Present: Gary Olsen _(WebEx), Jason Hake, Kristin Woller, Ryan Hanson

Guest: Randy Balk

Call to Order

- At the request of Chair Gibbs, Mr. Leonhard chaired the meeting and called the meeting to order at 3:01 p.m.

Recognition of Service for Randy Balk

- A resolution and plaque in recognition and appreciation of his nine years of service to the NCCSP Board, were presented to Randy Balk.

Chairman's Announcements

- Welcome of Joshua Geoffrey as a new board member and introductions.

Public Comment for Matters Appearing on the Agenda

- None

Consent Agenda and Monitoring Reports

- **Motion**/second, Foote/Heidemann, to approve the November 21, 2024 NCCSP Board meeting minutes. Motion carried.

Program Update – Nursing Home Services

- Ryan Hanson, Director of Nursing Home Operations at Pine Crest Nursing Home in Lincoln County, and Kristin Woller, Director of Nursing Home Operations at Mount View Care Center in Marathon County, provided an overview of nursing home operations in each facility along with noting several changes in the industry in Wisconsin over the last year.

Financial Update

- A review of the December financials was provided by J. Hake. Financials are very strong for the year. Cash on hand is about 114 days, however this includes a lump sum payment from the State of Wisconsin of approximately \$8 million from the reconciliation process in Comprehensive Community Services. Adjustments will need to be made to the reconciliation which will result in a significant portion, approximately \$5 million, being returned to the State in February or March.
- The Summary of Revenue Write-Offs was reviewed and will be included with the financials moving forward. Differences for each category of write-offs are:
 - Charity Care –individual does not have the ability to pay (NCHC does not deny service to individuals with no ability to pay)
 - Administrative Write-Off – no longer have ability to collect as the time allowed to bill has been exceeded
 - Bad Debt – individuals with ability to pay are not paying; collection attempts have failed

Reducing Administrative Write-Offs will be a focus for 2025. To assist in reducing bad debts, we are looking into participating in the TRIP program (tax intercept program).

Board Duties

- A review of Board duties was provided by G. Olsen. The document was introduced in 2023 as a result of the revised Tri-County agreement that changed the structure of the Board's authority and of the Executive Committee. The budget and program priorities are important key aspects as the Board is to be the voice of the community. We have heard there is a need for medical clearance and enhanced mobile crisis services and are working with our community partners and exploring these opportunities. In addition, Mr. Olsen and Marathon County Board Supervisor John Robinson recently met with area legislators who would be interested in sponsoring legislation to add funding in the budget for these services.

Board Policy Review

- Purchasing Procurement Policy
 - The policy was reviewed by G. Olsen. The policy is to be reviewed annually by the Board; there are no revisions to the policy since last approved in July 2024. The policy closely mirrors Marathon County's policy as well as Lincoln and Langlade counties.
 - Several important aspects of the policy relate to the requirements of purchasing items i.e. items below \$10,000 can be purchased without quotes; items \$10,000-\$79,999 require three qualified quotes; anything \$80,000 and above requires an RFP. The exception to the above requirements is proof of a sole source item.

Board Calendar and Future Agenda Items

- Next meeting is scheduled for Thursday, March 27, 2025 at 3:00 p.m.
- Future agenda items suggested: compliance, five-year financial projection

Adjournment

- **Motion**/second, Billeb/Anderson, to adjourn the meeting at 4:15 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Senior Executive Assistant