

## NORTH CENTRAL COMMUNITY SERVICES PROGRAM

### BOARD MEETING MINUTES

May 29, 2025

3:00 p.m.

North Central Health Care

<b>Present:</b>	EXC	Eric Anderson	X	Chad Billeb	X	Roy Dieck
	X	Chantelle Foote	ABS	Joshua Geoffrey	X	Kurt Gibbs
	X	Kody Hart	X(Virtual)	Liberty Heidmann	EXC	Jeremy Hunt
	X(Virtual)	Renee Krueger	X	Lance Leonhard	X(Virtual)	Jessi Rumsey
	EXC	Robin Stowe	X	Laurie Thiel		

**Staff Present:** Jason Hake, Ben Petersen, Kari Oliva

**Others Present:** Dejan Adzic, Deputy Corporation Counsel (Virtual)

#### Call to Order

- The meeting was called to order at 3:00 p.m. by Chair Gibbs.

#### Chairman's Announcements

- None

#### Public Comment for Matters Appearing on the Agenda

- None

#### Consent Agenda and Monitoring Reports

- **Motion**/second, Billeb/Foote, to approve the March 27, 2025 NCCSP Board meeting minutes. Motion carried.

#### Program Update – Revenue Cycle – K. Oliva/J. Hake

- Ms. Oliva, Director of Revenue Cycle, provided a review of the Revenue Cycle program which is essentially the financial heartbeat of any health care organization. Revenue cycle starts the moment someone enters our care and continues until every service is reimbursed. The review included strengths, current opportunities, barriers, and next steps.

#### Financial Update – J. Hake

- Financials were presented and reviewed. Highlights included a year-to-date review through April 2025. Total net income is currently at \$3.6 million which includes grant funds and tax levy. Through the 2026 budget process we will be looking closely at, and talking with the Executive Committee about, how grant funding and tax levy is applied. Health insurance is doing better this year compared to last year at this time.

- An addition to the fund balance report is a minimum and maximum target amounts which relates to about 127 days cash on hand. We may want to consider the fund balance policy and designating funds for upcoming expenses i.e. replacing the EHR system, and other capital expenditures. It was noted that our goal is to decrease monthly administrative write-offs by 25%.

#### Budget Policy Review

- The Contracting with Excluded Individuals and Entities Policy was reviewed by B. Petersen, Director of Compliance and Quality.
- **Motion**/second, Leonhard/Billeb, to adopt the revisions to the Contracting with Excluded Individuals and Entities Policy as noted. Motion carried.

#### Board Calendar and Future Agenda Items

- The next meeting of the Board is scheduled for Thursday, July 31, 2025 at 3:00 p.m.

#### Adjournment

- **Motion**/second, Thiel/Hart, to adjourn the meeting at 3:40 p.m. Motion carried.

*Minutes prepared by Debbie Osowski, Senior Executive Assistant*