

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

October 21, 2021

3:00 p.m.

Wausau Board Room

Present: X Kurt Gibbs X^(phone) Deb Hager X Lance Leonhard
X^(phone) Robin Stowe X^(phone) Cate Wylie

Staff Present: Jill Meschke, Jarret Nickel, Dr. Rob Gouthro, Jennifer Peaslee, Janelle Hintz, Marne Schroeder

Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

- Meeting was called to order at 3:00 p.m. by Chair Gibbs.

Public Comment

- None

Approval of September 23, 2021 Executive Committee Meeting Minutes

- **Motion**/second, Wylie/Leonhard, to approve the September 23, 2021 Executive Committee Meeting Minutes. Motion carried.

Review of Draft NCCSP Board Agenda for October 28, 2021

- No changes to the October 28, 2021 Board Agenda.

Operational Functions Required by Statute, Ordinance, or Resolution

- Discussion and Possible Recommendation for Selection of 2021 Financial Audit Firm
 - The Board is required to approve the selection of the audit firm for the 2021 audit.
 - The last RFP for auditing services was conducted in 2017. Wipfli has done an exceptional job with the many transitions and challenges this year which would be beneficial in the 2021 annual audit process. The recommendation is for Wipfli to proceed with the 2021 audit and that an RFP for audit services be considered in the Spring of 2022.
 - **Motion**/second, Leonhard/Stowe, to recommend to the Board, consistent with staff's recommendation, to send out an RFP for an audit firm for the 2022 year-end financial audit.
 - **Motion**/second, Wylie/Leonhard, to amend the motion to include the recommendation to utilize Wipfli to conduct the 2021 audit.
 - Amended motion is to recommend to the Board the audit firm of Wipfli for the 2021 financial audit and to conduct an RFP process for the 2022 financial audit. Motion carried.

- Discussion and Possible Recommendation for Community Corner Clubhouse
 - Currently there are approximately 2 dozen members who attend on a daily basis. Since Covid the number of members actively engaged has declined. Employees of the Community Corner Clubhouse (CCC) are dedicated and provide excellent programming while running a lean program. The CCC building is owned by NCHC. CCC loses money annually and receives \$92,000 in levy support. In 2021, CCC is expected to lose \$65,000 in addition to the levy funding.
 - Some members are involved in other services at NCHC. Clubhouse supplements the more formal services and is also a community resource. CCC provides basic needs such as lunch and connects members to resources like the Salvation Army and Neighbors Place. It is also a social aspect which is difficult to recreate and helps provide structure for these individuals.
 - With the finite resources of North Central Health Care (NCHC), are we best using these resources in maintaining CCC or are there other effective ways to serve these members in other areas at NCHC?
 - Committee members expressed a desire for staff to continue to explore additional community support for CCC and work to develop a transition plan for next year.
- Discussion and Possible Recommendation for Location of Adult Day Services Program in Marathon County
 - Adult Day Services (ADS) in Marathon County currently operates at 1000 Lake View Drive which is on the NCHC Wausau Campus. The ADS space has been determined for other uses by Marathon County and ADS needs to be relocated by January 2022.
 - There is potential for temporary space on the existing campus in the previous area of the Vent Unit of Mount View Care Center. However, a long-term solution is needed as it is very disruptive for the clients to move multiple times. Another option is the availability of property in Rothschild but is only available for purchase at a cost of \$300,000 plus minimal modifications.
 - Purchasing a building in the current financial situation would not be feasible. It was recommended to temporarily relocate ADS to MVCC.
- **Motion**/second, Leonhard/Stowe, to engage through 2021 and 2022 with community partners to either improve financial performance of CCC or alternative delivery models, and work with Marathon County Facilities to identify another location for ADS to be delivered on the campus. Motion carried.
- Discussion and Possible Recommendation for the Homelessness Initiative
 - In the Fall of 2020, the Board approved a trial program with other community partners to address the homelessness initiative. To date 12-14 individuals have been served and 5 currently live in the home.
 - Initially a \$10,000 grant was received for the initiative, but the actual cost has totaled about \$35,000 for 2021. The Wausau Police Department Officer has since moved to the CART team and the Peer Specialist has been split between the Homelessness Initiative and the Sober Living homes in Antigo and Wausau. The individuals who wanted to receive the help have been transitioned successfully, but the few that remain have not been willing to receive help.
 - The lease for the house ends 11/30/2021. Consideration could be given to transition the individuals, if interested, to a sobriety house, or contact Holster

Management for a shorter lease to work through transitions through the winter months. If the program continues, the target demographic could change to women who were not served in the initial program and improve the structure of the living arrangement.

- **Motion**/second, Leonhard/ Wylie, to recommend pursuing a limited term renewal lease to allow time to evaluate whether to continue the operation, possibly engage community partners, and/or identify an exit strategy. Motion carried.

Educational Presentations/Outcome Monitoring Reports

- CEO Report
 - Highlights included an update on the successful transitions to Mount View Care Center (MVCC) Suite B (Tower). Many thanks for the help from Facilities Maintenance, CCITC, and NCHC Staff.
 - State Building Commission Meeting with NCHC occurred this week on the approved \$5 million grant to improve the psychiatric hospital expansion.
 - Design is close to completion for MVCC Suite A.
 - We will be applying for additional Covid Relief funding.
 - The State approved a Medicaid increase averaging 12%; with an increase of 4% Medicaid for Residential.
 - National worker shortage has had a major impact on us. We continue to experience staff shortages due to Covid, call-off's, early retirements, etc.
- Organizational and Program Dashboards
 - Highlights note strong vacancy rate performance. Have had turnovers in the hospitals, group homes, outpatient, Pine Crest, and Youth Community Treatment. Working to identify what barriers there are for staff to be engaged and successful. Exploring ways to share resources between programs to engage employees to stay with us. Also addressing burn out.
 - Covid is now an OSHA Reportable event.
 - Closely managing out-of-county placements. Leonhard noted that in talking with Sen. Petrowski, they are looking for the ability to have other means of funding the long term out of county placements. Data from NCHC will help conversations with county partners.
 - Pine Crest Nursing Home is over \$1 million in agency expense; MVCC has over time and call time. Pine Crest uses agency staff as the employees are less willing to pick up shifts and work overtime where MVCC staff are willing to pick up overtime and call pay. Both nursing homes are hitting revenue targets.

September Financials

- Highlights include a \$4.1 million loss through September. Challenges continue to include staffing. Productivity information from Cerner is finally available which will help to see where there are gaps and fill accordingly. In the acute behavioral health programs shortfalls are related to unpredictable census targets; not easy to flex staff in these areas.
- Cash position worsened in September due to the manner in which money inflows and outflows.

- Challenges with Cerner is creating problems in the ability to get bills out quickly. We meet with Cerner regularly to address the issues however, the time in Accounts Receivable is growing. May need action from the Board. Will keep Committee and Board apprised of situation.

Board Work Plan

- No questions/discussion.

Announcements

- Atty. Phillips has completed his review of the Joint County Agreement at the request of the Board.
- Executive Committee will meet on Thurs, October 28, 2021, at 1:00 to review the suggested revisions and recommendations with Atty. Phillips.

Adjournment

- **Motion**/second, Stowe/Leonhard, to adjourn the meeting at 4:18 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO