

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

November 17, 2021

1:00 p.m.

Wausau Board Room

Present: X Kurt Gibbs X^(phone) Deb Hager X Lance Leonhard
X Robin Stowe X Cate Wylie

Staff Present: Jill Meschke, Tom Boutain

Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

- Meeting was called to order at 1:07 p.m. by Chair Gibbs.

Public Comment

- None

Approval of October 21, 2021 and October 28, 2021 Executive Committee Meeting Minutes

- **Motion**/second, Leonhard/Stowe, to approve the October 21, 2021 and October 28, 2021 Executive Committee meeting minutes. Motion carried.

Operational Functions Required by Statute, Ordinance, or Resolution

- None

Educational Presentations/Outcome Monitoring Reports

- CEO Report – J. Meschke
 - Moment of Excellence to share about an event that occurred on Monday, Nov. 15 with lost power to the entire campus including some of our life safety supported power in the new MVCC Suite B (tower). We gathered teams of NCHC employees and Facilities Maintenance employees to make sure a resolution occurred quickly. Several items will need follow-up. A potentially difficult situation was mitigated very well. J. Meschke will be following-up with T. Kaiser of Facilities Maintenance on the situation.
- Cerner Update – J. Meschke
 - Have had some success moving forward with Cerner. Corporation Counsel wrote a letter to Cerner on NCHC's behalf which received a rapid response from Cerner concerned with the 5 pain points identified and expressing their desire to seek a resolution. We have a NCHC team identified to work with Cerner and will begin conversations this week.
 - Many stop gap measures are in place until these issues get resolved including reaching out to payers who have a 90-day payment window asking for an extension due to the implementation of the new electronic medical record. Much of the billing is being done manually. Billing team, who are tenured staff, are doing a tremendous job!

- We are meeting State requirements.
 - The Committee expressed their thanks and appreciation to the team!
- The Centers for Medicare and Medicaid (CMS) Interim Rule is being challenged by 10 states but recommended that health care organizations move forward to implement the Covid Vaccine Mandate now which can be modified if the Rule changes.
 - The NCHC policy and process was communicated to all NCHC employees on 11/16/2021. Each exemption form will be reviewed case by case to protect NCHC, employees and patients. There is no guaranteed exemption. Approximately 70% of employees are currently vaccinated.
 - The NCHC policy is also applied to contractors, Board members, and any who perform services for NCHC. A vaccination will be required or an approved exemption.
 - As of 11/16/21 there are 23 staff out, of which 11 are fully vaccinated.
- Organizational and Program Dashboards – J. Meschke
 - Highlights include a slight vacancy increase but remain within target, turnover rate is consistent, patient experience scores are good, and hospital readmissions reduced in the nursing home.
- Financials – J. Meschke
 - The CEO Memo along with the October Financials will be emailed to the Board.
 - The month shows a good performance partially due to new rates received for Pine Crest Nursing Home which were backdated to July 1 which amounted to \$500,000. We anticipate a payment in November for Mount View Care Center.
 - Also noticed were increases in net patient revenue in key areas such as Outpatient. Weekly operational meetings are occurring with each program to review staffing, census, productivity, week over week comparisons, utilization, staffing models, etc.
 - Mount View Care Center maintained consistent staffing during the recent move to the new building.
 - Benefits are favorable for the year but will begin to see end of year turn with increased utilization.
 - Diversions are slightly over for the month; weekly meetings occur to review and understand why they occurred, and there is approval for each diversion.
 - Cash improved in October.
 - Healthcare Emergency Readiness Coalition (HERC) notified us of potential concerns with supply challenges for food and personal protective equipment (PPE). We are monitoring our supplies closely and will contact Emergency Management if additional needs are identified.
 - A comprehensive document describing the 2022 budget will be provided first to Chair Gibbs and then to the Board to review, evaluate, and ask for additional information prior to the December Board meeting.
 - The number of vaccination clinics have been expanded due to the mandate and are also open to staff and residents to receive boosters.

- Board Work Plan
 - The Work Plan will be discussed at the December Meeting.

Discussions of Potential Revisions to Tri-County Agreement

- Wylie moved to go into closed session, pursuant to Wis. Stat. Sections 19.85 (c), (e) and (f), for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems, to wit: consideration of specific NCHC employees and personnel data in the context of potential revisions to the Tri-County Agreement. Second by Stowe. Roll call vote taken. All indicated Aye. Staff were dismissed. Dejan Adzic was asked to remain in closed session. Motion carried. Meeting convened in closed session at 1:37 p.m.
- **Motion**/second, Wylie/Leonhard, to reconvene in open session at 5:30 p.m. Motion carried.

Announcements

- The Committee will continue to work on the potential revisions to the Tri-County Agreement.

Adjournment

- **Motion**/second, Stowe/Wylie, to adjourn the meeting at 5:35 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO