

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

February 22, 2022

12:00 p.m.

Wausau Board Room

Present: X Kurt Gibbs X_(Webex) Deb Hager X Lance Leonhard
X_(Webex) Robin Stowe X_(Webex) Cate Wylie

Staff Present: Jill Meschke, Tom Boutain, Jarret Nickel, Jennifer Peaslee, Dr. Rob Gouthro

Others Present: Dejan Adzic, Deputy Corp. Counsel, Atty, Andy Phillips, Attolles Law

Call to Order

- Meeting was called to order at 1:00 p.m. by Chair Gibbs.

Public Comment

- Thanks to all committee members and Atty. Phillips for joining the meeting today.

Approval of January 26, 2022 and January 31, 2022 Executive Committee Meeting Minutes

- **Motion**/second, Wylie/Leonhard, to approve the January 26, 2022 and January 31, 2022 Executive Committee Meeting Minutes. Motion carried.

Operational Functions Required by Statute, Ordinance, or Resolution

- None

Educational Presentations/Outcome Monitoring Reports

- CEO Report – J. Meschke
 - In mid-January we were struggling with a high number of employees out, about 75 or 10%, due to Covid. Today the number of employees out is significantly lower, about 9, with county positivity ratings currently below 10% in all three counties. Human Resources is managing the Covid mandate making sure we are in compliance by February 28. We anticipate losing 5-6 employees due to the mandate.
 - LeadingAge, a lobbying group for skilled nursing facilities, of which NCHC is a member, is requesting assistance from the Wisconsin Legislature as the industry has been hit hard since the pandemic began and losing more than 2,000 licensed beds (the equivalent to 29 nursing homes).
 - We are currently recruiting for 72 FTE positions (10% of our overall workforce). Some positions are being absorbed into other areas with the biggest need in the nursing homes (20 at MVCC and 12 at Pine Crest). Other areas impacted include Community Living, Crisis, and Dietary. Earlier this year the State had 600 people identified to help with health care staffing shortage, however, we did not receive any assistance from the application we submitted.

- We had been staffing at a higher level than required but have had to reduce the staffing level due to the staffing shortage. We are managing our day-to-day census based on staffing level which can limit admissions due to lack of staffing.
- Organizational and Program Dashboards – J. Meschke
 - Highlights of the report included in the meeting packet:
 - Vacancy and turnover rates are high which affects census and overtime
 - Quality measures started strong in readmission rates and quality scores for both hospitals and nursing homes
 - Recommendations for changes to the 2022 Dashboard:
 - Reduce to one-page (eliminate the program dashboards)
 - Add: FTE's
 - Add: Census
 - Add: Access i.e., number of days from discharge to appointment
 - Add: Net patient revenue
 - Revise targets to match budget
 - Committee expressed need for performance measures as set forth in budget, good financial indicators, quality measures as recommended by staff; suggested obtaining feedback from communities on how programs are working, possibly looking at a past, present, and future aspect
 - Staff will provide a revised Dashboard in March for Committee consideration
- January Preliminary Financials – J. Meschke
 - Refer to February 17, 2022 memo with updated information.
 - January ended with a \$415,000 loss. Greatest concern is the budget variance of \$817,000 in net patient revenue line item. Acute Care services had a loss of \$175,000, community services were behind in net patient revenue target by \$300,000 and the skilled nursing facilities were short \$392,000 which was mostly driven by census.
 - Census at Mount View is up from a January census of 116; Pine Crest was 84 in January and is between 85-88 in February. All other revenues were short of plan.
 - Based on net position we have about 6 days cash on hand in the bank for accounts payable and payroll. We have about \$6 million in CD's which is 25 days of additional cash.
 - Committee asked the Executive Management Team to identify a plan to get back on target for cash on hand and more aggressive measures taken to offset these losses. May need to discuss services, service levels, operational needs along with financial impact with three counties especially if any are outside the core services as policy decisions are driven by the owners of NCHC and not staff.
- NCHC will be completing the ARPA application and submitting to Marathon County for consideration.

Discussion of Potential Revisions to Tri-County Agreement

- **Motion**/second, Leonhard/Stowe, to go into closed session, pursuant to Wis. Stat. Sections 19.85 (c), (e) and (f), for the purpose of considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and for preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person involved in such problems, to wit: consideration of specific NCHC employees and personnel data in the context of potential revisions to the Tri-County Agreement.
- All indicated aye. Motion carried.
- **Motion**/second, Wylie/Stowe, to move into open session at 1:30 p.m. Motion carried.

Announcements

- **Motion**/second, Leonhard/Stowe, to recommend the completed new Tri-County Agreement be forwarded to the three county boards for consideration. Motion carried.

Adjournment

- **Motion**/second, Leonhard/Stowe, to adjourn the meeting at 1:34 p.m. Motion carried.