

## **NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES**

**May 5, 2022**

**3:00 p.m.**

**Wausau Board Room**

Present: X<sub>(WebEx)</sub> Kurt Gibbs                      EXC Deb Hager                      EXC Lance Leonhard  
                  X<sub>(WebEx)</sub> Robin Stowe                      X<sub>(WebEx)</sub> Cate Wylie

Staff Present: Mort McBain and Dr. Rob Gouthro <sub>(WebEx)</sub>, Jarret Nickel

Others Present: Dejan Adzic, Marathon County Deputy Corp. Counsel <sub>(WebEx)</sub>, Kevin Stevenson

### Call to Order

- Meeting was called to order at 3:00 p.m. by Chair Gibbs.

### Public Comment

- None

### Appointments to NCCSP Board

- Marathon County has appointed Alyson Leahy.
- Lincoln County will appoint members to fill their two vacancies May 17.

### Strategic Planning Template from the Executive Management Team – Executive Management Team

- The Executive Committee instructed the Executive Management Team (EMT) to develop a process to analyze programs, make recommendations of potential changes, to bring NCHC back to a position of financial stability.
- An evaluation tool was developed to evaluate programs and reviewed. The following suggestions were made to add:
  - A 5-year financial view, if possible
  - Possible impact to counties in other areas if program would be transitioned; or value to retain program so other departments would not be impacted
- Committee asked EMT to move forward to evaluate all programs. Wylie asked that a review of Lincoln Industries be at the forefront to provide information to the Lincoln County Board as they prepare their budget.

### Recruitment Planning and Pay Range for Executive Director – M. McBain

- Anticipate challenging discussion in the job market in search of a top-level Executive Director. Will give best effort to be successful without a recruiter. McBain has reached out to several surrounding counties and association leaders to gather information and bring back to the Committee.
- Suggestion made to have listening sessions with directors and EMT in what they would look for, skill set and requirements, in the next Executive Director.
- By next meeting of the Executive Committee McBain will provide general parameters for the next Executive Director for review.

### NCCSP Bylaws Review

- DHS legal informed Atty. Phillips that Secretary Timberlake has the draft Tri-County Agreement and is expected to approve and sign the agreement soon. When that has been completed it will be forwarded to Chair Gibbs.
- The current Bylaws will need to be reviewed and updated according to the new Agreement with committees of the Board to be identified as specifically spelled out in the Agreement. County Boards will need to reappoint members at that time.
- **Motion**/second, Stowe/Wylie, to put on hold the compliance with Bylaws as currently spelled out until the new signed Tri-County Agreement is received. Motion carried.
- Will review at next meeting including requirements of State Statutes i.e., nursing home committee and possible options
- D. Adzic was asked to review governance manual, Bylaws, and new Tri-County Agreement to make sure all are in sync.

### Presentation Schedule to Marathon County Board and Committees

- Marathon County Health & Human Services – June 1, 2022
- Marathon County Finance – June 7, 2022
- Marathon County Board – June 21, 2022

### Future agenda Items

- Program Evaluations
- NCCSP Bylaws
- Recruitment of Executive Director

### Adjournment

- **Motion**/second, Wylie/Stowe, to adjourn the meeting at 4:13 p.m. Motion carried.