

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

September 8, 2022

3:00 p.m.

Wausau Board Room

Present: X Kurt Gibbs X(phone) Lance Leonhard X Robin Stowe
X Cate Wylie

Staff Present: Mort McBain, Jarret Nickel, Gary Olsen

Others Present: Dejan Adzic, Deputy Corporation Counsel, Andy Phillips, Atty, Attolles Law, S.C.

Call to Order

- Meeting was called to order at 3:00 p.m. by Chair Gibbs.

Closed Session

- **Motion**/second, Stowe/Wylie, to go into Closed Session Pursuant to Wis. Stat. ss. 19.85(1)(c) and (e), for the purpose of considering employment or compensation of any public employee over which the governmental body has jurisdiction or exercises responsibility, and for the purpose of conducting other specified public business, whenever competitive reasons require a closed session, to wit: Organizational Structure and Evaluation of Certain Positions/Incumbents within NCHC, Recruitment Strategy for Executive Director, and Lincoln Industries Proposed Agreement. D. Adzic and A. Phillips were asked to remain in closed session. J. Nickel was asked to remain in closed session for the Lincoln Industries discussion only. Roll call vote taken. All indicated aye. Motion carried. C. Wylie was excused at 3:22 p.m. with no involvement in the Executive Director discussion.

Return to Open Session and Possible Announcements and/or Action Regarding Closed Sessions Items

- **Motion**/second, Stowe/Leonhard, to Return to Open Session at 3:47 p.m. Motion carried.
- C. Wylie, G. Olsen, and J. Nickel were asked to rejoin the open meeting.
- Announcement from Closed Session is to convey to Lincoln County that we cannot sign the Lincoln Industries contract as currently written.

Public Comments

- None

Approval of August 19, 2022 and August 25, 2022 Executive Committee Meeting Minutes

- **Motion**/second, Stowe/Wylie, to approve the August 19, 2022 and August 25, 2022 Executive Committee Meeting Minutes. Motion carried.

Educational Presentation

- Executive Director Report – M. McBain
 - Community Corner Clubhouse Update – a listening session was held at Clubhouse, a presentation was provided to the Marathon County Health & Human Services Committee, and staff are working on options that will reserve funding for North Central Health Care and potentially continue a portion of the program. Additional updates will be provided as details are worked out. M. McBain and R. Gouthro, M.D. are also available to provide an update to the Marathon County Board in September.
 - At the last meeting, the Executive Committee members expressed a desire to improve communications to NCHC employees by writing an article for the weekly News You Can Use with the first article being submitted for the Sept. 12, 2022 newsletter.

Discussion and Possible Action

- Compensation Manual Review – J. Nickel
 - Modifications have been made to the Compensation Manual to accommodate the new Tri-County Agreement.
 - Following discussion additional modifications were requested:
 - Job Documentation (pg. 2) – better definition of ‘major changes in duties and responsibilities’
 - Page 4, #7 – correct the numbering
 - Highly Compensated Positions (pay grade 77 and above), must be approved by the Executive Director and confirmed with the Executive Committee Chair prior to making the offer, and upon acceptance of the offer, Executive Director must report to the Executive Committee at their next scheduled meeting
 - Remove ‘equity section’; will be addressed in pay adjustment section
 - Committee to forward any additional edits to M. McBain
 - Add Compensation Plan Approval to next Executive Committee Agenda
 - Goal was to revise NCHC Compensation Plan to more accurately reflect the county government model, and this plan gets closer to that goal.

Authorizing Staff to Develop a Proposal for Contracted Meal Services to Marathon County Jail – M. McBain

- Have been approached by the Sheriff’s Office to consider providing meal service to the jail.
- NCHC would be able to provide these services if the details can be worked out and an agreement is created to spell out the terms of services, however, the Tri-County Agreement, states that NCHC cannot add a service without the approval of this committee.
- **Motion**/second, Stowe/Leonhard, to authorize staff to move forward with developing a proposal, while keeping in mind our core services and programs. Motion carried.

Next Meeting Date & Time, Location, and Future Agenda Items

- Meetings scheduled: September 14, 2022 with consultant regarding organizational structure; possible follow-up meeting September 16, 2022; next regular meeting scheduled for September 22, 2022 at 3:00 p.m. in the Wausau Board Room of NCHC

Adjournment

- **Motion**/second, Stowe/Wylie, to adjourn the meeting at 5:19 p.m. Motion carried.