



North Central Health Care

Person centered. Outcome focused.

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the **Executive Committee of the North Central Community Services Program Board** will hold a meeting at the following date, time and location shown below.

Thursday, November 17, 2022 at 3:00 PM
North Central Health Care – Wausau Board Room
1100 Lake View Drive, Wausau WI 54403

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:

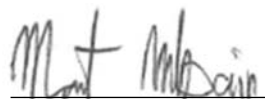
Meeting number: 1-408-418-9388 **Access Code:** 2497 485 4183 **Password:** 1234

AGENDA

1. Call to Order
2. Public Comments (15 Minutes)
3. Approval of November 3 and 8, 2022 Executive Committee Meeting Minutes
4. Educational Presentations/Outcome Monitoring Reports
 - a. Executive Director Report
5. Discussion and Possible Action
 - a. Extension of Interim Executive Director Limited Term Employment Agreement – M. McBain
 - b. Presentation of the 2023 Budget – G. Olsen
6. Motion to go into Closed Session Pursuant to Wis. Stat. ss. 19.85(1)(c) and (e), for the purpose of considering employment or compensation of any public employee over which the governmental body has jurisdiction or exercises responsibility, and for the purpose of conducting other specified public business, whenever competitive reasons require a closed session, to wit: Organizational Structure and Evaluation of Certain Positions/Incumbents within NCHC and Recruitment Strategy for Executive Director
7. Motion to Return to Open Session (Roll Call Vote Unnecessary) and Possible Announcements and/or Action Regarding Closed Session items
8. Next Meeting Date & Time, Location, and Future Agenda Items
 - a. Next Meeting: Thursday, December 1, 2022 in the North Central Health Care Wausau Board Room
9. Adjournment

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405. For TDD telephone service call 715-845-4928.

NOTICE POSTED AT: North Central Health Care
COPY OF NOTICE DISTRIBUTED TO:
Wausau Daily Herald, Antigo Daily Journal, Tomahawk Leader,
Merrill Foto News, Langlade, Lincoln & Marathon County Clerks Offices


Presiding Officer or Designee

DATE: 11/11/2022 TIME: 4:00 PM BY: D. Osowski

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

November 3, 2022

1:00 p.m.

NCHC Board Room

Present: X Kurt Gibbs X Lance Leonhard X Robin Stowe
X Cate Wylie

Staff Present: Mort McBain, Gary Olsen, Jennifer Peaslee

Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

- Meeting was called to order at 1:10 p.m. by Chair Gibbs.

Public Comments

- None

Approval of October 20, 2022 Executive Committee Meeting Minutes

- **Motion**/second, Stowe/Wylie, to approve the October 20, 2022 Executive Committee Meeting minutes. Motion carried.

Educational Presentations/Outcome Monitoring Reports

- Executive Director Report – M. McBain
 - A draft schedule for writing articles for News You Can Use that includes the Executive Committee in rotation with Senior Leadership was discussed. The Committee had previously expressed interest in writing articles on a regular basis.
 - The Committee would like to continue to provide an article and agreed to preparing one for the December 5 publication.
- Compliance Reporting Process with New Tri-County Agreement
 - Regulatory and enforcement authorities state that the organization's governing body shall be knowledgeable about the content and operation of the compliance and ethics program and provide reasonable oversight with respect to the implementation and effectiveness of the program. The new Tri-County Agreement does not specify whether the Executive Committee, the Board of Directors, or both are to receive these trainings and educational updates.
 - Committee felt the plan of providing documents and trainings for the Committee and Board was appropriate.

Discussion and Possible Action

- Signage for Lincoln County Nursing Home – C. Wylie
 - Staff of Pine Crest Nursing Home have reached out to Lincoln County requesting ‘no weapons allowed’ be displayed at the nursing home.
 - According to C. Wylie, state statutes read that the Lincoln County Board needs to officially consider and approve the request and that the nursing home, or North Central Health Care who is managing the nursing home operations, is not able to make that determination. K. Gibbs agreed that the county board is required to approve/pass a resolution being the Pine Crest Nursing Home is a county owned building. Marathon County passed a resolution several years ago prohibiting weapons in county buildings and being that the North Central Health Care building is owned by the county, signs are posted on the Wausau campus.
 - D. Adzic will research and provide an update for the Committee.
- Pick Up Pay – Extreme Staffing Situations – Gary
 - The memo included in the meeting packet was reviewed.
 - G. Olsen will review whether the pick-up pay for exempt or salaried employees is to be taxed as wage or bonus.
 - Financial indication is this will be budget neutral as agency staff would not be utilized for these shifts.
 - **Motion**/second, Wylie/Leonhard, to accept the proposed pick-up pay request as presented. Motion carried.

Closed Session

- **Motion**/second, Wylie/Stowe, to go into Closed Session (Roll Call Vote Suggested) Pursuant to Wis. Stat. ss. 19.85(1)(c) and (e), for the purpose of “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” to wit: Conduct Interviews for the Managing Director of Community Programs Position. Request made for J. Peaslee, G. Olsen, and M. McBain to remain in the closed session. Roll call vote taken. All indicated ‘aye’. Motion carried. Meeting convened in closed session at 1:40 p.m.
- **Motion**/second, Stowe/Wylie, to Return to Open Session at 5:58 p.m. (Roll Call Vote Unnecessary). Motion carried.

Adjourn

- **Motion**/second, Wylie/Leonhard, to adjourn the meeting at 5:59 p.m. Motion carried.

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

November 8, 2022

8:00 a.m.

NCHC Board Room

Present: X Kurt Gibbs X Lance Leonhard X(phone) Robin Stowe
X Cate Wylie

Staff Present: Mort McBain, Gary Olsen, Jennifer Peaslee

Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

- Meeting was called to order at 8:02 a.m. by Chair Gibbs.

Promissory Note Between NCHC and Marathon County for Remodeling Project

- NCHC does not have bonding authority, therefore in 2017-2018, when the remodel/construction project was presented and approved by the NCCSP Board and subsequently the Marathon County Board, Marathon County bonded for the project. At that time, it was determined that NCHC would be in a position to afford the debt payments over 20 years, with potential to lengthen payments over 30 years.
- The Covid-19 pandemic has significantly impacted the financial situation of NCHC and NCHC, in its current financial position, is unable to service the debt. Because bonding and debt payment are the obligations of Marathon County, Marathon County will be paying the debt. NCHC is working to regain its financial viability to meet the bonding obligations as soon as possible.
- NCHC would need to work with representatives from Marathon County to create a promissory note with an amortization schedule for repaying the debt.
- **Motion**/second, Leonhard/Wylie, to empower appropriate North Central Health Care representatives to execute an appropriate legal document as contemplated on page 16 of the Tri-County Agreement in restructuring an agreement for the renovations of North Central Health Care consistent with auditor's recommendations. Motion carried.

Closed Session

- **Motion**/second, Leonhard/Stowe, to go into Closed Session (Roll Call Vote Suggested) Pursuant to Wis. Stat. ss. 19.85(1)(c) and (e), for the purpose of “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” to wit: Discuss Managing Director of Community Programs Applicants. Request made for J. Peaslee, G. Olsen, and M. McBain to remain in closed session. Roll call vote taken. All indicated ‘aye’. Motion carried. Meeting convened in closed session at 8:35 a.m.

Motion to Return to Open Session (Roll Call Vote Unnecessary) and Possible Announcements and/or Action Regarding Closed Session Items

- **Motion**/second, Leonhard/Stowe, to return to open session at 10:12 a.m. Motion carried.

Next Meeting Date & Time, Location, and Future Agenda Items

- The next meeting of the Executive Committee will be Thursday, November 17 at 3:00 p.m. in the Wausau Board Room followed by the NCCSP Board of Directors meeting at 4:00 p.m.

Adjourn

- **Motion**/second, Wylie/Stowe, to adjourn the meeting at 10:14 a.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO

DRAFT

AMENDMENT # 3: INTERIM EXECUTIVE DIRECTOR LIMITED TERM EMPLOYMENT AGREEMENT

WHEREAS; this Amendment is a term extension of the existing Interim Executive Director Limited Term Employment Agreement (“Agreement”) previously adopted by and between the North Central Community Services Program Executive Committee (hereinafter “Executive Committee”) and Mort McBain (hereinafter “Interim Executive Director”) originally extending from April 1, 2022 through September 30, 2022. Executive Committee and Interim Executive Director shall be mutually referred to as the “parties.”

WHEREAS; the parties mutually wish to extend the term of the Agreement until November 30, 2022.

NOW, THEREFORE in consideration of the mutual covenants and agreements set forth herein, and for other good and valuable consideration the receipt of which is hereby acknowledged, the parties agree as follows:

1. The term of the Agreement shall be extended from November 30, 2022 until December 31, 2022.
2. All other terms and conditions of the Agreement are incorporated herein by reference and shall remain binding on the parties.

INTERIM EXECUTIVE DIRECTOR

BY: _____

DATE: _____

Mort McBain

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE

BY: _____

DATE _____

Kurt Gibbs, Chair