

# NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

May 17, 2023		<b>1:00 p.m.</b>	NCHC	C Wausau Board Room
Present:	X(WebEx) Kurt Gibbs X Lance Leonhar			Renee Krueger Robin Stowe

Staff: Gary Olsen, Jason Hake, Jennifer Peaslee(WebEx), Vicki Tylka(WebEx), Nic Lotzer, Bobby Splinter

Others: Dejan Adzic, Marathon County Deputy Corporation Counsel, Kim Heller, Wipfli

Call to Order

• Meeting was called to order by Chair Gibbs at 1:00 p.m.

Public Comments

• There were no public comments.

Approval of Executive Committee Meeting Minutes

• **Motion**/second, Leonhard/Stowe, to approve April 19, 2023 Executive Committee meeting minutes. Motion carried.

Presentation and Approval of 2022 Audit

- K. Heller provided an overview of the 2022 Audit and thanked staff for their work and cooperation. G. Olsen thanked B. Splinter and staff for the successful audit.
- **Motion**/second, Leonhard/Stowe, to approve the 2022 audit as presented. Motion carried.

Discussion/Guidance Regarding How the Executive Director Gives Reports to the Committee

• Following discussion, the Committee agreed to keep the agenda item noted as Executive Director Report. Any item requiring action will be identified separately as an actionable item.

## Financial Update

- An overview of the April financial statements was provided. Census has been below the budgeted targets. Admissions depend on staffing and acuity of patients but the goal is to increase the average census. Community living is seeing larger losses mostly due to staffing challenges. We are anticipating cash on hand will level off as the increase in CCS rates takes effect 7/1/2023.
- 2024 budget preparations kick-off tomorrow. Based on what Lincoln County decides for the future of Pine Crest i.e., if they sell, it will put more financial strain on NCHC with increased indirect costs. Will keep the Committee updated as the process continues.

Compensation & Timekeeping Policy - G. Olsen/N. Lotzer

• **Motion**/second, Stowe/Leonhard, to approve the updated Compensation & Timekeeping Policy as presented. Motion carried.

Update and Possible Action Regarding Pine Crest Ad Hoc Committee and Any Action Taken at the May 16, 2023 Lincoln County Board Meeting – G. Olsen

- Lincoln County Board approved their A&L Committee to move forward to do an RFP to find a broker to sell Pine Crest.
- G. Olsen met with Pine Crest staff today to assure them he would keep communication open and we will continue to work with and support staff throughout the process.
- We are also creating a process to keep residents and families updated.
- Lincoln County approved use of ARPA funds to cover the \$1.1 million shortfall.

Recommendations of the Medical Executive Committee - G. Olsen

• **Motion**/second, Leonhard/Stowe, to approve the recommendation for appointment for Sabrina R. Spets, APNP. Motion carried.

## Closed Session

- **Motion**/second, Leonhard/Stowe, to go into Closed Session (Roll Call Vote Suggested) Pursuant to Wis. Stat. s. 19.85(1)(e), for the purpose of conducting specified public business where competitive or bargaining reasons require closed session, to wit: Discuss current and future state of certain NCHC program(s) and service offerings that require confidential treatment and that, if discussed in open session, have a reasonable potential to negatively impact NCHC's competitive and bargaining advantage over outside competitors and that may also impact NCHC's competitive and bargaining advantage as it relates to retention and recruitment of qualified staff. Roll call taken. All indicated aye. Committee asked G. Olsen, J. Peaslee, V. Tylka, J. Hake, and D. Adzic to remain in closed session. Motion carried. Meeting convened in closed session at 2:38 p.m.
- Motion/second, Stowe/Leonhard, to return to Open Session at 3:10 p.m. Motion carried.

Announcements and Possible Action on Matters Discussed in Closed Session

• No announcement.

## Update Regarding Bissell Street Lease - G. Olsen

• The City of Wausau sent us the required 90-day notice to terminate our lease with Bissell Street. This notice will have the lease expiring at the end of July.

## <u>Adjourn</u>

• Motion/second, Stowe/Leonhard, to adjourn the meeting at 3:11 p.m. Motion carried.