

## NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

June 21, 2023

1:00 p.m.

NCHC Wausau Board Room

Present: X Kurt Gibbs X Renee Krueger  
X Lance Leonhard X Robin Stowe

Staff: Gary Olsen, Vicki Tylka, Jennifer Peaslee

Others: Dejan Adzic, Marathon County Deputy Corporation Counsel

### Call to Order

- Meeting was called to order by Chair Gibbs at 1:00 p.m.

### Public Comments

- There were no public comments.

### Approval of Executive Committee Meeting Minutes

- **Motion**/second, Stowe/Leonhard, to approve the May 17, 2023 Executive Committee meeting minutes. Motion carried.

### Update on Managing Director of Community Programs Workplan – V. Tylka

- Vicki Tylka, Managing Director of Community Programs, reviewed her work plan with the Committee. V. Tylka detailed the progress that has been made and shared how she plans to move forward with her plan for the remainder of the year.

### Update on Executive Director Workplan – G. Olsen

- Gary Olsen reviewed his Executive Director work plan with the Committee. G. Olsen detailed the progress that has been made and shared how he plans to move forward with his plan for the remainder of the year.

### Executive Director Update – G. Olsen

- G. Olsen updated the Committee regarding the progress of construction on campus. We are still waiting for the State's approval of the license before the Medically Monitored Treatment (MMT) program can open. An update was also given regarding Bissell Street, Pine Crest, and some compensation changes that were made.
- Director of Acute Care Services in Behavioral Health, Trisha Stefonek, has submitted her resignation and is pursuing her doctoral degree. We are very appreciative of Trisha's contributions to NCHC's behavioral health services and proud of her accomplishments.

### Financial Update – G. Olsen

- G. Olsen gave a financial update regarding the May financial statements and financial position of the organization through May.

### Role of Board of Directors – G. Olsen

- G. Olsen explained that the new Tri-County Agreement places authority with the Executive Committee and the Board as the policy-making entity. With this change, the policies the Board used to approve were reviewed with Corporation Counsel. Recommendations on which policies will need Executive Committee approval and which will need Board approval was presented to the Committee. The role of the Board was discussed. It is important for the Board to continue to learn about NCHC programs and services and assist in developing the budget for the programs and services. G. Olsen will draft a plan regarding the Board's duties and responsibilities related to the Tri-County Agreement and bring it back to the committee.

### Recommendation to Reappoint Chet Strebe to the CCITC Commission for a Two (2) Year Term Expiring May 31, 2025 – G. Olsen

- **Motion**/second, Krueger/Stowe, to recommend the reappointment of Chet Strebe to the CCITC Commission for a two (2) year term expiring May 31, 2025. Motion carried.

### Complaints/Grievance Policy – J. Peaslee

- J. Peaslee reviewed the updated Complaints/Grievance Policy with the Committee.
- **Motion**/second, Leonhard/Krueger, to approve the updated Complaints/Grievance Policy as presented. Motion carried.

### Tax Levy Increase Request to the Counties – G. Olsen

- G. Olsen explained that per the Tri-County Agreement a request to increase the tax levy must be taken to each county. G. Olsen requested direction from the Committee regarding a request to increase the tax levy amount by 3% for each member county. The amount of the increase would be as follows:
  - Marathon County - \$143,000
  - Langlade County - \$6,300
  - Lincoln County - \$18,000
- **Motion**/second, Krueger/Leonhard, to request an increase in the allocation from tax levy from the three member counties by 3%. Motion carried.

### Adjourn

- **Motion**/second, Stowe/Leonhard, to adjourn the meeting at 3:12 p.m. Motion carried.