

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

August 31, 2023

1:00 p.m.

NCHC Wausau Board Room

Present:	X	Kurt Gibbs	X	Renee Krueger
	X	Lance Leonhard	X	Robin Stowe

Staff: Gary Olsen, Jason Hake, Jennifer Peaslee

Others: Dejan Adzic, Marathon County Deputy Corporation Counsel

Call to Order

- Meeting was called to order by Chair Gibbs at 1:03 p.m.

Public Comments

- There were no public comments.

Approval of Executive Committee Meeting Minutes

- **Motion**/second, Stowe/Krueger, to approve the July 27, 2023 Executive Committee meeting minutes. Motion carried.

Executive Director Update – G. Olsen

- G. Olsen provided an overview of his report and noted that the State provided an update recently and is nearing completion of the review of our MMT policies. They will then identify a date for the on-site visit.
- In anticipation of the potential sale of Pine Crest, recruitment of staff for Pine Crest continues to be difficult and employees have expressed concern about receiving their accrued sick leave in the event of the sale. A policy is being written on how the sick leave will be paid to the employees if Pine Crest sells and we anticipate it being brought to the Executive Committee for review next month.
- Dr. Billings has notified us that he is not interested in continuing as Interim Medical Director therefore, we are looking at other options to fill this role.

Financial Update – J. Hake

- J. Hake provided an overview of the July financial statements and the financial position of the organization through July. Concern was again expressed about the challenges in recruitment of staff during this time knowing the intent is to sell Pine Crest. Without applicants and the ability to hire staff the need for the use of contracted staff continues.

Discussion Regarding Responsibilities of the NCCSP Board – G. Olsen

- G. Olsen reviewed the responsibilities of the NCCSP Board as identified in the 2022 Amended and Restated Intergovernmental Agreement (Tri-County Agreement). A change of when the Board will review the budget will be moved to September, and a Board meeting added in January.

2024 Budget Presentation and Adoption – G. Olsen/J. Hake

- J. Hake distributed the proposed 2024 budget document and provided a review. Compliments and much appreciation was expressed to our Communications and Marketing Department for the excellent budget document again this year. K. Gibbs, on behalf of the Board, recognized and thanked the staff for their hard work and efforts preparing and presenting the 2024 proposed budget in light of the many anticipated challenges.
- **Motion**/second, Leonhard/Krueger, to adopt the proposed 2024 budget. Motion carried.

Next Meeting

- Wednesday, September 20, 2023 at 1:00 p.m. in the North Central Health Care Wausau Board Room.

Adjourn

- **Motion**/second, Krueger/Stowe, to adjourn at 2:27 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Senior Executive Assistant