

NORTH CENTRAL COMMUNITY SERVICES PROGRAM EXECUTIVE COMMITTEE MEETING MINUTES

April 29, 2026

1:00 p.m.

North Central Health Care

Present: X Kurt Gibbs X^(Webex) Renee Krueger
X Lance Leonhard X Robin Stowe

Staff Present: Jason Hake, Vicki Tylka, Ben Petersen, Brandy Thorne, Kyle Theiler, Tara Pendlum, Patrice Lanning, Jacie Cihlar

Others Present: Brian Desmond, Marathon County Corporation Counsel; Rachel Ramer, Langlade County Department of Social Services Director

Call to Order

- The meeting was called to order by Chair Gibbs at 1:00 p.m.

Public Comment for Matters Appearing on the Agenda

- None.

March 25, 2026 Executive Committee Minutes

- **Motion**/second, Stowe/Leonhard, to approve the March 25, 2026 Executive Committee meeting minutes. Motion carried.

Introduction of Kyle Theiler, Tara Pendlum, and Patrice Lanning

- Kyle Theiler, Nursing Home Director; Tara Pendlum, Director of Nursing (MVCC); and Patrice Lanning, Director of Finance, provided brief summaries regarding their backgrounds.

Financial Update

- Mr. Hake provided an overview of preliminary financial results for March, reporting a monthly net income of \$861,000. Health insurance reported net income of \$211,000 for the same period. Year-to-date net income is \$2.6 million, while health insurance has recognized net income of just under \$500,000 year-to-date. Cash remains stable, with approximately 152 days cash on hand.

2027 Budget Guidelines

- The Committee discussed development of the 2027 Budget Guidelines. Mr. Hake suggested implementing an annual review of expense allocation methodologies with the Executive Committee to be held during the budget process. The 2027 budget should align with the new strategic plan to ensure that financial resources are available to support key initiatives.

Case Manager Position Request

- Ms. Tylka provided an overview of the request to create two 1.0 FTE Case Manager positions to meet the clinical and operational needs of the Comprehensive Community Services program as outlined in the memo provided in the packet.
- **Motion**/second, Leonhard/Stowe, to approve the positions as presented with appropriate budget amendments. Motion carried.

Revenue Cycle Leadership Restructure

- Mr. Hake provided an overview of the request to restructure leadership and frontline support roles within the Revenue Cycle division as outlined in the memo provided in the packet. Net impact (cost savings) \$90,000-\$100,000.
- **Motion**/second, Leonhard/Stowe, to approve the leadership restructure as presented. Motion carried.

Pharmacy Services for Marathon County Jail

- Mr. Hake provided an overview of the request for North Central Health Care Pharmacy to provide services to the Marathon County Jail as outlined in the memo provided in the packet.
- **Motion**/second, Leonhard/Stowe, to approve North Central Health Care to pursue and enter a contract with the Marathon County Jail for pharmaceutical services. Motion carried.
- The Committee requested a six-month review to evaluate outcomes and challenges after full implementation.

Compensation Policy

- The updated Compensation Policy was presented.
- **Motion**/second, Krueger/Stowe, to approve the revised policy as presented. Motion carried.

Closed Session

- Mr. Desmond explained the rationale for a Closed Session is to provide an update regarding an ongoing lawsuit and processes related to it.
- **Motion**/second, Stowe/Krueger, to go into Closed Session (Roll Call Vote Suggested) Pursuant Wis. Stat. §§ 19.85(1)(g), for the purpose of “[c]onfering with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved”, to wit: discussion with counsel relative to direction and strategy as to an employment matter and employee over which the committee exercises responsibility. The following individuals were allowed to remain in closed session: Mr. Desmond, Mr. Hake, Ms. Tylka, Mr. Petersen, Ms. Ramer, and Ms. Barbier. Meeting convened in closed session at 2:00 p.m. Motion carried.
- **Motion**/second, Stowe/Leonhard, to return to open session at 2:22 p.m. Motion carried.
- Possible announcements and/or action regarding Closed Session items
 - None

Next Meeting Date & Time, Location and Future Agenda Items

- Wednesday, May 27, 2026, at 1:00 p.m. in the NCHC Eagle Board Room.

Adjournment

- **Motion**/second, Stowe/Leonhard, to adjourn the meeting at 2:25 p.m. Motion carried.

Minutes prepared by Kristina Barbier, Executive Assistant