



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the **Nursing Home Operations Committee of the North Central Community Services Program Board** will hold a meeting at the following date, time and location shown below.

Tuesday, October 25, 2022 at 10:00 AM
North Central Health Care – Wausau Board Room
1100 Lake View Drive, Wausau, WI 54403

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:


Phone Number: 1-408-418-9388 **Access Code:** 2495 641 5789 **Password:** 1234

AGENDA

1. CALL TO ORDER
2. PUBLIC COMMENT FOR MATTERS APPEARING ON THE AGENDA (Limited to 15 Minutes)
3. ACTION: APPROVAL OF AUGUST 23, 2022 NURSING HOME OPERATIONS COMMITTEE MINUTES
4. FINANCIAL REPORT
5. UPDATE ON ORG CHART – M. McBain
6. NURSING HOME OPERATIONS REPORTS
 - A. Mount View Care Center – K. Woller and C. Gliniecki
 - B. Pine Crest Nursing Home – R. Hanson and S. Barnett
7. MANAGING DIRECTOR OF NURSING HOME/RESIDENTIAL REPORT – J. Nickel
8. BOARD DISCUSSION
9. FUTURE AGENDA ITEMS AND MEETING SCHEDULE
10. ADJOURN

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405. For TDD telephone service call 715-845-4928.

NOTICE POSTED AT: North Central Health Care
COPY OF NOTICE DISTRIBUTED TO:
Wausau Daily Herald, Antigo Daily Journal, Tomahawk Leader,
Merrill Foto News, Langlade, Lincoln & Marathon County Clerks Offices



Presiding Officer or Designee

DATE: 10/20/2022 TIME: 1:00 PM BY: D. Osowski

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD NURSING HOME OPERATIONS COMMITTEE

August 23, 2022

10:00 AM

NCHC Wausau Board Room

Present: X Kurt Gibbs EXC Bill Bialecki X(WebEx) Greg Hartwig
X(WebEx) Chris Holman X(WebEx) Cate Wylie

Staff: Mort McBain, Jarret Nickel, Connie Gliniecki, Kristin Woller, Ryan Hanson(WebEx), Sara Barnett(WebEx), Gary Olsen

Others Present: Mike Puerner, Marathon County Corporation Counsel(WebEx), Dejan Adzic, Marathon County Deputy Corporation Counsel(WebEx)

Call to Order

- Meeting called to order at 10:00 a.m. by Chair Gibbs.

Public Comment for Matters Appearing on the Agenda

- None

Approval of June 28, 2022 Nursing Home Operations Committee Minutes

- **Motion**/second, Holman/Wylie, to approve the June 28, 2022 Nursing Home Operations Committee Meeting Minutes. Motion carried.

Financial Report – G. Olsen

- Mount View Care Center
 - Current year actual is at a loss of \$570,000. Marathon County debt payment of \$40,000/month will be added to the budget which will have a negative impact.
 - Revenue is on pace.
 - Census is being considered as we work through budgets.
 - Direct costs for the nursing home are doing very well.
 - NCHC will be discussing debt payments with Marathon County; we do not anticipate having the ability to service the debt as this time.
- Pine Crest Nursing Home
 - Current year actual shows a loss of \$472,000.
 - Revenues fall short of budget; but month to month shows consistency.
 - Depreciation is included in the financial statements which is required due to cost reporting. When pulling out the depreciation, both nursing homes are close to break even.
- Shared costs are being looked at in the 2023 budget to address as a whole. Program evaluations will include each of these indirect care areas as well.

Nursing Home Operations Reports

- Mount View Care Center – K. Woller
 - An increase in vacant positions to 3.85 FTE nurse and 13.6 CNA positions gives us a 24% vacancy rate. We are losing more staff than we are able to hire. We have had to contract for two full-time CNAs and one full-time nurse. Most staff work 12-hour shifts, and managers fill in shifts. Staff are tired and burning out. The applicant pool is almost non-existent as people are leaving the health care environment altogether.
 - Unfortunately, most applicants want part-time or occasional work.
 - We may petition the State to conduct our own CNA training class again.
 - NCHC received an inquiry to participate in a program for foreign nationals that we are exploring. Return on investment is 2-3 years.
 - Committee expressed concern with lack of staff and difficulty with recruitment and asked how they can help.
 - Patient Experience comments have been mostly positive expressing excitement about returning to activities, programming, and dining.
 - Overall Star Rating improved from 3 to 4 and Quality Rating from 4 to 5. With the recent submission of the Payroll Based Journal, we are anticipating the Overall Star Rating to move to 5 Star in October.
 - Of the 296 referrals between June and July, 50 residents were admitted. Majority of those not admitted were due to out of county and no beds on long term care and dementia units. Staffing contributed slightly.
 - Census snapshot for August was at 132 early in the month with an increase in Medicare and private pay residents.
 - A very successful transition to Greenfield Therapy occurred August 1 and therapy is fully staffed.
- Pine Crest Nursing Home – R. Hanson
 - Pine Crest is experiencing an 18% vacancy rate with a greater need for CNAs over nurses at the moment. A vacancy for a Nursing Manager has been posted for 20 days with no applications.
 - Patient Experience responses have been low and have been focusing on more education to increase the number of responses.
 - Having a full-time quality position has had a positive impact on improving falls.
 - We had an error in our Payroll Based Journal report last quarter which took us from 4 Stars to 2. CMS is not allowing us to correct the report so with the next report, we should see that rating return to 4 Star.
 - Admissions have improved in the last few months. Have had 122 referrals with 22 admissions.
 - Average census had been at 88 but in August the census is 90-92. The budgeted census is 92.
 - The Rehab unit is now taking long term care residents also, which has led to an increase in census and staffing efficiencies.

MVCC Construction Update – J. Nickel

- Construction is progressing; anticipating moving residents to Southern Reflections between January 18 and February 14.
- The final move is scheduled for August/September 2023.
- Covid has impacted the timelines, but these dates have held firm for a few months.

2021 Market Assessment and Benchmarking Report (CLA)

- CliftonLarsonAllen (CLA) will meet with staff in September to review their 2017 report and market assessment to help us determine why we are not meeting the numbers to pay for the new project as projected. The Committee would welcome additional information/discussion at the next meeting.

Board Discussion

- None

Future Agenda Items and Meeting Schedule

- Next meeting is scheduled for Tuesday, October 25 at 10:00 a.m.

Adjourn

- **Motion**/second, Holman/Wylie, to adjourn the meeting at 10:42 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO

Human Service Board Serving North Central Health Care
Statement of Revenues and Expenditures - 25-MVCC Rev & Expenses Combined
25 - Marathon County - Nursing Home
From 9/1/2022 Through 9/30/2022
(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Revenues							
Direct Service Revenue	3000	1,490,120	1,578,427	(88,308)	13,260,003	14,205,844	(945,841)
Other Revenue	3100	390	0	390	5,250	0	5,250
Other Grants	3350	0	0	0	3,000	0	3,000
Appropriations	3400	125,000	125,000	0	1,125,000	1,125,000	0
Donations	3600	191	0	191	3,646	0	3,646
Supplemental Payment (IGT)	3700	268,662	125,000	143,662	2,417,956	1,125,000	1,292,956
Allocated Revenue - General 0100	3801	(2,064)	0	(2,064)	(18,535)	0	(18,535)
Allocated Revenue - Administration 0105	3802	5,223	3,855	1,368	46,781	34,694	12,087
Allocated Revenue - Human Resources 0205	3807	41	0	41	89	0	89
Allocated Revenue - Learning and Development 0210	3808	(33)	0	(33)	2,851	0	2,851
Allocated Revenue - Volunteer Services 0215	3809	572	2,973	(2,401)	3,703	26,757	(23,054)
Allocated Revenue - Accounting 0300	3811	623	0	623	63,255	0	63,255
Allocated Revenue - Purchasing 0400	3812	968	2,577	(1,609)	51,401	23,191	28,210
Allocated Revenue - IMS 0500	3813	(0)	0	(0)	8	0	8
Allocated Revenue - Health Information 0510	3814	481	0	481	1,518	0	1,518
Allocated Revenue - Patient Financial Services 0600	3815	0	662	(662)	0	5,956	(5,956)
Allocated Revenue - Environmental Support 0700	3817	86,446	94,835	(8,389)	778,011	853,512	(75,501)
Allocated Revenue - Laundry 0720	3819	0	9,101	(9,101)	0	81,913	(81,913)
Allocated Revenue - Nutrition Services 0760	3822	11,241	13,710	(2,469)	93,926	123,386	(29,459)
Direct Service Contra Revenue	4000	(320,534)	(107,929)	(212,604)	(2,079,154)	(971,363)	(1,107,791)
Administrative Writeoffs	4100	(5,590)	0	(5,590)	(94,007)	0	(94,007)
Bad Debts	4200	0	0	0	(5,831)	0	(5,831)
Total Revenues		1,661,734	1,848,210	(186,476)	15,658,870	16,633,889	(975,019)
Expenditures							
Salaries and Wages							
Salaries	6000	440,551	516,681	76,130	4,375,998	4,650,125	274,126
Nonworking - COVID-19	6005	0	0	0	4,581	0	5 (4,581)

Human Service Board Serving North Central Health Care
Statement of Revenues and Expenditures - 25-MVCC Rev & Expenses Combined
25 - Marathon County - Nursing Home
From 9/1/2022 Through 9/30/2022
(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Overtime	6010	59,718	75,667	15,948	560,240	681,000	120,760
Paid Leave Time	6020	52,846	0	(52,846)	396,270	0	(396,270)
Holiday	6030	39,435	0	(39,435)	193,873	0	(193,873)
Call Time	6040	17,784	12,733	(5,051)	164,450	114,600	(49,850)
Training & Orientation	6045	0	0	0	225	0	(225)
Other Nonworking	6050	1,656	0	(1,656)	7,291	0	(7,291)
Bonus	6080	1,983	0	(1,983)	10,899	0	(10,899)
Accrued Salaries Expense	6090	38,647	0	(38,647)	125,940	0	(125,940)
Total Salaries and Wages		652,621	605,081	(47,540)	5,839,766	5,445,725	(394,041)
Other Direct Expenses							
Accrued PLT Expense	6100	(3,987)	0	3,987	47,521	0	(47,521)
FICA	6110	46,077	46,289	212	415,112	416,598	1,486
Retirement	6120	39,444	0	(39,444)	359,845	0	(359,845)
Worker's Comp Premiums	6130	7,349	0	(7,349)	54,912	0	(54,912)
Life Insurance	6140	446	0	(446)	3,060	0	(3,060)
Health Insurance	6150	63,396	0	(63,396)	1,147,721	0	(1,147,721)
Unemployment	6160	659	0	(659)	3,923	0	(3,923)
Dental Insurance Expense	6180	1,352	0	(1,352)	34,130	0	(34,130)
Vision Insurance Expense	6190	(45)	0	45	26	0	(26)
Allocated Employee Benefits	6195	0	193,626	193,626	0	1,742,632	1,742,632
Supplements	6200	199	0	(199)	2,998	0	(2,998)
Food	6210	0	25	25	0	225	225
Incontinency Supplies	6230	9,644	8,333	(1,310)	83,590	75,000	(8,590)
Linens & Bedding	6240	0	0	0	1,119	0	(1,119)
Utensils	6245	0	0	0	14	0	(14)
Postage	6250	3	0	(3)	89	0	(89)
Program Expenses	6260	504	0	(504)	13,492	0	(13,492)
Nurse Aide Training and Evaluations	6268	0	0	0	504	0	(504)
Supplies	6270	3,197	2,625	(572)	29,217	23,625	(5,592)
Drugs	6280	31,028	50,000	18,972	335,179	450,000	114,821
Activities Expenses	6285	707	1,000	293	7,892	9,000	1,108
Nursing Supplies	6300	14,721	17,917	3,195	176,440	161,250	(15,190)
Publications and Subscriptions	6310	0	0	0	170	0	(170)
Provider Contracted Services	6340	78,578	71,667	(6,911)	543,660	645,000	101,340
Other Contracted Services	6350	7,045	125	(6,920)	44,405	1,125	(43,280)
Catering Service Expense	6356	252	83	(169)	2,335	750	(1,585)
Vehicle Usage	6357	82	833	752	709	7,500	6,791
Consultations	6360	8,333	8,333	0	75,000	75,000	0
Client Transportation	6500	120	500	380	1,337	4,500	6 3,163

Human Service Board Serving North Central Health Care
Statement of Revenues and Expenditures - 25-MVCC Rev & Expenses Combined
25 - Marathon County - Nursing Home
From 9/1/2022 Through 9/30/2022
(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Budgeted Renovations / Improvements	6835	0	0	0	2,348	0	(2,348)
Equipment Repair	6840	11,714	833	(10,881)	31,699	7,500	(24,199)
Telephone	6870	182	280	98	2,151	2,520	369
IT Device Support	6875	3,636	5,015	1,379	32,724	45,135	12,411
IT Service Agreements	6876	7,920	9,167	1,246	77,203	82,500	5,297
Equipment Rental	6880	13,616	8,040	(5,576)	125,662	72,364	(53,298)
Staffing Contracted Services	6890	17,274	0	(17,274)	23,096	0	(23,096)
Travel Expense	6900	0	0	0	78	0	(78)
Staff Development	6910	315	333	18	5,441	3,000	(2,441)
Employee Recognition	6940	0	418	418	165	3,764	3,598
Donated Fund Disbursement	6975	191	0	(191)	3,646	0	(3,646)
Allocated Expense - General 0100	7201	39,014	53,646	14,632	356,395	482,810	126,415
Allocated Expense - Administration 0105	7202	47,279	46,264	(1,015)	259,838	416,373	156,535
Allocated Expense - Marketing and Communications 0110	7203	5,105	6,372	1,267	48,041	57,349	9,308
Allocated Expense - Nursing Services Administration 0120	7205	816	8,344	7,527	47,064	75,092	28,027
Allocated Expense - Quality and Compliance 0200	7206	0	1,962	1,962	0	17,655	17,655
Allocated Expense - Human Resources 0205	7207	19,513	13,379	(6,134)	162,978	120,410	(42,569)
Allocated Expense - Learning and Development 0210	7208	7,181	10,181	3,001	70,739	91,631	20,893
Allocated Expense - Volunteer Services 0215	7209	8,926	15,264	6,339	84,241	137,379	53,139
Allocated Expense - Infection Prevention 0220	7210	2,863	4,407	1,543	38,357	39,661	1,304
Allocated Expense - Accounting 0300	7211	11,573	16,145	4,572	139,326	145,302	5,976
Allocated Expense - Purchasing 0400	7212	7,603	4,209	(3,393)	71,237	37,885	(33,352)
Allocated Expense - IMS 0500	7213	33,757	43,952	10,195	368,281	395,568	27,287
Allocated Expense - Health Information 0510	7214	17,262	0	(17,262)	58,295	0	(58,295)
Allocated Expense - Patient Financial Services 0600	7215	0	5,814	5,814	0	52,327	52,327

Human Service Board Serving North Central Health Care
Statement of Revenues and Expenditures - 25-MVCC Rev & Expenses Combined
25 - Marathon County - Nursing Home
From 9/1/2022 Through 9/30/2022
(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Allocated Expense - Environmental Support 0700	7217	86,446	95,226	8,780	778,011	857,031	79,020
Allocated Expense - In-House Transportation 0710	7218	44	0	(44)	609	0	(609)
Allocated Expense - Laundry 0720	7219	14,739	24,266	9,527	133,080	218,394	85,314
Allocated Expense - Housekeeping 0740	7220	47,271	63,524	16,253	486,221	571,716	85,494
Allocated Expense - Nutrition Services 0760	7222	140,700	129,897	(10,803)	1,232,088	1,169,075	(63,013)
Interest Expense	8030	58,338	77,943	19,605	854,797	701,485	(153,312)
Fines / Penalties	8035	0	0	0	20,305	0	(20,305)
Employee Assistance Program	8080	1,036	0	(1,036)	3,148	0	(3,148)
Assessments	8160	26,180	26,180	0	231,880	235,620	3,740
Licensing	8170	0	83	83	924	750	(174)
Memberships	8175	1,389	1,250	(139)	14,609	11,250	(3,359)
Miscellaneous Expenses	8200	510	0	(510)	7,659	0	(7,659)
Minor Equipment	8250	2,248	0	(2,248)	2,248	0	(2,248)
Depreciation - Land Improvements	8605	385	0	(385)	3,466	0	(3,466)
Depreciation - Buildings	8610	98,236	126,667	28,431	890,929	1,140,000	249,071
Depreciation - Building Improvements	8615	3,680	0	(3,680)	79,411	0	(79,411)
Depreciation - Fixed Equipment	8620	14,242	0	(14,242)	190,302	0	(190,302)
Depreciation - Moveable Equipment	8625	10,278	32,609	22,331	89,789	293,482	203,693
Capital Lease - Depreciation Expense	8635	405	405	(0)	3,644	3,644	(0)
Gain/Loss on Disposal	8900	0	0	0	1,786	0	(1,786)
Total Other Direct Expenses		<u>1,070,969</u>	<u>1,233,431</u>	<u>162,462</u>	<u>10,418,313</u>	<u>11,100,877</u>	<u>682,564</u>
Total Expenditures		<u>1,723,589</u>	<u>1,838,511</u>	<u>114,922</u>	<u>16,258,079</u>	<u>16,546,601</u>	<u>288,523</u>
Net Revenue Over Expenditures		<u>(61,856)</u>	<u>9,699</u>	<u>(71,554)</u>	<u>(599,208)</u>	<u>87,288</u>	<u>(686,496)</u>

Human Service Board Serving North Central Health Care
Statement of Revenues and Expenditures - 35-PCNH Rev & Expenses Combined
35 - Lincoln County - Nursing Home
From 9/1/2022 Through 9/30/2022
(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Revenues							
Direct Service Revenue	3000	956,400	948,544	7,856	8,335,954	8,536,894	(200,940)
Other Revenue	3100	222	0	222	294,484	0	294,484
Other Grants	3350	0	0	0	3,423	0	3,423
Appropriations	3400	36,735	36,735	0	330,611	330,611	0
County Match	3450	14,750	14,750	0	132,750	132,750	0
Interest Income	3500	49	0	49	205	0	205
Cash Discounts & Rebates	3550	0	0	0	1,047	0	1,047
Donations	3600	0	0	0	9,376	0	9,376
Supplemental Payment (IGT)	3700	246,274	233,333	12,941	2,216,468	2,100,000	116,468
Allocated Revenue - Administration 0105	3802	3,276	2,535	741	31,358	22,818	8,540
Allocated Revenue - Human Resources 0205	3807	27	0	27	60	0	60
Allocated Revenue - Learning and Development 0210	3808	(29)	0	(29)	1,905	0	1,905
Allocated Revenue - Volunteer Services 0215	3809	403	360	42	2,606	3,243	(637)
Allocated Revenue - Accounting 0300	3811	78	0	78	42,400	0	42,400
Allocated Revenue - Purchasing 0400	3812	(49)	394	(443)	485	3,547	(3,062)
Allocated Revenue - IMS 0500	3813	(0)	0	(0)	5	0	5
Allocated Revenue - Patient Financial Services 0600	3815	0	80	(80)	0	722	(722)
Allocated Revenue - Environmental Support 0700	3817	0	0	0	0	0	0
Allocated Revenue - Nursing Home Administration 0900	3828	(0)	0	(0)	(0)	0	(0)
Direct Service Contra Revenue	4000	(240,561)	(241,379)	819	(1,865,541)	(2,172,412)	306,872
Bad Debts	4200	(358)	0	(358)	(33,818)	0	(33,818)
Total Revenues		<u>1,017,217</u>	<u>995,352</u>	<u>21,864</u>	<u>9,503,778</u>	<u>8,958,172</u>	<u>545,605</u>
Expenditures							
Salaries and Wages							
Salaries	6000	391,649	488,006	96,357	3,852,862	4,392,051	539,188
Nonworking - COVID-19	6005	0	0	0	8,498	0	(8,498)
Overtime	6010	28,899	15,000	(13,899)	253,818	135,000	(118,818)
Paid Leave Time	6020	36,874	0	(36,874)	341,155	0	9 (341,155)

Human Service Board Serving North Central Health Care
Statement of Revenues and Expenditures - 35-PCNH Rev & Expenses Combined
35 - Lincoln County - Nursing Home
From 9/1/2022 Through 9/30/2022
(In Whole Numbers)

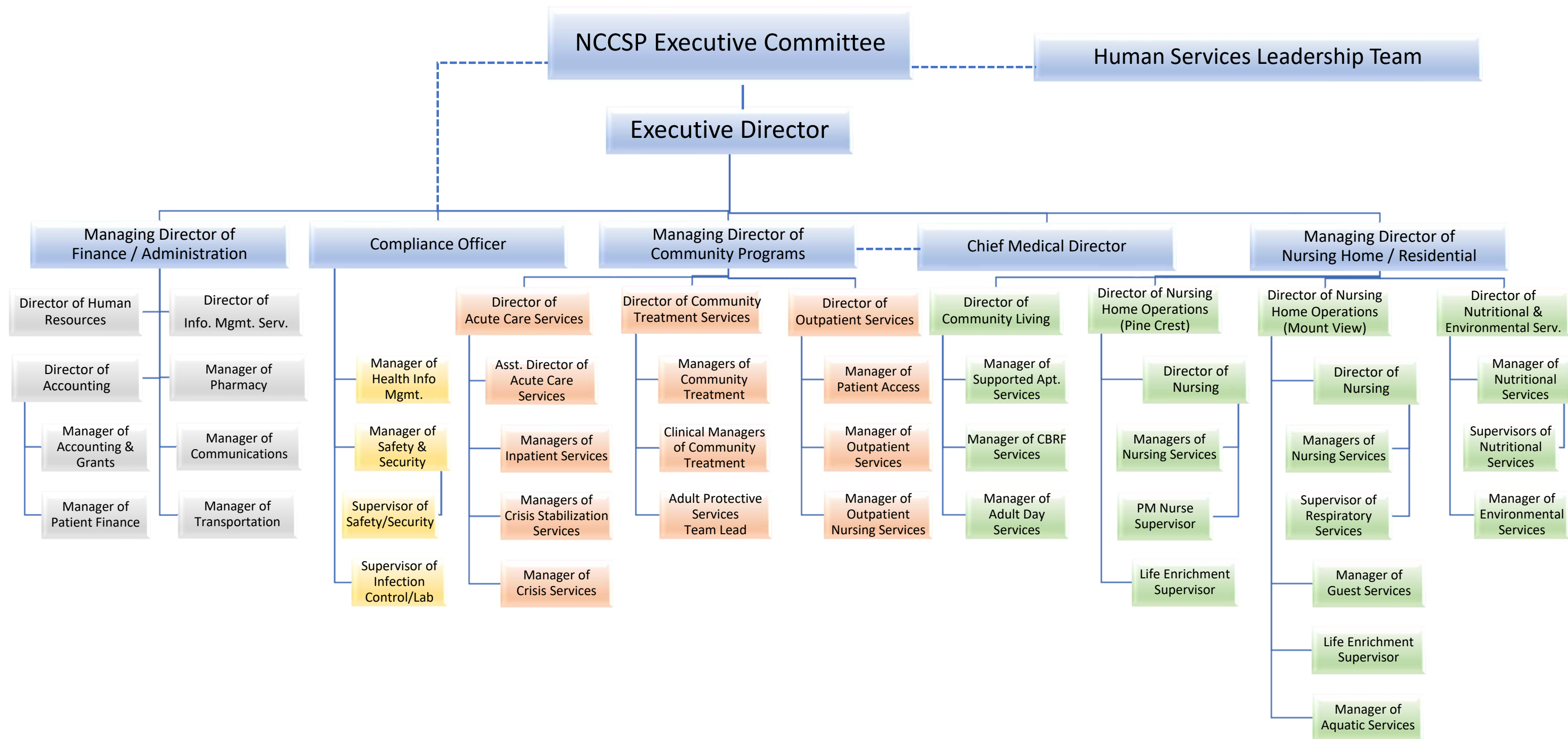
		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Holiday	6030	30,147	0	(30,147)	154,195	0	(154,195)
Call Time	6040	4,259	333	(3,926)	44,866	3,000	(41,866)
Training & Orientation	6045	208	0	(208)	4,940	0	(4,940)
Other Nonworking	6050	915	0	(915)	6,079	0	(6,079)
Bonus	6080	2,395	0	(2,395)	10,423	0	(10,423)
Accrued Salaries Expense	6090	32,071	0	(32,071)	100,858	0	(100,858)
Total Salaries and Wages		527,417	503,339	(24,078)	4,777,694	4,530,051	(247,644)
Other Direct Expenses							
Accrued PLT Expense	6100	(2,232)	0	2,232	69,160	0	(69,160)
FICA	6110	38,289	38,505	216	347,440	346,549	(891)
Retirement	6120	30,753	0	(30,753)	291,224	0	(291,224)
Worker's Comp Premiums	6130	5,971	0	(5,971)	45,207	0	(45,207)
Life Insurance	6140	400	0	(400)	2,534	0	(2,534)
Health Insurance	6150	51,571	0	(51,571)	948,891	0	(948,891)
Unemployment	6160	537	0	(537)	3,229	0	(3,229)
Dental Insurance Expense	6180	1,371	0	(1,371)	29,012	0	(29,012)
Vision Insurance Expense	6190	(105)	0	105	(134)	0	134
Allocated Employee Benefits	6195	0	161,068	161,068	0	1,449,616	1,449,616
Supplements	6200	1,136	1,000	(136)	9,888	9,000	(888)
Food	6210	28,718	24,375	(4,343)	218,214	219,375	1,161
Tuition Reimbursement	6225	0	0	0	1,954	0	(1,954)
Incontinency Supplies	6230	4,001	3,300	(701)	30,152	29,700	(452)
Linens & Bedding	6240	0	0	0	6,436	0	(6,436)
Utensils	6245	112	83	(28)	755	750	(5)
Postage	6250	290	400	110	1,969	3,600	1,631
Program Expenses	6260	817	2,603	1,786	11,908	23,427	11,519
Supplies	6270	4,243	6,065	1,822	48,787	54,585	5,798
Drugs	6280	20,673	24,813	4,139	162,877	223,313	60,436
Activities Expenses	6285	390	300	(90)	3,791	2,700	(1,091)
Chemical Supplies	6295	2,245	1,250	(995)	17,269	11,250	(6,019)
Nursing Supplies	6300	11,258	11,500	242	99,448	103,500	4,052
Pest Control	6335	171	167	(4)	1,581	1,500	(80)
Provider Contracted Services	6340	37,319	39,667	2,348	300,483	357,000	56,517
Other Contracted Services	6350	4,845	15,167	10,322	52,054	136,500	84,445
Vehicle Usage	6357	839	0	(839)	7,027	0	(7,027)
Maintenance Contracted Services	6358	14,750	14,750	0	132,750	132,750	0
Consultations	6360	2,417	2,417	0	21,750	21,750	0
Client Transportation	6500	343	1,100	758	4,186	9,900	5,714
Electricity	6800	13,564	12,500	(1,064)	102,025	112,500	10 10,475

Human Service Board Serving North Central Health Care
Statement of Revenues and Expenditures - 35-PCNH Rev & Expenses Combined
35 - Lincoln County - Nursing Home
From 9/1/2022 Through 9/30/2022
(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Fuel	6810	0	5,000	5,000	41,143	45,000	3,857
Water & Sewer	6820	2,351	2,500	149	19,370	22,500	3,130
Equipment Repair	6840	350	558	208	9,437	5,025	(4,412)
Telephone	6870	324	1,333	1,010	9,118	12,000	2,882
IT Device Support	6875	2,246	3,750	1,504	20,214	33,750	13,536
IT Service Agreements	6876	2,942	4,500	1,558	35,088	40,500	5,412
Equipment Rental	6880	775	1,800	1,025	2,790	16,200	13,410
Maintenance Agreements	6885	440	0	(440)	5,517	0	(5,517)
Staffing Contracted Services	6890	19,771	0	(19,771)	270,276	0	(270,276)
Travel Expense	6900	306	192	(114)	2,043	1,725	(318)
Staff Development	6910	590	0	(590)	8,839	0	(8,839)
Employee Recognition	6940	0	397	397	4,916	3,576	(1,339)
Donated Fund Disbursement	6975	0	0	0	696	0	(696)
Stipends	6980	2,040	1,884	(156)	13,345	16,959	3,614
Allocated Expense - General 0100	7201	0	0	(0)	0	0	0
Allocated Expense - Administration 0105	7202	30,540	30,427	(113)	174,171	273,843	99,672
Allocated Expense - Marketing and Communications 0110	7203	3,190	4,191	1,001	32,202	37,718	5,516
Allocated Expense - Nursing Services Administration 0120	7205	297	5,487	5,191	31,547	49,387	17,839
Allocated Expense - Quality and Compliance 0200	7206	0	238	238	0	2,140	2,140
Allocated Expense - Human Resources 0205	7207	12,672	9,130	(3,543)	108,883	82,166	(26,718)
Allocated Expense - Learning and Development 0210	7208	4,636	6,948	2,311	47,259	62,528	15,268
Allocated Expense - Volunteer Services 0215	7209	6,282	1,850	(4,432)	59,293	16,652	(42,640)
Allocated Expense - Infection Prevention 0220	7210	1,727	2,898	1,171	25,711	26,084	373
Allocated Expense - Accounting 0300	7211	7,066	10,618	3,552	93,391	95,563	2,172
Allocated Expense - Purchasing 0400	7212	(2)	644	646	672	5,794	5,122
Allocated Expense - IMS 0500	7213	20,816	28,907	8,090	246,861	260,160	13,299
Allocated Expense - Patient Financial Services 0600	7215	0	705	705	0	6,343	6,343

Human Service Board Serving North Central Health Care
Statement of Revenues and Expenditures - 35-PCNH Rev & Expenses Combined
35 - Lincoln County - Nursing Home
From 9/1/2022 Through 9/30/2022
(In Whole Numbers)

		Current Period Actual	Current Period Budget - NCHC	Current Period Budget Variance - NCHC	Current Year Actual	YTD Budget - NCHC	YTD Budget Variance - NCHC
Allocated Expense - In-House Transportation 0710	7218	457	0	(457)	6,168	0	(6,168)
Allocated Expense - Laundry 0720	7219	5,700	0	(5,700)	54,445	0	(54,445)
Allocated Expense - Nutrition Services 0760	7222	0	0	(0)	0	0	0
Allocated Expense - Nursing Home Administration 0900	7228	0	0	(0)	0	0	(0)
Bank Charges	8000	106	0	(106)	1,036	0	(1,036)
Interest Expense	8030	17,853	20,000	2,147	159,691	180,000	20,309
Advertising	8050	0	0	0	487	0	(487)
Employee Assistance Program	8080	849	0	(849)	2,592	0	(2,592)
Assessments	8160	20,400	20,400	0	190,400	183,600	(6,800)
Licensing	8170	0	0	0	1,046	0	(1,046)
Memberships	8175	0	1,167	1,167	7,479	10,500	3,021
Minor Equipment	8250	3,340	625	(2,715)	6,666	5,625	(1,041)
Depreciation - Land Improvements	8605	1,189	1,274	85	10,701	11,467	766
Depreciation - Buildings	8610	37,387	38,303	916	341,912	344,730	2,818
Depreciation - Building Improvements	8615	87	0	(87)	784	0	(784)
Depreciation - Fixed Equipment	8620	14,445	14,553	109	130,655	130,981	326
Depreciation - Moveable Equipment	8625	7,023	7,199	176	62,376	64,790	2,413
Bond Insurance	8770	0	50	50	0	450	450
Total Other Direct Expenses		<u>502,879</u>	<u>588,558</u>	<u>85,679</u>	<u>5,211,088</u>	<u>5,297,019</u>	<u>85,932</u>
Total Expenditures		<u>1,030,296</u>	<u>1,091,897</u>	<u>61,601</u>	<u>9,988,782</u>	<u>9,827,070</u>	<u>(161,712)</u>
Net Revenue Over Expenditures		<u>(13,079)</u>	<u>(96,544)</u>	<u>83,465</u>	<u>(485,004)</u>	<u>(868,898)</u>	<u>383,893</u>



Nursing Home Operations Committee Facility Report

Month: October 2022

Facility: Mount View Care Center

Census, Discharges, Admissions & Referrals for August and September:

- 127 total residents per day (budget of 137)
 - 16 residents Medicare/Medicare Advantage (budget of 32)
 - 84 residents Medicaid (budget of 86 MA and 10 MA vent)
 - 17 residents private pay or other (budget of 9)
- 34 residents discharged home and 10 residents expired
- 50 residents admitted
- 361 total referrals

Waitlist Summary:

The main reasons referrals didn't come in August and September were related to the acuity being too high, not having long term care or dementia beds available, being out of county or network, and going to competition.

Patient Experience:

A total of 60 surveys were distributed in August and September and 23 completed surveys were received back.

PRIMARY OUTCOME GOAL	TARGET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	2022 YTD
Patient Experience (Net Promoter Score)	55-61	80.0	52.4	41.7	100.0	77.8	40.0	66.7	50.0	66.7	54.0

Employment Status Update:

Department	# of Open FTE	Hired since previous report	Discharges since previous report
LPN/RN	1.0	0	1
CNA	13.8	3	2
Hospitality Assistants	.5	0	0
Life Enrichment	0	0	0
Social Services	0	0	0
Respiratory Therapy	0	0	0
Administrative	0	0	0

We had a 12.4% vacancy rate in August and 12.4% in September with a target of 7-9%. We hired one full time CNA, one part time CNA and one occasional CNA.

Our turnover rate in August was 0% and in September we had a 0.6% rate. Our target is 1.7-1.9%. We had three employees leave. One was a part time CNA, one was an occasional CNA that had not picked up hours in months, and one was a full time nurse that left due to medical reasons. We currently have 2 agency CNAs to help with staffing.

Applicant flow was low in August and September but has picked up a little in October.

Quality:

Falls were down in August and September. We did have one fall with fracture in August and one fall with fracture in September. Nurses are completing fall huddles and interventions are improving.

CMS revised 56 regulations that will go into effect on October 24th which will become the standard by which surveyors will determine compliance. Some of the changes are significant and MV and PC have been working on policy and procedure changes, communication, and education.

CMS Star Rating:

CURRENT OVERALL STAR RATING (out of 5): 4	CURRENT QUALITY STAR RATING (out of 5): 5
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Admission and Readmission Summary:

We had 6 total acute care transfers in August and September that were within 30 days of admission. We are still within our YTD target goal of 10-12%. The hospitalizations were related to severe pain, respiratory failure, low oxygen, bowel obstruction and critical lab levels. All these admissions to the hospital were unavoidable.

Mount View	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 YTD
# Of Admissions	21	23	25	21	29	27	31	26	24				227
# 30-Day Hospitalized	2	2	1	3	5	2	4	4	2				25
RATE	9.5 %	8.7 %	4.0 %	14.3 %	17.2 %	7.4 %	12.6 %	15.4 %	8.3 %				10.9 %

Regulatory:

State Survey visits – None

Self-Reports: Three

Date	Unit	Reason	Follow Up
8/22/22	2 nd floor tower	Resident reported that his wallet was missing.	It is highly suspected the wallet fell off his bedside table and into the garbage can that sits below. He now has a lock box for his money.
9/2/22	2 nd floor tower	Resident reports that a lady came into his room while he was sleeping and touched him under his depends.	It was determined that the CNA was doing her nightly incontinence checks and not intending to inappropriately touch him. Staff was provided education on asking permission before providing cares to a resident.
9/27/22	3 rd floor tower	Staff reported a bruise to residents left lateral breast.	Bruise was caused from cares. Resident is extremely rigid and has poor body alignment in her wheelchair and tub chair. Therapy consult was requested for positioning.

Program Updates:

- Recently updates have been made to lighten restrictions on several topics related to COVID such as testing, quarantine, and visitors.
- It's been one year since our big move into the new nursing tower. The residents are enjoying the expansive views and private bathrooms. Renovation has started on 2 South with a completion date planned for the beginning of February.

Nursing Home Operations Committee Facility Report

Month: October 2022

Facility: Pine Crest Nursing Home

Census, Discharges, Admissions & Referrals:

- 87 total (average) residents per day (budget of 92)
 - 6 residents Medicare/Medicare Advantage (budget of 8)
 - 67 residents Medicaid (budget of 72)
 - 6 residents private pay or other (budget of 12)
- 15 residents discharged
- 13 residents admitted in August & September
- 129 total referrals for August & September

Waitlist Summary:

- 7- Long Term Care waitlist
 - We have families interested in LTC but are not ready to admit due to financial, insurance, care level, etc.
 - We continue to follow up with these families monthly. As they become ready/eligible we work with them on admission.
- 2- Special Care Unit waitlist

Patient Experience:

FISCAL YEAR: 2022														
	TARGET	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2022 YTD
Patient Experience	55-61	100.0%	0.0%	38.9%	75.0	75.0	0.0	25.0	66.7	33.3				30.7

- Continue to see low rate of return for surveys

Employment Status Update:

Department	# of Open FTE	Hired since previous report	Terms since previous report
LPN/RN	2.9	0.8	0
CNA	8	0	2.3
Hospitality Assistants	0	0	0
Life Enrichment	0	0	0
Social Services	0	0	0
Administration	0	1 (internal transfer to nurse manager role)	0

- Staffing continues to be a struggle, especially on PM shift (5 of the open CNA FTE is on PMs).
- Recruitment is a challenge currently with applicant flow being extremely low
- Retention/turnover rates continue to be better than state and national average for SNF's

Quality:

Falls:

- Falls continue to be an area of focus with our quality team. With the full-time quality role filled we have seen definitive improvement (reduction) in our falls.
 - Continue to trend downward
- Pine Crest Pal's Program started September 2022
 - Due to continued low returns on our patient experience surveys we wanted to find a way to get resident and family feedback.
 - We created a mini survey/check-in questions for residents and families to be performed quarterly.

CMS Star Rating:

CURRENT OVERALL STAR RATING (Out of 5): 2*	CURRENT QUALITY STAR RATING: (Out of 5): 4
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- Pine Crest overall star rating decreased due to an error in the Payroll Based Journal report. CMS is not allowing us to appeal or correct this error.
- This error causes our staffing star rating to be 1 star, we continue to staff at a 5-star level.
- Without this error, our overall star level is still 4, and should return to 4 once our most recent PBJ submission is processed

Admission and Readmissions:

PINE CREST	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022 YTD
# of Admissions	7	11	11	8	14	9	13	6	7				86
# 30-Readmit	0	0	6	4	4	2	1	5	2				24
RATE	0.0 %	0.0%	54.5 %	50.0 %	28.6 %	22.2 %	7.7%	83.3 %	28.6 %				27.9 %

Regulatory:

State Survey visits

- Pine Crest has had 0 state surveys since the last report

Self-Reports

- Pine Crest had 1 self-reports since last report
 - On 10/5/2022 resident allegation of staff member hitting him. Investigation conducted, no wrongdoing by staff was found.
 - Review of our self-report DHS does not intend to pursue any investigation into the care giver

Program Updates & Committee Action:

- The opening of some LTC rooms in the rehab area continues to go well
- Pine Crest's largest challenge by far currently is staffing levels.
 - Even with the use of agency staffing and utilizing management on the floor we continue to have difficulty staffing the floor.
 - If staffing levels increased patients admitted and census of the facility could be increased.
 - Increased recruitment efforts and employee incentive programs are needed to increase staffing.