

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
BOARD MEETING MINUTES**

January 29, 2015

12:00 p.m.

NCHC – Wausau Campus

Present:

X(by phone)	Jean Burgener	X	Joanne Kelly	EXC	Holly Matucheski
X	Bill Metter	X	Bill Miller	X	Ron Nye
X	Lee Olkowski	EXC	Dr. Eric Penniman	X	John Robinson
X	Greta Rusch	X	Laura Scudiere	X	Dr. David Tange
EXC	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Gretchen Brown, Becky Schultz,
Toni Simonson, Michael Loy, Debbie Osowski

The meeting was called to order 12:02 p.m. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion** Zriny, 2nd Rusch, to approve the consent agenda, which includes the 12/18/14 Finance, Personnel & Property Committee minutes, the 12/18/14 Board meeting minutes, the CEO Report, and the December financial statements. Motion carried.

Chairperson’s Report

- Executive Committee met with the CEO and reviewed his annual evaluation. Responses from 21 of 25 evaluations were received. The Committee commended the CEO on the excellent feedback and suggested a few areas of focus for the coming year.
- **Motion** Scudiere, 2nd Olkowski to approve the 1/13/15 Executive Committee minutes. Motion carried.

Quality Committee Report

- Organizational Quality Dashboard was reviewed.
- 2015 Quality Plan was reviewed. **Motion** Scudiere, 2nd Zriny, to approve the 2015 Quality Plan. Motion carried.
- Hospital Utilization Review Plan was reviewed. **Motion** Scudiere, 2nd Olkowski, to approve the Hospital Utilization Review Plan. Motion carried.
- **Motion** Scudiere, 2nd Kelly, to approve the report and the Quality Committee minutes of the 01/15/15 meeting. Motion carried.

Financial Report

- There was a small gain for the month. Anticipate a gain over \$300,000 year to date.
- The annual audit is in progress where we anticipate additional improvement to be shown. Results of the audit will be provided in March.

Finance, Personnel & Property Committee Report

- December financials were reviewed.
- Accounts Receivables continue to be monitored closely every month. Progress is being made as issues in the new TIER system are corrected.
- Review of Investment policy was deferred to the February meeting.
- **Motion** Scudiere, 2nd Tange to approve report. Motion carried.

Nursing Home Operations Committee (NHOC) Report

- A presentation on the master facility plan for Mount View Care Center (MVCC) was provided at the January 15, 2015 meeting of the Marathon County Board. A vote of 29 to 4 authorized the resolution to initiate bonding of the project. Once the bond issuance is ready the County Board will vote again on moving forward with the bond issuance which will require a ¾ affirmative vote to proceed.
- **Motion** Burgener, 2nd Metter to approve the report and the minutes of the 12/12/14 and 01/13/15 meetings. Motion carried.

Human Services Operations Committee

- Presentation about Counseling in the Schools program was provided and discussed. Positive feedback has been received from the schools.
- **Motion** Kelly, 2nd Rusch to approve the report and minutes of the 1/21/15 meeting. Motion carried.

Strategic Planning Consultant

- Conference call with Schafer Consulting will be Feb. 5, 2015 at 10:00 a.m. with the Executive Committee. All Board members are welcome to participate in person or by phone.
- Initial data request was provided in early January.
- Survey will be conducted electronically. Information will be sent in the next week. All Board members are encouraged to complete the survey.
- Consultants will be present at the Board Retreat, March 26, which is scheduled from 12:00 – 8:00 p.m. at the Westwood Center.

2015 Operating Plan

- The 2015 Operating Plan was reviewed. The following corrections were noted:
 - Human Resources – Reduce employee turn-over from 25.5% to 23.0%
 - 2015 New projects – ICD-10/DSM-5 implementation
- **Motion** Olkowski, 2nd Tange to approve the 2015 Operating Plan. Motion carried.

Future meeting agendas

- Brian Schoeneck, Wisconsin Leading Age, is scheduled to attend the 2/26/15 meeting.

Note: Paper agendas and packets will no longer be sent. Materials are accessible electronically.

Motion Scudiere, 2nd Tange to adjourn at 12:51 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant