

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
BOARD MEETING MINUTES**

February 26, 2015

12:00 p.m.

NCHC – Wausau Campus

Present:

X	Jean Burgener	X	Joanne Kelly	EXC	Holly Matucheski
X	Bill Metter	X	Bill Miller	X	Ron Nye
X	Lee Olkowski	EXC	Dr. Eric Penniman	EXC	John Robinson
X	Greta Rusch	EXC	Laura Scudiere	EXC	Dr. David Tange
EXC	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Toni Simonson, Michael Loy, Debbie Osowski

The meeting was called to order 12:04 p.m. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion** Zriny, 2<sup>nd</sup> Olkowski to approve the 01/29/15 Finance, Personnel & Property Committee minutes and the 01/29/15 Board meeting minutes. Motion carried.
- A brief review of the anticipated impacts of the Governor’s budget was provided as an addendum to the CEO report. Information in the budget is vague and confusing.
  - Increase in funding for elderly and transportation aides
  - Mental health crisis programs unable to determine due to confusing information
  - Streamlining mental health funding – unsure if this is positive or negative
  - Substance abuse treatment – expands Medicaid coverage
  - Family Care has substantial changes to the program as outlined in the memo from Mark Hillikier that was included in the Board packet
  - CMO’s will cease to exist and become an HMO which would move them from the Dept. of Long Term care to the Commissioner of Insurance
- **Motion** Olkowski, 2<sup>nd</sup> Metter to approve the CEO report. Motion carried.

Chairperson’s Report

- Committee had a phone conference with the Strategic Planning consultants to review all program areas, goals, concerns, etc. All areas are on the table for discussion.
- **Motion** Kelly, 2<sup>nd</sup> Olkowski to approve the 2/10/15 Executive Committee minutes. Motion carried.

Quality Committee Report

- Organizational Quality Dashboard was reviewed.
- **Motion** Olkowski, 2<sup>nd</sup> Zriny to approve the report. Motion carried.

Financial Report

- There was a small gain for the month in both nursing home and human services programs; are slightly behind target, but anticipate improvement by end of February.

- Census in the hospital and nursing home are doing well and above targets for February.
- Accounts receivables were discussed at length in the Finance Committee meeting. Action plan is in place to make improvements in this area by 4<sup>th</sup> quarter. Working with vendor in getting the billing system working better which includes resolving 37 cases by 3/31/15.

#### Finance, Personnel & Property Committee Report

- January financials were reviewed.
- Significant discussion surrounding system conversion. Expectation is to see improvement in days in Accounts Receivable; will continue to monitor closely.
- Completed the annual review of the lease agreements with tenants. No changes noted.
- Reviewed profitability of pharmacy from 2014.
- Committee took action to not provide an employee incentive bonus this year due to low profitability. Will consider the incentive bonus again next year based on 2015 outcomes.
- **Motion** Olkowski, 2<sup>nd</sup> Burgener to approve report. Motion carried.

#### Nursing Home Operations Committee (NHOC) Report

- Committee meetings are looking to move from the 2<sup>nd</sup> Friday to the 4<sup>th</sup> Friday of the month mainly to provide time for financials to be completed and available for review prior to meetings.
- Census remains high in the nursing home.
- An Aspirus affiliation with Mount View Care Center has been approved. We are one of four area nursing homes with this affiliation.
- Tracking the impact Navi Health is having on the average length of stay is important. Length of stay has decreased by 25% with Navi Health and by 47% with Security Health. We will continue to work to increase census.
- Master Facility Plan was discussed. Staff was complimented on the planning so that residents would only be moved once during the construction phase.
- Committee will meet March 13 from 8 a.m. – Noon for strategic planning. Potential change in monthly meeting date would occur in April.
- **Motion** Burgener, 2<sup>nd</sup> Metter to approve the report and the minutes of the 02/13/15. Motion carried.

#### Medical Staff

- **Motion** Burgener, 2<sup>nd</sup> Rusch to approve the appointment of Mid-Level Practitioner privileges for:
  - Ruth Nelson-Lau, APNP
  - Betsy Bittman, M.D.
  - Leandrea Lamberton, M.D.

#### Strategic Planning Consultant

- Board felt it is important the consultants have awareness of the state budget prior to the Board Retreat and as much information be provided to them in advance.
- Board Retreat has been moved to **Wed, April 1, from 12:00 – 8:00 p.m.** at the Westwood Center.

Brian Schoeneck, Leading Age Wisconsin

- Presentation provided on Long Term Services and Supports: The Changing Landscape

**Motion** Metter, 2<sup>nd</sup> Miller to adjourn at 1:50 p.m. Motion carried.

*Minutes prepared by Debbie Osowski, Executive Assistant*