

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
BOARD MEETING MINUTES**

May 28, 2015

12:00 p.m.

NCHC – Antigo Campus

Present:

X	Jean Burgener	X	Joanne Kelly	EXC	Holly Matucheski
X	Bill Metter	EXC	Bill Miller	X	Ron Nye
X	Lee Olkowski	X	Dr. Eric Penniman	X	John Robinson
X	Greta Rusch	X	Laura Scudiere	X	Dr. David Tange
X	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Toni Simonson, Michael Loy, Debbie Osowski

The meeting was called to order at 12:07 p.m. Roll call was taken and a quorum declared.

Consent agenda

**Motion**/second, Burgener/Metter, to remove the CEO report from the consent agenda. Motion carried.

**Motion**/second, Metter/Burgener to approve the 4/30/15 minutes of the Finance, Personnel & Property Committee meeting and the 4/30/15 Board meeting minutes. Motion carried.

CEO Report

In addition to the written report:

- Just Like Us event
  - Thanks to all board members who attended.
  - The entire event was very successful and raised over \$15,000.
  - Planning is underway for next year's event already.
- Aquatic Therapy Program
  - USAquatics was hired and rendered an opinion to build a new pool/facility on this campus.
  - Project will be brought to the Marathon County Board through their approval process.
  - We are currently in the process of looking at philanthropic funding and have \$680,000 of committed funds to date. It is the opinion of the Aquatic Fundraising Committee that we will meet the million dollar target.
- Employee Health Care Consortium
  - The purpose is to pool health care resources and risk.
  - Four entities are involved: Marathon County, D.C. Everest, Wausau Area Schools, and NCHC
  - Working with Benefits Services Group.

- After initial feasibility and cost projections were completed and identified as a viable opportunity, the next step is issuing an RFP for shared administrative services, etc.
- Initial cost savings for the group is estimated at \$7-8 million. NCHC anticipates about \$1 million in savings.

#### Chairperson's Report

- **Motion**/second, Metter/Tange, to approve the 5/22/15 Executive Committee minutes.
- Committee discussed the relationship with Marathon County regarding the nursing home renovation project and mental health services to the jail.
- Nursing Home Operations Committee would like to work with Marathon County members in educating them on who the NCHC Board members are, services provided, as well as a better understanding of the project and its importance to the residents and community. Committee feels it is important to rebuild the relationship between the NCHC Board and Marathon County; project could now cost considerably more due to this delay.
- Mental health services to the jail must be resolved:
  - There is a misconception by law enforcement on how our unit operates, that we are a licensed hospital, etc. and will work to provide opportunities for our staff to visit the jail and jail personnel to visit NCHC.
  - Work group has been formed with: Criminal Justice, NCHC, Sheriff's Dept., Jail staff, etc. to:
    - Identify what the needs of the jail are and how we can meet their needs.
    - Possibly provide a Forensic Counselor specific for the jail and developing skills in crisis staff who will then respond to jail 'crisis' situations.
    - Expanding medication management services, psychiatry services, educating jail personnel to improve screening process at jail, etc.
    - Connecting to after-care services, helping make a more positive transition after jail by developing a support network i.e. regular staffings, etc.
    - Many individuals released from jail have substance abuse issues, therefore, looking at how we can provide substance abuse services and appropriate mental health services, etc.
    - Working with State Dept. of Health Services and State Corrections for support in devising solutions, educational opportunities for jail staff, etc.
  - Goal is to implement by July 1. Plan is aggressive with many resources and costs.
  - Innovation Funds may be used for 2015 but anticipate additional costs to be incurred for 2016.
  - Once there are demonstrable results an education/update will be provided to the Marathon County Board.
- **Motion**/second, Olkowski/Burgener, to provide NCHC staff to bring in trusted expertise if needed, in finding a solution. Motion carried.
- Motion carried to approve Executive Committee meeting minutes.

**Motion**/second, Metter/Tange, to reorder agenda to address items 12-13 next: Joint County Contract/Nursing Home Management Agreement/NCHC Campus Maintenance and Use Agreement. Motion carried.

#### Joint County Contract

- Our Executive Committee and Board worked with legal counsel, reviewed, revised and approved this contract over two years ago and then forwarded to all three counties for approval.
- Lincoln and Langlade Counties approved the contract at that time; Marathon County acted on it about six months ago, formed a Task Force and has forwarded recommendations.
- Corporation Counsels from three counties have approved the recommendations.
- Lincoln and Langlade Counties have asked Marathon County to approve the contract before going back to their county boards.
- **Motion**/second, Zriny/Penniman, to endorse the Joint County Contract and forward to Marathon, Lincoln and Langlade Counties for review/approval with Marathon County to review first. Motion carried.

#### Nursing Home Management Agreement and NCHC Campus Maintenance and Use Agreement

- Nursing Home Management Agreement was reviewed.
- **Motion**/second, Metter/Kelly, to endorse the Nursing Home Management Agreement and forward to the Marathon County Health & Human Services Committee for review and approval. Motion carried.
- NCHC Campus Maintenance and Use Agreement was reviewed.
- It was noted the date of the agreement should be added to read: 1/1/15.
- **Motion**/second, Olkowski/Penniman, to endorse the agreement, with the addition of the date of the agreement of 1/1/15, and forward to the Marathon County Health & Human Services Committee for review/approval. Motion carried.

#### Quality Committee

- Committee reviewed the Quality dashboard, outcomes from drill-down dashboard, incidents, etc. All actions were appropriate and in compliance.
- Organizational Quality Dashboard was reviewed.
  - Error was noted for Nursing Home Readmission rate. Earlier this year the Nursing Home Operations Committee reviewed the national data on calculating nursing home and hospital readmission rates and determined our calculations should be consistent with the industry.
    - The 30 day readmission rate had been adjusted (and will be corrected on the Dashboard). Target range is 11-13.
    - The 2014 rate will also be corrected to read 11.9%
    - An explanation will be added to the dashboard explaining the correction.
    - A footnote will also be added explaining the targets are set each year with a 10-25% improvement over the previous year.
  - **Motion**/second, Burgener/Tange, to approve the Quality Committee report. Motion carried.

### Financial Report

- April showed a gain of \$107,200; overall the organization shows a gain of over \$737,000 for the year.
- Continuing to work on accounts receivable.
- Budget process for 2016 has begun.
- **Motion**/second, Rusch/Kelly, to accept the Financial Report. Motion carried.

### Finance, Personnel & Property Committee

- April financials were reviewed; committee is watching accounts receivables closely and is comfortable with the progress being made.
- 2016 capital improvement requests were reviewed and is recommended for approval.
- **Motion**/second, Olkowski/Zriny, to approve the 2016 capital improvement requests and forward to Marathon County for consideration/approval. Motion carried.
- Proposal for Contractual Nursing Assistant Recruitment/Retention Compensation Strategy was reviewed. This proposal and strategy is designed to improve the compensation for our nursing assistants based on the current market. Proposal is being recommended by the Nursing Home Operations Committee and the Finance Committees.
- **Motion**/second, Olkowski/Burgener, to approve the Contractual Nursing Assistant Recruitment/Retention Compensation Strategy proposal. Motion carried.
- **Motion**/second, Burgener/Kelly, to approve Financial Report. Motion carried.

### Nursing Home Operations Committee (NHOC) Report

- Discussed Marathon County's failure to approve the nursing home renovation project.
- Committee feels a detailed explanation of the CMS 5 Star rating change is important to understand. CMS notified the entire industry that all would see a 1-Star decline due to the changes in criteria and calculation, NOT a reflection of declining quality.

### Joint Commission Education

- Anticipating Joint Commission Survey any time after June 1, 2015.
- Notification will be sent to the Board of Directors when Joint Commission surveyors arrive.

### Future meeting agendas

- Strategic Planning Update

**Motion**/second, Kelly/Rusch, to adjourn at 1:59 p.m. Motion carried.

*Minutes prepared by Debbie Osowski, Executive Assistant*