

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

May 30, 2013

12:00 Noon

NCHC – Wausau Campus

Present:

X	Ray Bloomer	X	Ron Nye	X	Gretchen Thuot
X	Jean Burgener	X	Lee Olkowski	X	Joanne Kelly
X	David Tange	X	Laura Scudiere	X	Robert Weaver
X	Gary Gisselman	X	John Robinson	X	Holly Matucheski
X	Bill Metter				

Also Present: Gary Bezucha, Becky Schultz, Brenda Glodowski, Toni Simonson, Paula Hawkins

The meeting was opened at 12:13 pm. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion** Bloomer, 2nd Nye, to approve the consent agenda, which included the April financial statements, the 4/25/13 Finance, Personnel & Property Committee and Board meeting minutes, and the CEO's report. Motion carried.

Chairperson's Report

- **Motion** Tange, 2nd Kelly, to approve the report and minutes of the 5/14/13 Executive Committee meeting. Motion carried.

Financial Report

- We showed a gain of just over \$301,000 in April. We are still seeing a decline in revenues, but managing expenses to offset revenue shortfalls.
- Through April we are just over \$788,000 ahead of budget targets.

Finance, Personnel & Property Committee

- CCS (Comprehensive Community Services) rates were approved by the state, so we can bill for \$625,000 in June.
- Deferred comp plan – the committee approved a vendor change to ING.
- An increase in WI Retirement System is anticipated.
- Health insurance is favorable – approximately \$600,000 under budget.
- **Motion** to approve the report by Nye, 2nd Robinson. Motion carried.

Nursing Home Operations Committee (NHOC)

- May 17th was the regular meeting; other meeting minutes are included because they were Master Facility Planning (MFP) meetings but there may have been a NHOC quorum present.
- Connie Gliniecki, Director of Nursing (DON) left May 24th; Lisa Henkelman is interim DON.
- MFP – there is consensus on guiding principles that is helping with the process.
- The current building is still viable and worth renovating per evaluation by Miron Construction.
- Long term care census continues to decline with more home health care options.

- There is increased competition in rehab.
- Concept of assisted living was discussed and will not be pursued.
- Concept proposed was at \$23 million. It would include some new construction, making it more attractive (new front entrance, better curb appeal etc.) The cost was more than liked, so the committee is looking for a revised proposal. Doing nothing is not an option, as it would mean a large increase in county levy in 4-5 years. Status quo would mean we would no longer be competitive, and we would only have Medicaid patients. Minimum would be to maintain, and would be a cost of \$6-7 million.
- The nursing home is the responsibility of Marathon County.
- The plan is to come to a decision in early June to forward to the county. June 11th the MFP Committee will meet, where an alternative option will be presented, and then brought to this board on June 27th.
- We want to take care of post-acute patients, and be able to assure hospitals that we can take care of patients that other facilities can't – acute care patients.
- Counties have responsibility in the statutes to provide some level of care. We need to find the way to best mitigate the costs. We will have a presence whether we provide the services or not.
- The final recommendation will be brought to this Board in June for a yes or no vote.
- **Motion** Nye, 2nd Gisselman, to approve the report and minutes of the 4/12/13, 4/22/13, 5/10/13, and 5/17/13 meetings. The NHOC and the Master Facility Planning Committee feel they are on their timeline and have had enough time to evaluate the process as needed. Motion carried.

Human Services Operations Committee

- Outpatient Service Line (OSL) dashboard is being developed with the quality committee.
- We are looking at a continuum of care from B-3 (Birth to 3) and schools.
- Out of normal behavior students – committee discussed how to deal with them, continuum of care, early diagnosis, working with family, etc. A work group will be created to host a summit to begin community discussion.
- **Motion** Robinson, 2nd Bloomer, to approve the report and minutes of the 5/1/13 meeting. Discussion on whether NCHC should supplement the state waiver dollars to improve access to services from a quality perspective. Waiver programs are at the state level and not intended to be a county subsidized program. We can advocate to the state. This board could send a letter to legislators that the waiver programs are not meeting the needs. We will report back to this board at the July 25th meeting as the education topic because HSOC will not meet until July 10th. Motion carried.

Organizational Expansion Sub-Committee

- Has not met since the last Board meeting.

Quality Committee

- Has not met.
- The Quality Outcome Dashboard was reviewed.
- Our employee turnover rate is not where we'd like. We have entirely revamped our onboarding process including recruitment and orientation, and will begin it in June. We have trained leaders in the process.
- **Motion** Robinson, 2nd Tange, to approve the report. Motion carried.

2014 Capital Requests

- Items 8-10 were deleted from the list and will be brought back at a later date. It will go to the Marathon County H&HS (Health and Human Services) Committee later today and to the Marathon County CIP (Capital Improvement Program) Committee for their June 7th meeting. Items number 1 and 2 may go away depending on the outcome of the master facility planning process. If the county does nothing in the master facility planning, they (#1 and #2) would need to be done. Items 8-10 were pulled for further review.
- **Motion** Nye, 2nd Robinson, to approve the 2014 Capital requests eliminating numbers 8-10, and forwarding them to the H&HS for approval, to send on to the Marathon County CIP Committee. The Board needs education on the pool program including therapy staff. In the future suggestion to include some wayfinding signage for NCHC on Grand Avenue, Marshall St., etc., and send to CIP in the future. Motion carried.

Medical Staff

- Medical Staff has approved, and forwarded to the Board with recommendation for approval, the following privilege requests:
 - Locum Tenens Mid-level practitioner privileges appointment for Jennifer Svencer, PAC;
 - Locum Tenens Mid-level Practitioner privileges re-appointments for Shae Ellefson, PAC; Cynthia Martin, PAC; and Debra Sanfilippo, PAC;
 - Mid-level Practitioner privileges reappointment for Debra Knapp, APNP; Barbara Seiser, PMHCNS-APNP; Rebecca Richards, APNP;
 - Delegation Psychologist/Psychiatric Evaluations privileges reappointment for Nanette Matthews, Ph.D.
- **Motion** Tange, 2nd Burgener, to approve the privilege requests as presented. Motion carried.

Integrated Care - Education

- A presentation on "Integrated Care" was presented by G. Bezucha (attached).

Future Agendas

- Education on pool program and therapy staff
- Education on children's waiver services
- Master facility plan education and report on recommendation

Motion Tange, 2nd Kelly, to adjourn at 1:32 p.m. Motion carried.

Respectfully submitted,

Robert Weaver, Secretary
pdh