

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING MINUTES

November 20, 2014

12:00 p.m.

NCHC – Merrill Center

Present:

EXC	Jean Burgener	EXC	Joanne Kelly	EXC	Holly Matucheski
X	Bill Metter	X	Bill Miller	X	Ron Nye
X	Lee Olkowski	X	Eric Penniman	EXC	John Robinson
X	Greta Rusch	X	Laura Scudiere	EXC	David Tange
X	Bob Weaver	X	Jeff Zriny		

Also Present: Gary Bezucha, Brenda Glodowski, Becky Schultz, Toni Simonson,
Gretchen Brown, Michael Loy, Paula Hawkins

The meeting was opened at 12:00 pm. Roll call was taken and a quorum declared.

Consent Agenda

- **Motion**/second Zriny/Penniman, to approve the consent agenda, which includes the 10/30/14 Finance, Personnel & Property Committee and Board meeting minutes. Motion carried.

Chairperson's Report

- The Chair appointed John Badow to the Nursing Home Operations Committee. **Motion**/second Miller/Metter the appointment of John Badow to the NHOC. Motion carried.
- **Motion**/second Metter/Rusch to approve the 2015 slate of officers as presented: Ron Nye, Chair; Bob Weaver, Vice Chair; Laura Scudiere, Secretary/Treasurer. Motion carried.
- Written ballots were submitted, resulting in a unanimous vote for the presented slate of officers.
- Board members were asked to let Ron Nye or Gary Bezucha know if they wish to be appointed to a different committee for 2015. Requests will be taken up by the Executive Committee.
- **Motion**/second Scudiere/Olkowski to approve the report and minutes of the 11/11/14 Executive Committee meeting. Motion carried.

Quality Committee

- The next meeting is scheduled for December 1st.
- At the next meeting they will be reviewing the annual quality review. It will go to the full board for approval.
- The dashboard was reviewed.
 - Clinical indicators all remain positive.

- Service indicators still are in target range, but there was some concern that client satisfaction percentile rank dropped in October.
- Community impact is exceeding targets.
- Financial – days cash on hand is up.
- The increase in adverse events is as a result of going to electronic reporting. These are reviewed, watching for trends.
- **Motion**/second Miller/Scudiere to approve the report and October dashboard. Motion carried.

Financial report

- October showed a loss of just under \$257,000.
- We continue with soft revenues; however, we continue to conservatively estimate revenues.
- Overall expenses were below budget; some areas higher. There was an extra billing day (once a quarter), and an extra payroll. There was higher psychiatry contract costs, and health insurance was up.
- Year to date we are just under a \$35,000 gain.

Finance Committee

- The committee started a review of rental rates and processes, and will continue the conversation next month.
- The committee postponed the review of dashboard targets to next month.
- **Motion**/second Scudiere/Rusch to approve the October financials and the report. Motion carried.

Nursing Home Operations Committee (NHOC)

- The committee reviewed preliminary plans for the nursing home renovation.
- Kristi Kordus, Marathon County Finance Director, attended the meeting and explained the bonding process and raising of funds and what she needs to proceed.
- The County needs an authorizing resolution in January, and then an issuing resolution in March or April.
- The authorizing resolution needs a majority vote; the issuing resolution will need a three-quarter vote approval by the Marathon County Board.
- The Health and Human Services (H&HS) Committee meeting in December or January may be held at NCHC since County Board will not meet at NCHC on December 15th as originally requested.
- **Motion**/second Metter/Olkowski to approve the report and minutes of the 11/14/14 meeting. Motion carried.

Human Services Operations Committee (HSOC)

- We are in the survey process for residential group homes. We have had 2 of 5 and both got excellent results.

- Outpatient appointment wait time has improved with team work and process improvement initiatives.
- Aquatic study – a presentation was done for the H&HS Committee. The study is being finalized to clarify information; we expect that final report by the end of November.
- **Motion**/second Olkowski/Scudiere to approve the report and minutes of the 11/6/14 HSOC meeting. Motion carried.

CEO's Report

- Mental health is an issue for the Potawatomi Nation. They have expressed potentially being a part of the Psychiatry Residency Program. The Potawatomi have a well-developed Indian Health Center which includes psychiatric services, so they also have the need for Psychiatrists. The Health Center opened to the public.
- Dr. Espinoza, a Psychiatrist candidate will be here for a site visit Dec. 4 and 5. She is a very good candidate. She has a J1 visa status, which means she has to serve in a health professional shortage area, and remain for three years.

Strategic Planning Update

- We released a RFP for the strategic planning process, and received four very good proposals.
- We are in the process of referencing all four, and will be interviewing all four. The Executive Committee will be doing the vetting process. They will make a decision on 12/9 on the vendor selected.
- The Board is the Strategic Planning Committee. It will be a very intense period, which may need some extended meetings over the next 5-6 months.
- It is a very important process, as it will be setting direction for the next several years.

Education: Affordable Care Act

Michael Loy, Human Resources Senior Executive, gave a presented on the Affordable Care Act. He shared how we currently anticipate it affecting NCHC through 2018.

Motion/second Scudiere/Olkowski to adjourn at 1:15pm. Motion carried.

Minutes prepared by Paula Hawkins, Sr. Executive Assistant