

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD EXECUTIVE COMMITTEE MEETING MINUTES

March 12, 2012

10:30AM

NCHC – Wausau Campus

PRESENT: Lee Olkowski, Gary Gisselman, Ron Nye, Bob Weaver

ALSO PRESENT: Gary Bezucha (Excused for closed session)

AGENDA:

1. The meeting was called to order by Lee Olkowski at 10:30 and a quorum was noted.
2. Minutes of 2/12/13 meeting: moved for approval by Ron Nye, seconded by Gary Gisselman and approved unanimously without any changes.
3. Board Retreat Follow up: The satisfaction survey from the retreat was shared (Attached). It was requested that Gary Bezucha include a summary and potential follow up in his CEO report for the next board meeting.
4. CEO Report:
 - a. Audit: audit is almost complete and will be ready for presentation at the 3/28/13 board meeting. Finance committee and board will meet simultaneously on that day to review and approve the audit.
 - b. Corporate Compliance Report: The semi-annual corporate compliance report was scheduled to be delivered to the board last month and was deferred. Request to place it on the agenda for March.
 - c. JCAHO Accreditation Schedule: Anticipated date of JACHO survey pushed back to June of 2014 to allow more time for adequate preparation.
 - d. TIER Electronic Health Record Implementation: Go-live date for implementation delayed from July 1, 2013 to January 1, 2014 to allow more time to test interfaces and provide adequate training to ensure a successful go-live.
 - e. Jail Food Contract: The Marathon County jail will be terminating our contract to provide meals effective June, 2013. This will require a reduction in force in dietary area. Termination is due to cost. They were able to find another vendor who could provide the service at a greatly reduced cost that we could not match.
 - f. Nursing Home Administrator: Lori Koeppel has tendered her resignation effective June, 2013.
5. Review of bylaws with possible action to approve: moved by Ron Nye to recommend to the full board for approval and dissemination to the three county boards for final approval, seconded by Gary Gisselman and approved unanimously. (Attached)
6. Closed Session: It was moved by Gary Gisselman and seconded by Ron Nye to go into closed session as allowed by Wis State Statute 19.85(1)(e) for the purpose of the annual CEO performance evaluation. A roll-call vote to go into closed session was unanimous and the CEO was excused.

7. Motion by Ron Nye and Seconded by Bob Weaver to come out of closed session and report out:
 - a. The Executive Committee will report to the full board that the annual evaluation of the CEO was completed.
 - b. There was very good response from all three groups of evaluators (Board, Executive Team and County Officials)
 - c. The results of the evaluation were very favorable in all areas.
8. Items to be included on the 3/28/13 NCCSP Board agenda:
 - a. 2012 Audit: for approval
 - b. Corporate Compliance Report for information
 - c. Amended and Restated Bylaws with recommendation from Executive Committee for approval to send on to three county boards for approval.
 - d. CEO Evaluation: for information
 - e. Retreat Follow up: for discussion
9. Adjournment: it was moved to adjourn by Gary Gisselman and seconded by Bob Weaver. Motion approved to adjourn the meeting at 12:20 PM.