

## **NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD EXECUTIVE COMMITTEE MEETING MINUTES**

**January 14, 2014**

**10:30 AM**

**NCHC – Wausau Campus**

PRESENT: Ron Nye (via telephone), Bob Weaver (via telephone), Lee Olkowski, Laura Scudiere

ALSO PRESENT: Gary Bezucha

### **AGENDA:**

1. The meeting was called to order by Ron Nye at 10:31 AM and a quorum was noted.
2. Minutes of 12/10/13 meeting: moved for approval by Lee Olkowski, seconded by Bob Weaver and approved unanimously without any changes.
3. CEO Report:
  - a. Some details were shared regarding fourth quarter results of external customer satisfaction monitoring: Overall organization was noted to be 81% at the “Excellent” level which is above the organizational target of 75%.
  - b. Human Resources Department Review: It was noted that we have engaged a Human Resources consultant from Wipfli to do an external review of our H.R. department and recommendations are expected shortly and will be shared with the board.
  - c. Results of the 2013 employee engagement survey have been received. Overall organizational mean score was 68.8 which puts us at the 37<sup>th</sup> Percentile. This was a significant decrease from where we were last year at the 50<sup>th</sup> Percentile.
4. Board Retreat Discussion:
  - a. Retreat will be held on March 27, 2014 at the Westwood Training Center.
  - b. Still working on lining up program: looking to have someone from Iowa to discuss the mental health system in that state where it is state-based versus the county-based system in Wisconsin.
  - c. In light of the variety of legislative issues related to mental health that are currently in play a suggestion made to have a presenter who could address these issues. Suggestions included Assembly Speaker Robyn Voss and DHS Secretary Kitty Roades.
  - d. Request to find a presenter who could address the future of nursing homes and long-term care in general.
5. Information System Transition: Gary Bezucha reported that the transition “go-live” scheduled for 1/6/14 has been delayed to 4/1/14 due to failure of the vendor to meet critical milestones that were believed to be crucial to a successful transition.
6. Leadership for Nursing Home Operating Committee:
  - a. In light of Gary Gisselman’s announcement that he will not seek re-election to the Marathon County board in April, it was noted that a new Chairman will need to be appointed to the Nursing Home Operating Committee.

- b. Discussion about a concern expressed by some Marathon County board members relative to current membership on the Nursing Home Operating Committee. The specific concern relates to having members on the committee who are not residents of Marathon County. Decision was made to put this on the agenda for the next board meeting to make a decision relative to membership on the NHOC.
- 7. CEO Evaluation: (The CEO was asked to leave for discussion relative to his annual performance evaluation.)
  - a. Following discussion by the members of the executive committee, the CEO was asked to rejoin the meeting and the results of his annual performance evaluation were discussed with him.
  - b. There was very good participation in the evaluation.
  - c. The results were very favorable and the results will be communicated to the full board in the chairman's report at the next board meeting.
- 8. Board member replacement: Current and anticipated board vacancies were discussed:
  - a. The Marathon County community representative seat formerly held by Gretchen Thuot is open as a result of her resignation.
  - b. The Marathon County supervisor seat currently held by Gary Gisselman will become vacant in April after the election due to Gary Gisselman's decision to not seek re-election.
  - c. The Lincoln County supervisor seat currently held by Ray Bloomer will become vacant in April following the elections due to Ray Bloomer's decision to not seek re-election.
- 9. Multi-County Human Services Model:
  - a. The task force will discuss approval of the feasibility study at the next meeting on 1/20/14.
  - b. The task force will seek approval to proceed with development of a detailed business plan and potential appointment of an alternative facilitator.
- 10. Items to be included on the 1/30/14 NCCSP Board meeting:
  - a. CEO Evaluation: in Chairman's report
  - b. Discussion regarding NHOC membership
  - c. Report on Multi-County Human Services Task Force.
- 11. Adjourn: Moved for adjournment by Laura Scudiere, seconded by Lee Olkowski and the meeting was adjourned at 12:15 PM.