

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE MEETING MINUTES**

December 9, 2014

10:00 AM

NCHC – Wausau Campus

PRESENT: Ron Nye, Bob Weaver, Lee Olkowski, Laura Scudiere

ALSO PRESENT: Gary Bezucha

AGENDA:

1. The meeting was called to order by Ron Nye at 10:05 AM and a quorum was noted.
2. Minutes of 11/11/14 meeting: moved for approval by Laura Scudiere, seconded by Lee Olkowski and approved unanimously without any changes.
3. CEO Report:
 - a. Psychiatrist recruitment: an offer has been extended to a Psychiatrist and we should have an answer within a few days.
 - b. Paperless Board Packets: archived agendas and minutes are now on website. iPads are being procured and training will be scheduled after first of the year.
 - c. Aquatic Program: still waiting for final report from USA Aquatics. Should be available within next few weeks.
 - d. TIER Electronic Health Record: Billing and general ledger issues appear to be resolved.
 - e. Clubhouse Lease: Lease on new building for Clubhouse has been executed. Remodeling will begin soon and anticipate occupation late first quarter of 2015.
 - f. CEO Performance Evaluation: Feedback forms will be distributed to board members, executive team members and select members of county government. Forms will be returned to Debbie Osowski who will collate and provide the results to Ron Nye.
4. Strategic Planning: Lengthy discussion regarding the four potential consultants being considered. Motion by Laura Scudiere to recommend to full board that we contract with Schafer Consulting for our strategic planning process. Second by Lee Olkowski and unanimously approved. Reasons given for recommendation:
 - a. Seem to understand “big picture”.
 - b. The end product described very compatible with what we are looking for.
 - c. The process that they proposed was a very thorough one based on determining deliverables first and working backward from there.
 - d. The proposal identified a very detailed implementation plan.
 - e. They have both behavioral health and long term care experience.
 - f. They intend to provide regular updates to the board.
 - g. They have access to and will provide extensive market research.
5. Items to be included on 12/18/14 board agenda:
 - a. Committee appointments for 2015 – in chairman’s report
 - b. Recommendation on strategic planning consultant for action.
6. Moved by Bob Weaver for adjournment, seconded by Laura Scudiere. The meeting was adjourned by Ron Nye at 12:05 PM.