

OFFICIAL NOTICE AND AGENDA of a meeting of the Board or Committee

A meeting of the **Executive Committee** will be held at **North Central Health Care, 1100 Lake View Drive, Wausau, WI 54403, Granite Room** at **10:30 AM** on **Tuesday, April 12th, 2016**.

(In addition to attendance in person at the location described above, Committee members and the public are invited to attend by telephone conference. Persons wishing to attend the meeting by phone should contact Debbie Osowski at 715-848-4405 24 hours prior to the start time of the meeting for further instructions.)

AGENDA

1. Call to order
2. Roll Call
3. Action: Approve 03/08/16 Executive Committee meeting minutes
4. Consideration of motion to adjourn into closed session pursuant to Section 19.85(1)(f),(g) for purposes of receiving a report and presentation from legal counsel regarding information collected and maintained in connection with an investigation of circumstances relating to NCHC's obligations as a health care provider and covered entity under HIPAA and applicable state laws. This report contains information that, in combination with other publicly available information, could become protected health information under applicable Federal and state laws. This report is in furtherance of a review of the quality of service provided by NCHC as a health care provider under Section 146.81(2)
5. Motion to reconvene into open session and possible announcements regarding items discussed in closed session
6. Consideration of Collaborative Care Model Proposal
7. Consideration of Amendment to NCCSP Bylaws to allow Appointment of Vice Chairs to NCCSP Board Committees
8. 30 Week Plan Review
9. CEO Report
10. Agenda for 4/28/16 Board meeting
11. Future agenda items for committee consideration
12. Adjourn

COPY OF NOTICE DISTRIBUTED TO:

Wausau Daily Herald Antigo Daily Journal
Tomahawk Leader Merrill Foto News
Lincoln & Marathon County Clerk Offices

THIS NOTICE POSTED AT:

North Central Health Care
DATE: 04/08/16 TIME: 4:00 PM
By: Debbie Osowski

DATE: 04/8/16 TIME: 4:00 PM
VIA: X FAX X MAIL
BY: D. Osowski

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405. For TDD telephone service call 715-845-4928.

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD EXECUTIVE COMMITTEE

March 8, 2016

10:30 AM

NCHC – Wausau Campus

PRESENT: Jeff Zriny, Jean Burgener, Bob Weaver, Ron Nye

ALSO PRESENT: Bill Miller, Randy Balk, Ben Bliven, Michael Loy, Gary Bezucha, Brenda Glodowski, Debbie Osowski

Executive Committee meeting was called to order by Jeff Zriny for a joint meeting with the Finance, Personnel & Property Committee to discuss the 2015 audit report. Introductions were made.

Audit Report

- Audit will be presented at the joint meeting of the Board and Finance Committee in March.
- Since there has been confusion/misunderstanding surrounding the term 'intrafund', the CFO and the audit firm were asked to provide options to better clarify the data. Questions have focused on whether the nursing home is taking money away from the mental health system and as of 2015 it is not. Providing two full balance sheets may better clarify the answer.
- Four options were presented along with a copy of a Resolution adopted in 2011 regarding the intrafund (attached).
- A brief history was provided:
 - In 1986 Marathon County bonded for the current nursing home, Mount View Care Center (MVCC), in the amount of \$7.8 million. MVCC replaced two facilities (Mount View Nursing Home and Sunny Vale Nursing Home).
 - Revenue from MVCC paid Marathon County for the obligation each year until the bonds concluded in 2004.
 - The nursing home has and is still part of North Central Health Care (NCHC).
 - In 1993, on the balance sheet of the audit report, there was a partial split of the nursing home from NCHC in that the nursing home would show some of the assets but no cash (refer to **Option #4** of handouts). Also, liabilities remained with the human services program. The amount of levy was one payment to NCHC and NCHC designated levy to all programs. The column 'eliminations' represented the net effect of the balance sheet. Because there was not a 100% split, not all assets and liabilities were split. The nursing home showed a negative fund balance but no liabilities were identified.
 - Around 2004, significant study was performed on the nursing home. At that time the nursing home began splitting out its own profit and loss statement from the mental health system.
 - In 2011, there was additional discussion and confusion about the 'elimination column'. The 2011 Resolution indicated to eliminate the intrafund account and roll into a fund balance (refer to **Option #3** of handouts). This is the format used from 2011 forward. There was confusion, understandably, as the net position change was previously noted as 'intrafund transfer' representing a net impact of the balance sheet because the nursing home did not have a full balance sheet recorded. If Option #3 is preferred, a possible revision to wording could be considered by using 'net position change' rather than 'intrafund payable'.
 - **Option #2** would not have a settlement and we could begin the process for 2015 moving forward. The nursing home would start out with more cash because it is an

area that will see changes. The nursing home and human services programs would each have a balance sheet.

- **Option #1** represents the number dissolved per the 2011 Resolution. 2011-2014 shows activity, and could settle with the nursing home to bring it up to date in the amount of \$2,651,785. This options would show a full balance sheet split, include an asset page, the nursing home would show cash, and there would be a full split of liabilities. We would use cost allocation (step-down allocation) which is a Medicare driven allocation method for health care, and is what we currently do.
- Following extensive discussion, a **motion** was made and seconded, by Nye and Weaver, to proceed with **Option 2** for a split balance sheet and include a historical appendix in this year's audit such as: how the levy has reduced for Marathon County and why, TMG recommendations, documentation of any changes due to management analysis, etc. Motion carried unanimously.
- It was noted that in addition to the certified annual audit, which is currently done by Wipfli, NCHC is audited by the Medicare and Medicaid programs.

Motion/second, Miller/Nye, to adjourn the joint meeting with the Finance, Personnel and Property Committee at 11:35 a.m. Motion carried.

Present: Jeff Zriny, Jean Burgener, Bob Weaver, Ron Nye, Ben Bliven, Gary Bezucha, and Michael Loy

CEO Report

- a. Update provided on the work of the Administrative Planning Work Group and Maintenance Transition to Marathon County.
- b. Discussed the selection of Morningside Research for the County's Human Services Needs Assessment RFP. The anticipated process was discussed.
- c. Psychiatry residency program site visit completed and next steps were reviewed.
- d. Reviewed process and strategy for negotiating the Performance Contract with Marathon County.
- e. Overview of progress on the 30 week plan and recent related activities.
- f. Update on Crisis and Inpatient initiatives.
- g. Overview of Family Care 2.0 proposal for moving to an integrated capitated Medicaid managed care system along with potential behavioral health coverage expansion.

Leading Choice Network: LeadingAge Wisconsin, a membership organization NCHC belongs to is creating a network for skilled nursing facilities to help negotiate network agreements and to provide managed care resources. CEO signed a letter of interest in participation in the network and the concept was reviewed. More information to come at future meetings as the network agreements becomes available.

Agenda for the NCCSP Board

- Discuss adding Vice-Chairs for all standing committees and expansion of committee membership.
- Kim Gochanour to present on an update on the WCHA at a future meeting.

Moved for adjournment by Ron Nye, seconded by Jean Burgener. Meeting was adjourned at 12:05 pm.



North Central Health Care

Person centered. Outcome focused.

MEMO

DATE: April 7, 2016
TO: Executive Committee
FROM: Michael Loy, Interim CEO
RE: Appointment of Vice Chairs to NCCSP Board Committees

Purpose

The North Central Community Services Program (NCCSP) Board has requested for provision to be made for appointment of Vice Chairs to each of the Board's Committees.

Background

The current Board Bylaws last amended March 28, 2013; provide guidance on the form and functions of the Board and the committees of the Board. To accomplish the requested Board action, an amendment to the Bylaws provisioning the appointment of Vice-Chairs to each of the committees must be made.

Recommendation

The pertinent articles for amendment is Article 7-Board Committees Section 7.2 and 7.5. The following amendment to the article is necessary to implement the change to the Bylaws.

Add ()

Delete

Section 7.2 Each of the above committees shall consist of at least four (4) appointed members, at least two (2) of which must be Board members. The Chair and Vice-Chair of the committees must be a Board member. The number of members appointed to committees may be increased by the Chair of the Board. A majority of the committee members shall constitute a quorum to transact business. Actions of committees shall be approved by majority vote.

Section 7.5 Following the annual meeting of the Board, the Chair will appoint members of the Board to respective committees and also designate committee chairs and vice-chairs.

The Bylaws may be amended with five (5) days written notice at any regular meeting of the board requiring a two-thirds (2/3) vote of the members present.

The requested action would be to adopt these amendments to the Bylaws as stated in this memorandum and forward the proposed amendments to the full Board at their April 28, 2016 regular meeting.

Financial Analysis

None