

OFFICIAL NOTICE AND AGENDA of a meeting of the Board or Committee

A meeting of the **Executive Committee** will be held at **North Central Health Care, 1100 Lake View Drive, Wausau, WI 54403, Granite Room** at **10:30 AM** on **Monday, May 16th, 2016**.

(In addition to attendance in person at the location described above, Committee members and the public are invited to attend by telephone conference. Persons wishing to attend the meeting by phone should contact Debbie Osowski at 715-848-4405 24 hours prior to the start time of the meeting for further instructions.)

AGENDA

1. Call to order
2. Roll Call
3. Action: Approve 04/12/16 Executive Committee meeting minutes
4. Transition Oversight Committee
5. Performance Contract Update
6. 2017-2021 Capital Plan
7. NCCSP Board Committee Appointments
8. Board Retreat
9. CEO Report
10. Agenda for 5/26/16 Board meeting
11. Future agenda items for committee consideration
12. Adjourn

- If time permits, beginning discussions may take place on future agenda items.
- Action may be taken on any agenda item.
- In the event that any individuals attending this meeting may constitute a quorum of another governmental body, the existence of the quorum shall not constitute a meeting as no action by such body is contemplated.

Signed: /s/Michael Loy
Presiding Officer or His Designee

COPY OF NOTICE DISTRIBUTED TO:

Wausau Daily Herald Antigo Daily Journal
Tomahawk Leader Merrill Foto News
Lincoln & Marathon County Clerk Offices

DATE: 05/09/16 TIME: 2:00 PM
VIA: X FAX X MAIL
BY: D. Osowski

THIS NOTICE POSTED AT:

North Central Health Care
DATE: 05/09/16 TIME: 2:00 PM
By: Debbie Osowski

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405. For TDD telephone service call 715-845-4928.

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE**

April 12 2016

10:30 AM

NCHC – Wausau Campus

PRESENT: Jeff Zriny, Bob Weaver, Ron Nye, Jean Burgener (via phone)

ALSO PRESENT: Michael Loy, Gary Bezucha, Becky Schultz, John Fisher (Ruder Ware), Sue Matis

Sue Matis was introduced to the Committee as the new Interim HR Executive. Sue Matis exited the meeting.

Action: Approve 03/08/16 Executive Committee meeting minutes

- **Motion** to approve the 03/08/16 Executive Committee meeting minutes made by Bob Weaver, seconded by Jean Burgener, motion passed 3-0.

Consideration of motion to adjourn into closed session pursuant to Section 19.85(1)(f),(g) for purposes of receiving a report and presentation from legal counsel regarding information collected and maintained in connection with an investigation of circumstances relating to NCHC's obligations as a health care provider and covered entity under HIPAA and applicable state laws. This report contains information that, in combination with other publicly available information, could become protected health information under applicable Federal and state laws. This report is in furtherance of a review of the quality of service provided by NCHC as a health care provider under Section 146.81(2)

- **Motion** to enter into closed session was read and motioned by Bob Weaver, seconded by Jean Burgener, roll call vote, all ayes.

Ron Nye entered the meeting in closed session at 10:37 a.m.

Motion to reconvene into open session and possible announcements regarding items discussed in closed

- **Motion** to reconvene into open session made by Ron Nye, seconded by Bob Weaver, motion passed 3-0.
- **Motion** to direct legal counsel to coordinate a collaborative training with County Corporation Counsels for law enforcement regarding obligations under the 51.42 Statutes, motioned by Jean Burgener, seconded by Bob Weaver, motion passed 4-0.

Becky Schultz exited the meeting.

Consideration of Collaborative Care Model Proposal

- The Committed reviewed the initial Performance Management Contract approved by county board as a precursor to the proposed alternate approach developed with Counsel. A draft Letter of Intent, Collaborative Care Model document and appended documents were reviewed. The model was discussed along with plan for continuing to work with the County to come to terms with a mutually agreeable contract. Michael will forward the documents to both County Administrator Karger and Corporation Counsel Corbett.
- **Motion** to authorize the Interim CEO to continue to move forward with proposed alternatives was made by Ron Nye, seconded by Bob Weaver, motion passed 4-0. The Executive Committee

requested the final draft be brought back to the committee along with regular updates along the way.

Jon Fisher exited the meeting.

Consideration of Amendment to NCCSP Bylaws to allow Appointment of Vice-Chairs to NCCSP Board Committees

- Discussion on the need for this amendment was discussed and the associated memorandum was reviewed.
- **Motion** by Bob Weaver to approve the amendment to NCCSP Bylaws to allow Appointment of Vice- Chairs to NCCSP Board Committees, seconded by Jean Burgener, motion passed 4-0.

30 week Plan Review

- Updates were provided on communication strategies and ongoing initiatives with Marathon County Board.

CEO Report

- Nursing Home complaint was overviewed.
- Announced Dr. Penniman's resignation from the NCCSP Board.
- Discussed potential dates and topics for Board retreat.
- Employment Contracts were updated to reflect withdraw language as a definition of without cause.
- Acknowledged that NetSmart, our EMR vendor will be onsite soon to address issues.
- Update provided on activities of the Administrator's Planning Group.

Agenda for 4/28/16 Board meeting

- Item for amendments for bylaws

Future agenda items for committee consideration

- Update on Collaborative Care model progress

Motion by Bob Weaver to adjourn, seconded by Jean Burgener, motion carried.



North Central Health Care

Person centered. Outcome focused.

MEMO

DATE: April 7, 2016
TO: Executive Committee
FROM: Michael Loy, Interim CEO
RE: Appointment of Vice Chairs to NCCSP Board Committees

Purpose

The North Central Community Services Program (NCCSP) Board has requested for provision to be made for appointment of Vice Chairs to each of the Board's Committees.

Background

The current Board Bylaws last amended March 28, 2013; provide guidance on the form and functions of the Board and the committees of the Board. To accomplish the requested Board action, an amendment to the Bylaws provisioning the appointment of Vice-Chairs to each of the committees must be made.

Recommendation

The pertinent articles for amendment is Article 7-Board Committees Section 7.2 and 7.5. The following amendment to the article is necessary to implement the change to the Bylaws.

Add ()

Delete

*Section 7.2 Each of the above committees shall consist of at least four (4) appointed members, at least two (2) of which must be Board members. The Chair **and Vice-Chair** of the committees must be a Board member. The number of members appointed to committees may be increased by the Chair of the Board. A majority of the committee members shall constitute a quorum to transact business. Actions of committees shall be approved by majority vote.*

*Section 7.5 Following the annual meeting of the Board, the Chair will appoint members of the Board to respective committees and also designate committee chairs **and vice-chairs**.*

The Bylaws may be amended with five (5) days written notice at any regular meeting of the board requiring a two-thirds (2/3) vote of the members present.

The requested action would be to adopt these amendments to the Bylaws as stated in this memorandum and forward the proposed amendments to the full Board at their April 28, 2016 regular meeting.

Financial Analysis

None