

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE**

October 5, 2016

2:30 PM

North Central Health Care – Board Room

Present: X Jeff Zriny X Bob Weaver
X Jean Burgener X Robin Stowe (via phone)

Also Present: Michael Loy

Chairman Zriny called the meeting to order at 2:32 pm.

Public Comment for Matters Appearing on the Agenda

No public comment made.

Action: Approve 09/07/2016 Executive Committee Meeting Minutes

- **Motion** to approve the 09/07/2016 Executive Committee meeting minutes made by B. Weaver, seconded by J. Burgener, motion passed 4-0.

2017 Budget Update

- 2017 Budget will be presented at a joint meeting of the Board and Finance, Personnel & Property Committee this month.
- Have met with Marathon County several times on the budget; no new levy will be received however, Marathon County will continue to provide the \$475,000 for their request of additional mental health services to the jail. With the current support and the offset for the maintenance transition, we anticipate a deficit of about \$500,000 which is mostly in the nursing home area and does not include any salary increases for 2017. We continue to work on the budget deficit in order to build in salary increases. As a reminder, patient experience scores determine salary increases; scores continue to decrease which we need to relate strongly to the staff.
- Marathon County Executive Committee will review the nursing home and pool in the first quarter of 2017 following the completion of the Tri-County Agreement in December.
- The budget presentation will be more comprehensive this year. Board will be asked to approve a budget with deficit spending (nursing home side); goal will be to shore up and fix the revenue during the year.
- Joint Finance/Board will begin simultaneously at 11:30 a.m. Following the presentation the Finance Committee will consider recommending approval of the 2017 Budget to the Board for final approval. The Board will then vote on the 2017 Budget.
 - Budget input is received from Lincoln and Langlade County Finance Directors; following direction from the two counties, a meeting with Marathon County Administrator and Finance Director is held. Budget is adjusted after receiving direction from the counties.
 - It was felt that a discussion for a future meeting would be to better understand 'shared services' with the three counties including funding mechanisms and the multi-county operation.
 - Management will be working with leadership on new revenue sources for 2017.

Discuss Board Appointments and Officer Nominations for 2017

- Terms of six board members are up in December 2016; Dr. Steve Benson, Bill Metter, and John Robinson from Marathon County, Robin Stowe from Langlade County, and Greta Rusch and Bob Weaver from Lincoln county. All individuals are interested in reappointment and requests for reappointments will be forwarded to each county.
- Dr. Corrie Norrbom will be joining the board this month to replace Joanne Kelly.
- Officers of the board are one year terms and appointed at the Board's annual meeting in November. A nominating committee needs to be appointed and traditionally this appointment has been the Executive Committee.
- **Motion** to appoint the Executive Committee as the Nominating Committee was made by B. Weaver, second by J. Burgener. Motion carried.
- **Motion** made by B. Weaver to retain the same slate of officers from 2016 to 2017, second by R. Stowe. Slate of officers for recommendation include:
 - Jeff Zriny, President
 - Bob Weaver, Vice President
 - Jean Burgener, Secretary/Treasurer
- Motion carried by unanimous vote, 4-0. Slate of officers will be presented at the November meeting of the Board.

CEO Report

- Physician recruitment
 - Dr. Dibala has accepted our offer and will be starting in early 2017.
 - Offer has been extended to Dr. Levitt for outpatient psychiatry.
 - Dr. Carter, who is finishing his fellowship at Stanford in geriatric psychiatry, is strongly considering our offer. He would be involved in inpatient, emergency medicine, and for geriatric consults. He is available next summer.
 - Several former psychiatrists of NCHC have expressed interest in returning; we are in conversations with them.
- Marathon County is considering a trial program focused on reducing jail bed days (in Florida) resulted in actually closing a jail because of its success. Program was data driven justice for non-violent offenders, providing the right treatment, and then returning to the community. Milwaukee and Eau Claire Counties are looking into this program.
- Update on complaint letter
 - An independent investigation has been completed on the behavioral health unit by Dr. Laurie Roberts, Inpatient Director at St. Michaels, Stevens Point.
 - State Surveyors arrived this week on the inpatient unit with the complaint letter in hand; staff and patients on the inpatient unit were interviewed. A self-report had already been submitted to the State but the State received the letter from another source. No citations were received from the State.
 - The letter is relatively unsubstantiated with exception where there is an element of injury in a Dr. Green event and as result we began initiatives to improve safety which were identified and implemented prior to the letter. We have reviewed all adverse actions for staff on the inpatient unit and provided to our attorney to identify if any retaliation occurred.

- Attorney Fisher and Jeff Zriny met with Marathon County Corporation Counsel, Scott Corbett, Matt Bootz, and Lance Leonhard about how Marathon County wants to investigate this letter further.
- Following a meeting on Monday Marathon County retracted their request of email records. City Pages also submitted a public records request. We will be working with IT and John Fisher on this request.
- Parties will be working together under the Collaborative Care Subcommittee of the Board beginning this week. John Fisher is acting on behalf of NCHC to make sure quality compliance efforts are in place, to prepare a timeline and summary of findings to report to the Board. Subcommittee is advisory only and has no authority. J. Fisher will provide direction and will take the responsibility of reporting to the Board.
- Committee wanted to stress that all of the above actions comes with a cost and that it is important to share the magnitude of the investigation and costs associated with it to the parties involved.
- Committee questioned if Marathon County has the authority to complete their own investigation and concerned that one county should not do anything detrimental to the other two counties.
- R. Stowe shared a recent experience in Langlade County where stakeholders, including NCHC, met and the outcome was good. Having all parties together to discuss the situation is very beneficial and positive and feels this level of communication can only be helpful.
- Nursing Home Operations Committee will be dealing with the recently released CMS requirements that overhauls the nursing home regulations (over 700 pages). Within the next 30-90 days we must be in compliance with all of the regulations.
- Marathon County Executive Committee indicated they anticipate discussing the nursing home and pool during the first quarter of 2017 following the completion of the Tri-County Agreement.
- Maintenance transfer continues to progress; location of maintenance staff is being worked on.
- Weekly meetings, Mondays from 8-9 a.m. are scheduled through end of Nov. to work on the Tri-County agreement. Board will receive an update at the end of the month.
- Marathon County will only charge “rent” for the space we are occupying from that being vacated by ADRC.

Agenda for 10/27/16 Board Meeting

- 2017 Budget
- Update on investigation / collaborative care

Future agenda items for committee consideration

- Invite Brian Schoeneck or Larry Lester to brainstorm where reductions can be made in the nursing home operations; financial consultant to determine if exceeding the norms.

Motion by R. Stowe to adjourn at 3:30 p.m., seconded by B. Weaver, motion carried 4-0.