

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE**

November 10, 2016 4:00 PM North Central Health Care – Board Room

Present: X Jeff Zriny X Bob Weaver
 X Jean Burgener X Robin Stowe (via PolyCom)

Also Present: Michael Loy, Bill Metter

Chairman Zriny called the meeting to order at 4:15 p.m.

Public Comment for Matters Appearing on the Agenda

- No public comment made.

Action: Approve /07/2016 Executive Committee Meeting Minutes

- **Motion** to approve the 10/05/2016 Executive Committee meeting minutes made by J. Burgener, seconded by R. Stowe, motion passed 4-0.

2017 Budget Update

- No requests were received for amendments.
- Mr. Miller requested we prioritize the capital projects to try free funding to have a contingency. One major capital project is for boiler replacement in the nursing home and it absolutely needs to be done.
- Fund Balance policy will be included in this month’s Board packet with item noted for risk retention for each county which could possibly be a contingency source. Well above the minimum requirement.
- Have reviewed the stop loss at the Board’s request. Financially, adjusting this doesn’t make sense but will provide additional information at the next meeting.
- Nursing Home Operations Committee looked at an alternative proposal at their last meeting. Have also had a conversation with Mr. Karger who will assist with getting this on the Health and Human Services Committee agenda. He anticipates Marathon County and North Central Health Care will partner on a strategic plan for the nursing home renovation plan.
- J. Zriny mentioned that Mr. Karger was very complimentary about the budget this year in that it has much more detail compared to previous years.

Nominations of Officers for 2017

- Recommendations for Officers for 2017 will be presented to the Board next week for approval. The Bylaws indicate the approval of officers will be at its annual meeting; a call for additional nominations will be presented; if any contentions there will be a written ballot that will require signature (not a confidential ballot).

Committee Assignments for 2017

- Executive Committee agreed that committee assignments and committee chairs should remain the same until the Tri-County Agreement is finalized.

CEO Report

- Update on the Tri-County Agreement discussions
 - The Marathon County Board met in Closed Session 10/09/16 for just over two hours to discuss the strategy for negotiating a successor to the Tri-county Joint Contract. The report out was to encourage Marathon County to negotiate the agreement with their two partners. No further details were provided. Meetings will resume next Monday.
 - An email that Robin Stowe sent to Mr. Karger was included in the meeting packet for the County Board. R. Stowe noted that it was his intent to capture the position of Lincoln and Langlade Counties and their willingness to continue to negotiate.
 - J. Zriny had requested Atty John Fisher to review the 'retained authority' concept. Mr. Fisher has raised several concerns which may have conflict with NCHC licensure and certification with the 'retained authority'. This information was shared with Corporation Counsel who indicated he would be speaking with Mr. Fisher. Marathon County must be clear with what they are proposing and if it is legal. At this time they are not interested in contacting the Wisconsin Department of Health Services to discuss this concept. Concern was expressed that this discussion includes the 51.42 services as well as the effects on the hospital licensure, regulations, and funding through Medicare and Medicaid. CMS, Region 5, may also have concern about the 'retained authority' concept as NCHC is the entity responsible for the federal funds provided to the organization. M. Loy will provide the document from J. Fisher to Lincoln and Langlade Counties.
 - M. Loy has been asked not to participate in the meetings. Committee members expressed concern that the CEO of the organization is not being included in discussions. R. Stowe will contact Mr. Karger to request that M. Loy be asked to participate in the meetings moving forward and will also ask if a proposal would be available prior to the meeting next week.
- We received a letter this past week from the Dept. of Health Services asking about one of our supported apartments and whether it should be licensed as a CBRF. A CBRF provides 24/7 care. In a supported apartment we have an office that we lease as an outlet for an individual to come to if they need assistance. The inquiry stems from a situation with an individual in one of our supported apartments, and the family is bringing a lawsuit against NCHC because they believe we should have provided higher care. Since we were not providing 24/7 care we do not provide higher levels of care. In this process, their attorney questioned whether we are a CBRF or a Supported Apartment. The only risk in this case, related to licensing, is that supported apartments are to be integrated with the general public. With many other supported apartments closing in the area, fewer apartment complex options are available thereby some apartment complexes have become 100% supported settings. This is the case in two of the three complexes we utilize for supported apartments. We will be responding to the letter this week.

Agenda for 11/17/16 Board Meeting

- The following items will be included on the agenda for 11/17/16:
 - Public hearing on the proposed 2017 budget
 - Stop loss level discussion
 - Tri-County Agreement Update
 - Possible report from the Warm Water Works Group; dependent on the recommendation of HSOC this week. They have prepared a report for the County Board and will be providing a presentation to NHOC on 11/11/16.
 - Facility Maintenance Transfer Agreement. A copy of the agreement will be included in the packet for input.

Future agenda items for committee

- The next meeting for the Executive Committee scheduled for December 13 is rescheduled to Dec. 8 at 4:00 p.m. R. Stowe indicated he is out of the office Dec. 5-9 and unable to attend.

Motion by R. Stowe to adjourn at 4:47 p.m., seconded by B. Weaver, motion carried 4-0.

dko