

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
FINANCE, PERSONNEL & PROPERTY COMMITTEE
MEETING MINUTES**

April 25, 2013 11:00 a.m. NCHC – Antigo Center

Present:

X Lee Olkowski X Robert Weaver X John Robinson
X Ron Nye

Also present: Gary Bezucha, Brenda Glodowski, Paula Hawkins

Guest: David Solin, Langlade County Board Chair

The meeting was opened at 11:30 a.m. Roll call was taken and a quorum declared. Dave Solin, Langlade County Board Chair was introduced and welcomed as a guest.

Minutes

- **Motion** Weaver, 2nd Olkowski, to approve the minutes of the 3/28/13 Finance, Personnel & Property Committee meeting. Motion carried.

Financials

- March revenue volumes were down. Hospital census is picking back up, averaging 10. The nursing home average census dropped to 237; target is 242. Medicare averaged 28; target is 32. April Medicare is averaging 34, but census is averaging about 234. Outpatient was down under targets.
- We continue to manage expenses. Salaries and benefits continue to be down. We are continuing to manage expenses to accommodate revenue shortfalls. Health insurance is staying down. Based on high claims last year, we budgeted significantly higher for health insurance this year.
- Most areas are at or below expense budgets.
- We have a number of clients at state institutes, mostly children.
- We finished with a gain of almost \$130,000. We budgeted a loss of just under \$78,000, which is a \$207,687 positive variance.
- We are \$473,000 ahead of budget targets for the first quarter.
- **Motion** Robinson, 2nd Weaver, to approve the March financials. Motion carried.

CFO Report

- Accounts Receivable
 - We received VA payments in March, so they are caught up.
 - We are still keeping a handle on Security Health. They continue to be slow, and are currently about six months behind.

- Percent over 90 days is down under 10%. That may bump up a bit in April because the 2013 rates for CCS are not yet approved. We cannot bill until rates for the year are approved. Statewide reports were due by the end of March, so we are hopeful we can submit claims in May. That represents about \$480,000 in charges through March.
- Budget
 - We are beginning the budget process in about a month, and are seeking input from the Finance Committee. We will begin sharing preliminary budget assumptions and guidelines.
 - The committee and administration need to have a preliminary target discussion on where benefit package percentages should be.
 - Implications of the state budget, and how we will go about dealing with them should also be discussed. There may be an opportunity to channel county levy reimbursement into different areas, such as psychiatry. There are opportunities and options. We have significant unmet needs and this may be a way to address it.
 - Discussion on another tax levy reduction for 2014.
 - Involvement by this committee relative to the nursing home project. This committee should be appraised and have some input to the nursing home committee. It is a big project and a big undertaking. How much is available versus how much we are willing to spend?

Future Agendas

- Budget discussions
- Current 457 plan provider (currently Nationwide) review. Administration has been reviewing vendors to assure we are providing the best value to employees. Options and recommendation will be brought to the next meeting.

Motion Robinson, 2nd Olkowski, to adjourn at 11:36 a.m. Motion carried.

Pdh