

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
FINANCE, PERSONNEL & PROPERTY COMMITTEE  
MEETING MINUTES**

July 25, 2013

11:00 a.m.

NCHC – Wausau Campus

Present:

X Lee Olkowski                      X Robert Weaver                      John Robinson  
X Ron Nye

Also present: Gary Bezucha, Brenda Glodowski, Paula Hawkins

The meeting was opened at 11:00 a.m. Roll call was taken and a quorum declared.

Minutes

- **Motion** Olkowski, 2<sup>nd</sup> Weaver, to approve the minutes of the 6/27/13 Finance, Personnel & Property Committee meeting. Motion carried.

June Financials

- June showed a gain of \$234,613, we are ahead of targets by \$263,987.
- There was a decline in nursing home census, primarily in the Medicaid census. It averaged 231 per day; target is 242. July census is averaging 229 thus far.
- Hospital averaged 12, target 10; and is showing a decline in July also.
- Expenses are down, covering revenue shortfalls.
- Year to date we are about \$1.2 million ahead of targets. We are down compared to a year ago.
- Health insurance in May and June were high. Our third party administrator was behind on paying claims and was catching up. July is better, still up but not as high as May and June. We had a few high cost cases, but most of them are at or near closure.
- **Motion** Weaver, 2<sup>nd</sup> Olkowski, to approve the June financials. Motion carried.
- We are seeing a few more write-offs in July. We are working on a few prior authorization problems.

CFO Report

- Transitioning computer system: we are operating two systems for revenue and expenses while waiting for conversion of the billing system, which is scheduled for January. The Accounts Receivable (A/R) system will only carry over current A/R. that means we will need a dual billing system going in 2014. This is huge. We are working on strategies on how to address this. This may take up to six months of dual systems.

Budget Update

- Had a good meeting with our insurance brokers, doing strategizing for next year, and are meeting again in August.

- We continue to work on design in community programs to be better aligned with the Medical Assistance program. We are transitioning as much of the volume into the CCS (Comprehensive Community Services) program, where state picks up the non federal portion.

#### Aquatic Facility Replacement Proposal

- The physical plant of our pool has reached a point of physical deterioration where we would need major repairs or to replace it.
- If we renovate the pool, we also need to renovate the locker room space. It would be reduced in size which would have less overhead costs.
- The Aquatic Task Force has recommended replacing the pool, and sending it on to the Marathon County CIP (Capital Improvement Program) Committee for \$1.6 million (to include locker room, too).
- We would shut down the Aquatic program during construction. We may need to ask the county for a special appropriation to cover the operational losses associated with this project.
- Questions that need to be answered:
  - How will incremental costs be handled?
  - How will we cover losses during construction?
- The committee did not come to any conclusion for a recommendation, based on questions of financial operations, and are looking for additional information.

**Motion** Weaver, 2<sup>nd</sup> Olkowski, to adjourn at 12:02 p.m. Motion carried.

*Pdh*