

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
FINANCE, PERSONNEL & PROPERTY COMMITTEE
MEETING MINUTES**

September 26, 2013

11:00 a.m.

NCHC – Wausau Campus

Present:

X Lee Olkowski X Robert Weaver X John Robinson
X Ron Nye

Also present: Gary Bezucha, Brenda Glodowski, Paula Hawkins

The meeting was opened at 11:00 a.m. Roll call was taken and a quorum declared.

Minutes

- **Motion** Weaver, 2nd Olkowski, to approve the minutes of the 8/29/13 meeting. Motion carried.

Financials

- Gain of \$337,531 for August.
- Revenue volumes continue low. Hospital averaged 12; target is 10. Nursing home averaged 231; target is at 230 for the 2nd half of the year related to anticipating the AODA residential being up and running. It is not, so target should be at 242.
- Expenses remain below budget targets, which helps with revenue shortfalls. There were high recruitment costs related to the Inpatient Service Line Director, and maintenance agreements with the new computer system. Health insurance did well.
- Year to date we are just over \$1.7 million ahead of budget.
- We have hired staff in Outpatient, so are at or almost at full staff.
- **Motion** Olkowski, 2nd Weaver, to approve the financial report. Motion carried.

CFO Report

- At a previous Finance Committee meeting it was reported that for the 51 programs we would issue a one-time offer of a discount to self-pay clients if their outstanding balance was paid in full by October 31st. To date we have had 37 responses, for about \$11,000, representing a number of small accounts. Eight more came in today. We will give another update next month, including the number of accounts that were eligible for the discount.

Budget Update

- We may reduce nursing home census to 225. There was a target of 242 in 2013.
- This is the last year of the five year transition for the liability payment for Family Care. We have not heard of any change.
- Reduction in health insurance is based on information provided by insurance consultants. There will be a modest increase to employees.

- Workman's Comp modification factor increased, which means our premiums will increase by \$300,000. We are increasing costs in occupational health, adding two FTEs.
- We have been told this is the last year of increase in the Wisconsin Retirement System. There is a .7% increase.
- We anticipate a decrease in revenue the beginning of the year for the TIER go live.
- Psychiatry – expansion with net cost of \$450,000. We won't be able to do that with the current tax levy. Langlade told us there would be no increase. Marathon County will put no increase in the budget, so the board will need to address that if they want to go forward. It is a major part of our purpose, so we need to go forward, regardless of whether the counties will increase our levy.

Banking Services Report

- Brenda and Kim Wieloch have completed the banking review.
- A request for proposal was sent to six banks. Five of the six responded (Abby Bank did not). At each bank Kim and Brenda went onsite at their location. Each bank indicated they liked the process. It was very enlightening to talk face to face. Overall they found that the reporting was comparable, pretty standard.
- The big areas they focused on was customer service. They found that the larger banks could do a little more, however only one offers 24/7 with a live person. We have staff here sometimes at odd hours so it is important to have access.
- Fee structure was discussed. Larger banks were able to offer a better fee structure.
- Staff feel confident with the recommendation to move to Associated Bank, primarily based on their fee structure and customer service.
- Associated also had additional perks that were appealing, such as wellness presentations. In addition, staff have frequently requested an ATM onsite. Associated would provide an ATM with no fees to the organization. There would be no fees if you have an account with them, otherwise there will be a \$4.00 fee per transaction.
- Reference checks were good. Wausau schools did a full RFP a few years ago and were very happy with Associated.
- Associated offered to be onsite to make the transition. They are financially stable.
- We would like to do a five year contract, with a locked in fee structure.
- **Motion** Robinson, 2nd Weaver, to approve the recommendation and execute a contract with Associated Bank. Motion carried.

Pool Project

- The task force is near final recommendations.
- The project may go to multi phases: pre-design, design and project implementation.
- October 10th the Marathon County Board's informational meeting will be at NCHC, and will tour the Aquatic Program and the nursing home.

Motion Olkowski, 2nd Robinson, to adjourn at 12:02 p.m. Motion carried.

Pdh