

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
FINANCE, PERSONNEL & PROPERTY COMMITTEE
MEETING MINUTES**

July 31, 2014 11:00 a.m. NCHC – Wausau Campus

Present:

X	Lee Olkowski	X	Ron Nye	X	John Robinson
X	Robert Weaver		X	Jeff Zriny	

Also present: Gary Bezucha, Brenda Glodowski, Paula Hawkins

The meeting was called to order, roll call taken, and a quorum noted.

Minutes

Motion/second Nye/Zriny to approve the minutes of the 6/26/14 meeting. Motion carried.

Financials

- Still working through the new billing system, so there are some estimates to the financials. We continue to do some manual billing. A/R is still growing.
- Cash is still doing well; we monitor it daily.
- We have a weekly status call with the vendor and consultant. We will met with the consultant the end of next week to render his report.
- Showed a gain for the month, so we had a \$231,322 positive variance. A reconciliation of April-June revenue was done, which contributed to the improved month.
- Hospital averaged census of 15; target is 12.
- Nursing home averaged 220; Medicare averaged 20. For July it continues to drop.
- We are seeing some drop in Outpatient revenue.
- Psychiatry and pharmacy revenues continue to be low so we are monitoring them closely. Documents are being final saved which allows the services to be billed and is improving revenue flow. In September we will do another account reconciliation.
- Contracted psychiatric services are high. Some consulting is also high. State institutes continue to run high. Health insurance is doing well. We still have some open positions we continue to hold.
- We had a \$114,000 gain through June.
- **Motion**/second Nye/Zriny to approve the June financials. Motion carried.

CFO Report

- We continue to work through the new system problems. We anticipate a plan from the consultant next week. We continue to do billing manually.
- We picked up some revenue with the reconciliation done through June.
- We are tentatively scheduled for our February audit. We will be doing preliminary work in October or November.

Budget Planning

- Wisconsin Retirement is going down .4 percent (split 50/50), which means about a \$60,000 reduction to NCHC.
- We are working on health and dental plans and workers comp.
- The biggest area is salary and wage adjustments. Currently looking at 2% wage increase as a starting point.
- We are trying to accelerate our contract discussions with CCCW. We need to get those rates locked down.

Future Meeting Agendas

- Detailed info on CCCW revenue
- Detail on where county levy is distributed

Motion/second Weaver/Robinson to adjourn at 11:44AM. Motion carried.

Pdh