

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
FINANCE, PERSONNEL & PROPERTY COMMITTEE MEETING MINUTES**

March 26, 2015

11:00 a.m.

NCHC – Wausau Campus

Present:

X	Ron Nye		Jeff Zriny	Lee Olkowski
	Bob Weaver	X	John Robinson	

Also Present: Gary Bezucha, Brenda Glodowski, Debbie Osowski

The meeting was called to order at 11:30 AM, roll call taken, a quorum was not present, and therefore the meeting will be discussion only.

Financials

- Expenses:
  - Overall expenses were well below targets for February.
  - Overall employee benefits were below budget targets.
  - A credit was received from the state institutions helping to reduce this expense for February.
  - A number of vacant positions contributed to salaries being below targets, however as they are filled the salary expense will increase.
- Revenues:
  - Saw improvements in the hospital, nursing home and CBRF census in February.
  - Medicare census is above target for the nursing home in February.

Accounts Receivable Update

- Received a check in excess of \$400,000 for the CCS program; all billing for CCS will be completed through December and submitted in April; January and February billing will be submitted in April.
- Documentation must first be completed before billing can be done for January. Working with staff to get documentation completed.
- Have identified some problems with the aging report which is being reviewed today.
- Every program will be tested, case studies completed, and comparisons made.
- Medicaid biller position will be filled.

Future Agendas

- Budget for April agenda
- Review Accounts Receivable

*dko*