

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
FINANCE, PERSONNEL & PROPERTY COMMITTEE
MEETING MINUTES**

July 30, 2015

11:00 a.m.

NCHC – Wausau Campus

Present:

X	Ron Nye	X	Jeff Zriny	X	Lee Olkowski
X	Bob Weaver	X	John Robinson		

Also Present: Gary Bezucha, Brenda Glodowski, Michael Loy, Debbie Osowski

The meeting was called to order 11:00 AM, roll call taken, and a quorum noted.

Minutes

Motion/second, Nye/Zriny, to approve the minutes of the 6/25/15 Finance, Personnel & Property Committee meeting. Motion carried.

Financials

- Revenues:
 - Overall the organization shows a gain of approximately \$551,000; both nursing home and human services operations have a year to date gain of over \$1.5 million.
 - Cash is doing well.
 - Hospital average census was over 14; target is 13
 - Nursing Home picked up slightly to 204; target is 213
 - Medicare census averaged 19 per day
 - Picked up \$125,000 of revenue due to Jan-May review/reconciliation; have excellent reports coming together finally with all systems talking to one another.
 - Have noticed a change in payer mix which has increased revenue; slight increase in the rehab area due to the change in rehab services
- Expenses:
 - Expenses were down overall
 - Health insurance had a good month in June with a slight spike noticed so far for July.
 - Expenses for state institutes are high
- Write-off's spiked slightly but are still below target
- Committee members would like to provide information to County Board members so they may have a better understanding of NCHC and the financial operations. John Robinson will provide quarterly reports to the Health & Human Services Committee.

Motion/second, Zriny/Nye to approve the June financial statements. Motion carried.

CFO Report

- Items are included below

Accounts Receivable Update

- Days in Accounts Receivable dropped by three days.

Budget Update

- Wisconsin Retirement System mandatory contributions will be dropping by .2% for employees and employers.
- Received early estimates for supplemental payment for a potential decrease of \$260,000.
- Several new items will be included in budget i.e. the pilot of services for the jail, expansion of mobile crisis in all three counties.
- Committee suggested preparing a 'status quo' budget until more definitive decisions are received by counties.
- Budget must be completed early October.

Overview of Changes to Paid Leave Time Policy

- Proposed changes to current Paid Leave Time (PLT) policy include:
 - Offering a pay-out annually (in Sept.) of 16-40 hours of PLT leaving a PLT bank of not below 80 hours; eliminating the PLT maximum during the year (currently 240 hours) allowing for more versatility in using PLT however, a maximum of 240 hours would be carried from one year to the next (the last payroll of the year)
 - Employees, while on PLT and then being called into work, would receive PLT pay and pay for working.
- **Motion**/second, Robinson/Weaver, to approve changes to the Paid Leave Time policy. Motion carried.

Potential settlement on lease dispute

- A summary of the history for the lease dispute was provided.
- Has been in legal dispute for two years.
- Potential exposure is \$175,000.

2016 Employee Health Insurance Options

- Health Insurance Consortium will not be an option for next year.
- Reviewing long term strategies (3-5 years) for managing costs and continuing to provide an excellent benefit to employees.
- Changes will have minor impact, similar costs, and will streamline the plan i.e. 3-tier to 2-tier plan; HSA rather than HRA, etc.
- Final plan changes will be brought back to Committee for approval.

Future Agendas

- Education to county board
- Education to other service organizations and community awareness

Motion/second, Zriny/Weaver, to adjourn the meeting at 12:00 p.m. Motion carried.