



May 5, 2023

Flash Fridays will be distributed weekly on Fridays to prepare you for upcoming surveys like The Joint Commission or State of WI surveys. The Continual Readiness information provided will pertain to all areas within NCHC, from Behavioral Health to Skilled Nursing Care, however some information may be more specific to one survey. Some may only pertain to clinical staff, but always read it thoroughly. If you have questions, ask your Team Leader to explain how the topic relates to your program or department.

THE JOINT COMMISSION IS COMING SOON! SURVEY WINDOW: FEB. 5, 2023 – AUG. 5, 2024

Medication Management 101

MEDICATION LABELING

The labeling of all medications, medication containers and other solutions is a risk-reduction activity consistent with safe medication management. Medications or other solutions in unlabeled containers are unidentifiable. Errors, sometimes tragic, have resulted from medications and other solutions removed from their original containers and placed into unlabeled containers.

NORTH CENTRAL HEALTH CARE POLICY & PROCEDURE ON MEDICATION LABELING

All medications prepared by North Central Health Care shall be correctly labeled with the following:

- Patient name
- Medication name
- Strength
- Amount (if not apparent from the container)
- Expiration date when not used within 24 hours
- Expiration time if expiration occurs in less than 24 hours
- Preparation date and the diluent used for all compound IV admixtures and parenteral nutrition formulas.

This element of performance is especially important when a medication will not be administered immediately. An immediately administered medication is one that an authorized staff member prepares or obtains and takes directly to a patient and administers to that patient without any break in the process.

MEDICATION ADMINISTRATION

One of The Joint Commission's 2023 National Patient Safety Goals is **using medicines safely**, and this entails medication administration.

Medication administration includes:

- Recording and passing along correct information about an individual's medicines.
- Finding out what medicines the individual served is taking. Compare those medicines to new medicines given to the individual served.
- Giving the individual served written information about the medicines they need to take.
- Telling the individual served it is important to bring their up-to date list of medicines every time they visit a doctor.

North Central Health Care follows our organizational policy and procedures in our patient care areas for the safe administration of medication. This policy and procedure "**Medication – Administration 3500-2019**" follows evidence-based practice for the safe administration of medication and involves the 10 rights of medication administration. This policy and procedure can be found in UKG, all direct caregivers should review these documents as it relates to the safe administration of medication.



Questions? Contact your manager or team leader and ask them about your role in the survey process.