

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
HUMAN SERVICES OPERATIONS COMMITTEE
MEETING MINUTES**

January 9, 2014 3:00 p.m.

NCHC – Wausau Campus

EXC	Nancy Bergstrom	X	Ray Bloomer	X	Gary Gisselman
X	Linda Haney	X	Joanne Kelly	X	Holly Matucheski
X	Laura Yarie	EXC	Scott Parks	X	John Robinson
X	Lee Shipway	EXC	Deb Hager		

Also Present: Gary Bezucha, Brenda Glodowski, Toni Simonson, Becky Schultz,
Gretchen Brown, Paula Hawkins

The meeting was called to order, roll call was noted and a quorum declared.

Minutes

- **Motion** Bloomer, 2nd Haney, to approve the consent agenda, which includes the minutes of the 12/5/13 meeting and the financial reports. Motion carried.

Human Services Report

- Aquatic Services – NCHC staff and Marathon County have been meeting to discuss development of a RFP. Marathon County will be putting it together. We are a little concerned with the timeline. Dan Hoenecke indicates it will be the later half of this month before the draft will be ready for review. We are looking for ways to engage the Aquatic task force once the RFP is completed before it is finalized; the task force will review it prior to it being released. John will follow up with Brad Karger regarding the timeline.
- Behavioral Health Unit has been very busy. We are getting things in place with staff and hope to hire the manager shortly.
- Birth-3 will hire an additional service provider for 2014 and are currently recruiting for the position.
- Childrens Waiver program – a long-time staff person is retiring so they are taking the opportunity to look at restructuring the program.
- Clubhouse continues on its journey to independence. They are actively seeking grants and doing fundraising.
- Community Treatment – We received a call from the Department of Health Services (DHS) asking if we were aware of a finding that occurred during a Department of Social Services federal audit. A meeting was set up with DHS, and we found it was a component of the Marathon County Department of Social Services (DSS). We are updating the memorandum of understanding with DSS to assure we have a process in place to assure all required components are met.

- We have hired Mobile Crisis staff for Merrill; we are still working on staffing for Antigo. We have been doing rounding with stakeholders and doing surveys, so have good input.
- Outpatient Services – we have added an additional school (D.C. Everest Middle School) to our Counseling in the Schools program.
- Residential Services – several clients have been taking vacations over the past few months with the Voyages for Growth program. Staff worked with the City of Wausau on the 500 Grand Avenue apartments which were remodeled, and we are moving several clients there.

2014 Operational Plan

- The 2014 plan of action has been shared with and approved by the Board. It outlines what staff feel are going to be the critical components this year.
- Quarterly updates will be provided to this committee.

Psychiatric Services

- We have an offer out to a Psychiatric Nurse Practitioner, who will begin in July.
- We have not received any resumes as of yet for a Psychiatrist.

Early Intervention Services

- Joanne Kelly contacted Connie Zebro at Wausau Schools, and also with the Early Years Coalition. A meeting has been set up with representatives from this committee and the Coalition. A number of the sub-committee (Early Years Planning Committee) were also interested. The meeting is Monday, January 20th from 8:30-9:30. Discussion will center on looking at how to serve children ages 4-6 with behavior problems.
- Issues to be addressed:
 - Include primary care staff
 - Need to target those who aren't caught up in the services available (not up to date on shots so don't see a doctor); how do you target those who don't access services
 - In the criminal justice system at intakes they ask about children and address this at therapy sessions
 - Find commonalities among troubled children (all parents involved in the law; all with birth defects, etc.); this could lead to solutions.
 - Where the child spent early years – home, day care, Birth to 3
 - How many parents have diagnosed MH and/or AODA disorder
 - A higher standard to meet to access services in the schools, so sometimes when a child reaches three they no longer can receive services.
 - Start Right Program – perhaps look at that program for similarities; it is a voluntary program.
 - Perhaps create a timeline birth to 18 to see what services are available, what are strengths and weaknesses, who accesses those services, whether there are services needed.

- Once a child goes to Comprehensive Community Services or the Department of Social Services, what are the avenues they can go to? Social Services needs to be involved in the discussions.
- Where do children present or not present? Are they presenting when kicked out of a day care center?
- How many times has a child presented with issues before they get a referral? Are we missing opportunities because of lack of legal authority, referral resources, etc.?
- How can we promote self-reports, even for young children?
- Looking for ways to facilitate community discussion. There is an understanding that a problem exists, without really understanding what the problem is.
- Who are the people we are talking about – demographics?
- Mandy Wright has an interest in this and will be invited. She is interested in taking this to the state as an issue.
- Friday, January 24th is the Community LIFE Forum presentation at 7:30AM at the UWMC Center for Civic Engagement. A pediatrician from Madison is the keynote speaker.

Future Agendas

- Case management model for criminal justice update
- Aquatic program RFP – preliminary design and options report
- Continued discussion on early intervention services

Motion Matucheski, 2nd Kelly, to adjourn at 4:03 p.m. Motion carried.

Pdh