

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
HUMAN SERVICES OPERATIONS COMMITTEE
MEETING MINUTES**

July 18, 2016

8:00 a.m.

NCHC – Wausau Campus

Present:

X	John Robinson	EXC	Holly Matucheski	X	Greta Rusch
X	Scott Parks	EXC	Nancy Bergstrom	X	Lee Shipway
X	Linda Haney				

Others Present: Michael Loy, Laura Scudiere, Brenda Glodowski, Becky Schultz, Sue Matis

The meeting was called to order, roll call was noted, and a quorum declared.

Consent Agenda

- In-depth discussion regarding current financial status including:
 - \$680,000 above target through June.
 - State institute expenses continue to be high.
 - Costs associated with crisis services and additional services to the jail:
 - Phase 1: additional staff with higher educational level i.e. Bachelor or above, which increases salaries.
 - Phase 2: in progress with hiring youth workers and transportation workers; expenses have not yet been incurred.
 - Continue to look into the diversions made to Trempealeau County; have reduced the number from 5 to 2 and are reviewing the 2 cases with the goal to bring back to NCHC.
 - Marathon County had promised an additional \$475,000 for the additional jail services; we have not yet received any payment.
 - Next meeting discussion will include: 1) Who is being placed at Trempealeau County, details on costs involved, opportunities to bring back to NCHC and costs; 2) Diversions and state institutes; 3) Crisis Services projected for remainder of 2016, benefit to population in Marathon County; 4) Fiscal year plan for HSO.
- **Motion**/second, Shipway/Rusch, to approve the consent agenda. Motion carried.

Juvenile Criminal Justice Discussion

- Unable to confirm presenter for July meeting. Will look for a presentation in August.

Morningside Report Discussion

- Purpose of hiring Morningside was to provide needs assessment and identify unmet needs throughout the county.
- Report recommended the following options: 1) continue current multi-county agreement with clear expectations and performance measures; 2) contract for services; 3) single county human service model; 4) multi-county human service approach
- Morningside is recommending Option 2 which is to pull out of the current 51.42 relationship and instead contract for services by releasing RFP's.

- Currently the county is considering contracting with NCHC for three years to allow for performance standards in a revised contract, and continue the relationship with Langlade and Lincoln Counties. However, the expectations have not yet been identified.
- The county asked for additional transparency from NCHC with more detailed financial information sent regularly to the Deputy Administrator. With the retirement of the Deputy Administrator it was recommended the information continue to be forwarded to Matt Bootz.
- Committee members agreed that it is an important time and an opportunity to develop a community behavioral health summit and include the epidemic and explosion of the increase use of opioids and meth in the community. NCHC should play a leadership role.

Inpatient Hospital Admission Policy Regarding Adolescents (ages 13-18)

- NCHC currently admits 13-18 year olds which allows adolescents to stay in their own community, be closer to their support networks, and eliminate transportation needs.
- Two issues relate to the admission of adolescents: mixing ages 13-18 with the adult population and psychiatrists do not approve of this care setting which makes added difficulties in securing psychiatrists to provide services.
- When adolescents are on the unit they cannot be mixed with the adult population and we must have higher staffing ratios.
- Consideration is being requested to transport the youth who need inpatient treatment to either Bellin or Winnebago. This would allow all beds to be utilized to unit capacity which would offset the costs for transporting the youth to another facility. Financial costs of this change in practice would need to be reviewed in detail along with the impact in the community.
- Continue to look to recruit child psychiatrists.
- Exploring the development of a smaller youth inpatient unit. We are struggling with youth in the community and our inpatient volumes for youth are up; our medical staff is in support; but impacts of a decision for transportation, cost, and care in the community are vital in making this decision. Will look for feedback from the community before looking at a potential change in service.
- Suggestion was made to inform Marathon County as to why we are exploring this option, issues being faced, costs, and seek their input. Recommended information to gather;
 - number of juveniles that need inpatient treatment who aren't receiving it in this county
 - number on juveniles on Medical Assistance
 - long term goal/timeline of inpatient unit for child and adolescents
- Committee was reminded that law indicates if we are licensed for more than 16 psychiatric hospital beds we are considered an IMD (Institute for Mental Disease) which means we would lose Medicaid funding.
- **Motion**/second, Shipway/Haney, to advance an evaluation of the policy regarding adolescents in the inpatient hospital. Motion carried.

Human Services Operations Outcome Reporting

- Executive Summary for Outcome Data was distributed and reviewed.
 - Will add data related to age i.e. adults and adolescents.
 - Have engaged Laura Yarie, but she unable to attend a meeting before the fall.
 - Will add a percentage on how many individuals were referred but didn't get scheduled.
 - Will include a combined financial report in addition to the breakdown of all three counties.

Human Services Operations Committee Charter

- **Motion**/second, Shipway/Parks, to advance the Human Services Operations Committee Charter to the Board for approval. Motion carried.

Future agenda items

- Inpatient Hospital Admission Policy Regarding Adolescents (ages 13-18) – continue discussion
- Juvenile Criminal Justice Discussion
- Morningside Report

Motion/second, Parks/Rusch, to adjourn the meeting at 9:30 a.m. Motion carried.

dko