OFFICIAL NOTICE AND AGENDA
of a meeting of the North Central Community Services Program Board to be held at Westwood Conference Center
1800 Westwood Center Blvd, Wausau, WI 54401, Room 106 at 12:00 pm on Thursday, June 29th, 2017

In addition to attendance in person at the location described above, Board members and the public are invited to attend by telephone conference. Persons wishing to attend the meeting by phone should contact Debbie Osowski at 715-848-4405 24 hours prior to the start time of the meeting for further instructions. Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405. For TDD telephone service call 715-845-4928.

A QUORUM OF THE RETAINED COUNTY AUTHORITY COMMITTEE, COMPRISED OF APPOINTEEES FROM LANGLADE, LINCOLN, AND MARATHON COUNTIES, MAY BE PRESENT AT THE NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD MEETING; HOWEVER, NO VOTE OR ACTION WILL BE TAKEN BY THE RETAINED COUNTY AUTHORITY COMMITTEE.

1. Call to Order
2. Public Comment for Matters Appearing on the Agenda
3. Chairman’s Report and Announcements—J. Zriny
4. ACTION: Approval of 5/25/17 NCCSP Board Meeting Minutes
5. Committee Reports
   a. Executive Committee Report – J. Zriny
      i. Review Draft Minutes of the 6/8/17 Meeting
   b. Finance, Personnel & Property Committee Report – B. Weaver
      i. Review Draft Minutes of 5/25/17 Meeting
      ii. Overview of 6/29/17 Meeting
      iii. May Financials – B. Glodowski
         1. CFO Report
         2. ACTION: Accept the May Financial Report and Financial Statements
   c. Nursing Home Operations Committee Report – J. Burgener
      i. Review Draft Minutes of the 5/24/17 Meeting
      ii. Overview of 6/23/17 Meeting
   d. Quality Committee Report – M. Loy
      i. Organizational Outcomes
         1. ACTION: Accept the Quality Dashboard as Presented
6. Medical Staff Credentialing – M. Loy
   a. ACTION: Motion to Approve Appointment of Anne Dibala, M.D., Michael Lance, M.D., Robert Vickrey, M.D., and the Reappointments of Jean Baribeau-Anaya, PAC, Terry Gander, PA-C, Debra Knapp, APNP, Debra Sanfilippo, PAC, Jennifer Svencer, PA-C, Shae Wheeler, PA-C,
7. Chief Executive Officer Recruitment Plan and Timeline—J. Zriny
8. CEO Work Plan Update and Report – M. Loy
   a. Update on Nursing Home Operational Assessment and Strategic Plan
   b. Retained County Authority Committee Update
   c. Medical College of Wisconsin Psychiatry Residency Program
   d. Retained County Authority Performance Expectations
9. Discussion of Future Agenda Items for Board Consideration or Committee Assignment
10. Board Retreat (Anticipated 1:00 PM start time) – Policy Governance Discussion
11. Adjourn
NORTH CENTRAL COMMUNITY SERVICES PROGRAM
BOARD MEETING MINUTES

May 25, 2017 12:00 p.m. North Central Health Care-Wausau

Present:

X Randy Balk  
X Jean Burgener  
X Bill Miller  
X Rick Seefeldt  
EXC Theresa Wetzsteon

X Steve Benson  
X Video  Conf.  
Holly Matucheski  
Corrie Norrbom  
EXC  EXC

EXC  Ben Bliven  
Bill Metter  
Greta Rusch  
Jeff Zriny

Also Present: Michael Loy, Brenda Glodowski, Kim Gochanour, Sue Matis, Sheila Zblewski, Lance Leonhard

Call to Order

- The meeting was called to order at 12:00 p.m. by Vice-Chair Burgener.

Public Comment for Matters Appearing on the Agenda

- No public comments made.

Education: Annual Report Presentation – M. Loy

- The draft 2016 Annual Report was provided and reviewed. M. Loy thanked Jessica Meadows for her exceptional work along with Tom Dowe, Terry Szews, and Brenda Glodowski for their assistance with data and financial information to better understand our organization’s operations.
- Highlights include a combined introductory letter from Jeff Zriny and Michael Loy focusing on the positive rather than adversities, what has been done in the communities to help create a positive path for the future, an Executive Insight was included for each major service area, and over 11,000 individuals were served last year.
- Once finalized the Annual Report will be distributed to each County Board member in the three counties, community partners, media, etc.
- Any comments on the annual report can be provided to M. Loy by end of the day tomorrow.
- Motion/second, Weaver/Balk, to accept the Annual Report. Motion carried.

Chairman’s Report and Announcements – J. Burgener

- Health and Human Services Committee of Marathon County took action at their May meeting to move the vote on the pool’s construction to the Marathon County Board in June. Suggested the Board think how we can work collaboratively with the North Central Health Foundation, Warm Water Works, etc. in fundraising the anticipated $3 million that the County will request.

Approval of 4/27/17 NCCSP Board Meeting Minutes

- Motion/second, Weaver/Rusch to approve the NCCSP Board Minutes of 4/27/17. Motion carried.

Executive Committee Report – J. Burgener

- Board Retreat is scheduled for June 29 from 12-5 p.m. Location to be determined.
• Executive Committee has met with the Retained County Authority Committee (RCA) regarding moving forward with the CEO selection process and expressed that it would be in the best interest of North Central Health Care to select a CEO sooner than later. A job description is being finalized by Sue Matis and Brad Karger. The RCA will participate but the Executive Committee is driving the selection process once the description and compensation is settled.

• We are actively recruiting psychiatrists. There are three psychiatrists in Wisconsin considering a move to this area. One psychiatrist mentioned he was encouraged by the direction our organization is headed after reading the Board minutes on our website. Having the psychiatry residency program and the Medical College of Wisconsin involved is also more attractive for physicians.

Finance, Personnel & Property Committee – B. Weaver
• There was a positive variance year to date of $525,000. Significant improvement has been seen in health insurance and state institutes.

• In the nursing home our budget indicates a loss for the year but our goal is for the nursing home to break even. The census is off slightly but is typical for this time of year. The Medicare census has improved in May and Legacies census is at 101 with a budget of 100.

• Anticipate a 2% increase in the state budget which will help improve the nursing home financials.

• Strategic planning may include providing services in the home. Anticipate the nursing home consultants will be including this and other strategic opportunities in their report (due July 1).

• Motion/second, Weaver/Metter, to approve the April Financial Report and Financial Statements. Motion carried.

Nursing Home Operations Committee Report – J. Burgener
• Connie Gliniecke has accepted the position of DON and will begin June 12. She has over 20 years of experience in LTC including as DON of Mount View Care Center about 5 years ago. Kristin Woller, Asst. Administrator, finished the Nursing Home Administrator’s course.

• We were awarded a $23,000 grant from the State to provide the Stop Starting It dementia training program developed by Cagney Martin and Merry Wimmer. The program was presented to the Board recently and will be presented at 12 locations throughout Wisconsin over the next 18 months. In the future we hope to be able to offer this training program tailored to individual facilities.

Quality Committee Report - M. Loy
• Dashboard highlights indicate areas are holding steady or making improvements. Patient experience continues to improve. Refer to the Executive Summary for an overview of the Dashboard.

• Motion/second, Benson/Norrbom to accept the Quality Dashboard as presented. Motion carried.

Approve 2018 Marathon County Capital Improvement Requests – M. Loy
• Summary of the requests are in the Board packet. Have met with Facilities Management to determine the high priorities and risk items. The approved requests will be presented to the Health & Human Services Committee who will submit approved items to the County Capital Improvement Committee for ranking and possible funding. If items are not funded by the County they may be considered for funding by this Board in the current budget.

• Requests were reviewed and approved by the Finance, Personnel & Property Committee today.

• Two items are needing amending: 1) #7 – Rolling Stock Replacements from $160,000 to $164,000, and 2) #8 – Rolling Stock – New Vehicles from $48,000 – $50,000.

• Motion/second, Miller/Balk, to approve and forward requests to the Health & Human Services Committee for consideration. Motion carried.
Approve County Complaint Resolution Policy – M. Loy

- Policy was introduced last month in an effort to resolve complaints at the lowest level possible; and when appropriate the concern would be forwarded to the Collaborative Care Committee process so that quality of care issues can be addressed in an appropriate manner rather than on the county board floor.
- In checking with the three counties we have an opportunity to restructure the process to integrate with the RCA rather than managing the Collaborative Care Committee as another distinct entity.
- No action needed at this time.

Overview of 2018 Budget Priorities – M. Loy

- The RCA is to provide NCCSP with 2018 Budget Priorities by June 1 of every year. The NCCSP Board will vote on the budget in August. Then, the RCA will review for any final adjustments and to make recommendations to the three counties.
- Each of the 2018 Budget Priorities was reviewed.

NCCSP Board Input on CEO Job Description – S. Matis

- A draft CEO job description has been sent to the RCA, NCCSP Board, NCHC Executives, and NCHC Leadership for feedback. RCA met and provided input from the current description and from what Witt Kieffer provided in 2016. Brad Karger and Sue Matis are gathering compensation information including data from the state, county, and non-county institutions.

Retained County Authority Committee Update – M. Loy

- Today’s agenda includes budget priorities and guidelines.

CEO Work Plan Update and Report – M. Loy

- Main focus currently is recruiting psychiatrists and the start of the psychiatry residency program.
- June 29 NCCSP Board Retreat agenda tentatively will include: Policy Governance and Committee Structure, Overview of Medical College/Relationship, Performance Standards, Update on State Budget.
- We are in the process of moving programs within the facility and working with facility maintenance.
- Congratulations to Dr. Corrie Norrbom for a successful Substance Abuse Conference that had over 300 attendees and exceptional speakers, to help build awareness throughout the community. A recording of the program can be accessed at: wipps.org.
- Communication had been sent that Lynn Westermeyer unexpectedly passed away. She had been with NCHC for 23 years and will be missed by many. Several residents from the vent unit will be attending her funeral. All staff from Food Service who want to go to the service will be able to go as other staff have offered to step in to assist during this time.
- There is a Brat Fry at Mount View Care Center tomorrow from 10:30 – 2.
- In regard to the ADRC space usage, we agreed that those programs could use the space through 2017. A letter will be sent out next week notifying the groups of anticipated changes in 2018.

Adjourn
Motion/second, Metter/Seefeldt to adjourn the meeting at 1:45 p.m. Motion carried.
NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE

June 8, 2017  4:00 PM  North Central Health Care – Board Room

Present:  X  Jeff Zriny  X  Jean Burgener
           X  Via phone  Robin Stowe  X  Bob Weaver

Others present:  Michael Loy

Chairman Zriny called the meeting to order at 4:00 p.m.

Public Comment for Matters Appearing on the Agenda
   •  No public comment(s) made.

ACTION:  Approval of 4/27/17 and 5/18/17 Executive Committee Meeting Minutes
   •  Motion/second, Weaver/Burgener, to approve the 4/27/17 and 5/18/17 Executive Committee
      meeting minutes; motion passed 4-0.

Board Retreat
   •  Details are being worked on for the Board Retreat June 29 from 12-5 p.m. with Finance
      Committee meeting at the usual 11:00 time and the regular Board agenda from 12-1. Itinerary
      will include Policy Governance and Committee Structure, what it’s meant to be working with the
      Medical College of Wisconsin in establishing the Psychiatry Residency Program and how it will
      operate, the investment we are making, etc, may include performance expectations depending
      on the progress of the RCA discussions, Board calendar for 2018.
   •  Committee suggested an opportunity for a social time following the meeting with hors
      d’oeuvres and a cash bar.

CEO Selection Process
   •  Brad Karger and Sue Matis have been working together developing the CEO Job description with
      the input from stakeholders, compiling compensation information, and identifying a recruitment
      process. Witt Kieffer had started to prepare for CEO search including a compensation analysis
      from 3-4 years ago.
   •  A Joint meeting of the Executive Committee and RCA is scheduled for June 21 where it is
      anticipated the RCA will review and request the Executive Committee to begin the recruitment
      process based on their guidelines.
   •  The Tri-County Agreement clearly identifies the process in which the Executive Committee leads
      the recruitment process for CEO and all three county boards approve the final selection.
   •  It will be important to understand the parallels and responsibilities of the position especially
      that running a health care organization is different than a county department not only in the
      functionality, but the size and scale, the clinical and medical components, federal and state
      regulations, compensation, benefits, etc.
CEO Report

- An anonymous letter has been sent for each board member. J. Zriny shared the letter with M. Loy which outlines several concerns. Legal counsel reviewed the letter and was not concerned as there were no issues of quality expressed. The Committee recommended the letter be distributed to the rest of the Board at the June 29 Board Meeting which will be included as part of the Executive Committee Report. It was also noted that M. Loy will also have a conversation with the NCHC Leadership Group regarding the letter, will reinforce the Complaint Resolution and Non-Retaliation Policy, and review how leaders can either stop or perpetuate and be part of rumors.

- We are working very hard with the Medical College of Wisconsin on the Psychiatry Residency Program will begins at the end of June. Orientation manuals are being prepared in anticipation of the program. An Open House to welcome the residents is planned for June 26 from 4-6 p.m. Supervising the residency program has a cost but there is too much cost and risk not to make this a successful and excellent program. This is a shift to a teaching hospital which is completely different for us but NCHC is clearly poised to benefit and it is important to play a key role in its success. Additional detail will be provided at the Board Retreat.

- Budget process in under way.

- One of the priorities we are working on based on the direction from the RCA Committee is a Youth Crisis Stabilization Group Home. After hearing from the State, we are not able to pursue opening a youth crisis stabilization group home at this time. Current state budget includes legislation to allow licensure for this type of group home. Dept. of Health Services understands our interest in developing this home and the earliest possibility to see additional development is July 2018.

- Tomorrow we will be reviewing the draft of the nursing home study and will have additional information following that discussion. There are good suggestions including reduction in licensed beds.

- Marathon County has expressed that they would like to see $3 million raised in support of the new pool construction. The North Central Health Foundation Board will be meeting next week and will include discussion on their assistance and support of raising funds. Marathon County has delayed their vote on the pool until September.

- Very busy and active with psychiatry recruitment. A child psychiatrist will be interviewing next week and another coming the week after, both for the Outpatient Department.

Agenda for 6/29/17 Board Meeting

- Short business meeting followed by discussion on Policy Governance and Committee Structure, Medical College of Wisconsin, Performance Standards, etc.

Discussion and Future Agenda Items for Board Consideration or Committee Assignment

- Matt Barnes and Chad Billeb have been invited to provide an update on a new trial program includes a mental health therapist riding with Wausau Police. Presentation planned for July.

Adjourn

- Motion/second, Stowe/Weaver, to adjourn at 4:43 p.m. Motion carried.

/ dko
North Central Health Care

NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
FINANCE, PERSONNEL & PROPERTY COMMITTEE

May 25, 2017  11:00 AM  North Central Health Care – Wausau

Present:  X  Randy Balk  X  Bill Miller  X  Robin Stowe
X  Bob Weaver

Others Present:  Michael Loy, Brenda Glodowski

Meeting was called to order at 11:01 a.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION:  Approval of 04/27/17 Finance, Personnel & Property Committee Meeting Minutes

- **Motion/second, Stowe/Weaver, to approve the 04/27/17 Finance, Personnel & Property Committee meeting minutes. Motion carried.**

April Financials – B. Glodowski

- The receivable for the supplemental payment is high due to the timing of when the State sends our payment. In 2016 the payments were received three times and in 2017 the payments will be received twice.
- There was a gain of almost $114,000. Nursing home census averaged 182. Medicare census was down but are seeing an improvement in May. The Hospital had an average census of 16.
- Expenses are down and being managed well. Health insurance is back in line along with overall benefits. We received a credit from Medicaid for the state institutes in May. On a year to date basis we are only $64,000 off budget with the state institutes. It is felt that the improvement can be directly attributed to assigning a nurse case manager to each case that is transferred to the state institutes which has significantly reduced the length of stays. The case manager works closely to know the care plan for each individual. Effectively we have stopped admitting youth onto the inpatient unit which opens more beds for adults. Youth stays at the state institutes usually have insurance which produces a revenue source and reduces the expense to the County. The State Institute seems to have a better care environment for youth also. Length of stays for youth are reducing compared to last year.
- In the nursing home we are at the readjusted target for 2017 after reducing the number of licensed beds. Expenses for purchase services, mostly with Community Treatment, are due to increasing volumes. There is revenue to help offset these contracts with Medicaid as a primary payer. Clients enrolled in Community Treatment have the option of receiving services at NCHC or with a provider in their community. We contract with the community providers and process the invoices for the providers which amounts to over $1 million/year. We anticipate adding additional staff to manage the increasing volume of participants in all three counties. Currently there are over 400 clients in the program.
- Year to date the organization is showing a gain of $521,965, which is $525,472 ahead of target.
Committee discussed donated funds. Donations received vary from families to fund raisers. Some donations are identified for specific areas or items and others are given to the general fund. A Policy is established for the use of these funds and are not used for operating program expenses.

**Motion/second, Balk/Stowe, to accept the Financial Report and April Financial Statements. Motion carried.**

- No discussion or questions regarding write-off’s.

**Budget Update - B. Glodowski**

- Internal budget process is under way.
- What is different this year is the involvement of the RCA. The RCA is to provide guidelines for us by June 1. Following Board approval, the budget will be presented to the RCA prior to each of the three County Boards.

**Approval of 2018 Marathon County Capital Requests – B. Glodowski/M. Loy**

- Our capital improvement requests for building and major capital projects are due in June. After the Board approves the requests they are given to the Health and Human Services Committee of Marathon County and then referred to the County’s Capital Improvement Committee who then determines whether to fund the project(s) or not. If approved Marathon County funds the project. If a project is not approved the NCCSP Board can decide whether to provide funding which would then become part of our budget.
- Rolling stock is handled separately and are usually replacement vehicles. Any new or additional vehicle requests are submitted to Mr. Karger, County Administrator.
- M. Loy reviewed each capital request.
- Committee discussed options for borrowing other than through the counties i.e. directly from the State of Wisconsin or through direct lending as long as it doesn’t affect the tax levy. It was noted that the most efficient way would be to borrow from the county’s cash reserves.
- **Motion/second, Miller/Weaver, to approve the 2018 Capital Requests. Motion carried.**

**RFP Process for Audit Firm – B. Glodowski**

- RCA was provided a draft RFP which was approved. The RFP will be released tomorrow. RCA indicated NCHC will interview the respondents, summarize the findings, and make 2-3 recommendations to the RCA for final selection. RCA will be provided with a summary of all responses to the RFP.

**CFO Report**

- There will be an external revenue cycle review in the mental health system.

**Discussion and Future Agenda Items**

- None

**Adjourn**

- **Motion/second, Miller/Weaver, to adjourn the Finance, Personnel and Property Committee meeting at 11:51 a.m. Motion carried.**

_dko_
MEMO

TO: North Central Health Care Finance Committee
FROM: Brenda Glodowski
DATE: June 23, 2017
RE: Attached Financials

Attached please find a copy of the May Financial Statements for your review. To assist in your review, the following information is provided:

**BALANCE SHEET**
The nursing home supplemental payment has a larger balance due to timing of payments in prior years. The payments were made in April, June, and December. This year, the payments are scheduled for June and December. The State receivable is also high due to scheduling of payments from the State. The timing of this can vary from year to year. Usually this is current by July.

**STATEMENT OF REVENUE AND EXPENSES**
The month of May shows a gain of $334,180 compared to a budgeted gain of $1,608, resulting in a positive variance of $332,572.

Overall revenue was only slightly below targets. The hospital census decreased from the prior month but still averaged 14 per day which is the target. The nursing home census improved from the prior month, showing an average of 184 per day. The target is 203. The Medicare census improved significantly from prior months, showing an average of 18 per day. The target is 20 per day. Outpatient areas also saw improvements with most areas meeting targets.

Overall expenses were below target for May by ($327,374). Salaries and benefits remain below targets as do many other areas. The State institutes remain below targets again for May, which continues to close the gap between actual and target.

Year to date the organization continues to improve, showing an overall gain of $856,145, resulting in an overall positive variance of $858,043.

If you have questions, please feel free to contact me.

Thank you.
## Current Assets:

<table>
<thead>
<tr>
<th>Category</th>
<th>Human Services</th>
<th>Nursing Home</th>
<th>Total</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>1,538,095</td>
<td>1,949,332</td>
<td>3,487,427</td>
<td>5,280,300</td>
</tr>
<tr>
<td>Accounts receivable:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patient - Net</td>
<td>3,190,245</td>
<td>2,001,309</td>
<td>5,191,553</td>
<td>6,753,600</td>
</tr>
<tr>
<td>Outpatient - WIMCR</td>
<td>657,500</td>
<td>0</td>
<td>657,500</td>
<td>500,000</td>
</tr>
<tr>
<td>Nursing home - Supplemental payment program</td>
<td>0</td>
<td>750,000</td>
<td>750,000</td>
<td>294,100</td>
</tr>
<tr>
<td>Marathon County</td>
<td>78,639</td>
<td>0</td>
<td>78,639</td>
<td>189,754</td>
</tr>
<tr>
<td>Appropriations receivable</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Net state receivable</td>
<td>1,974,572</td>
<td>0</td>
<td>1,974,572</td>
<td>114,552</td>
</tr>
<tr>
<td>Other</td>
<td>840,088</td>
<td>0</td>
<td>840,088</td>
<td>286,046</td>
</tr>
<tr>
<td>Inventory</td>
<td>0</td>
<td>305,373</td>
<td>305,373</td>
<td>303,535</td>
</tr>
<tr>
<td>Other</td>
<td>647,457</td>
<td>0</td>
<td>840,088</td>
<td>1,118,150</td>
</tr>
<tr>
<td><strong>Total current assets</strong></td>
<td><strong>8,926,596</strong></td>
<td><strong>5,484,766</strong></td>
<td><strong>14,411,361</strong></td>
<td><strong>14,840,037</strong></td>
</tr>
</tbody>
</table>

## Noncurrent Assets:

<table>
<thead>
<tr>
<th>Category</th>
<th>Human Services</th>
<th>Nursing Home</th>
<th>Total</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investments</td>
<td>10,800,000</td>
<td>0</td>
<td>10,800,000</td>
<td>9,800,000</td>
</tr>
<tr>
<td>Assets limited as to use</td>
<td>1,973,256</td>
<td>400,139</td>
<td>2,373,396</td>
<td>2,830,798</td>
</tr>
<tr>
<td>Contingency funds</td>
<td>500,000</td>
<td>0</td>
<td>500,000</td>
<td>0</td>
</tr>
<tr>
<td>Restricted assets - Patient trust funds</td>
<td>15,679</td>
<td>35,412</td>
<td>51,091</td>
<td>70,391</td>
</tr>
<tr>
<td>Net pension asset</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4,846,938</td>
</tr>
<tr>
<td>Nondepreciable capital assets</td>
<td>189,109</td>
<td>872,720</td>
<td>1,061,829</td>
<td>774,190</td>
</tr>
<tr>
<td>Depreciable capital assets - Net</td>
<td>6,860,010</td>
<td>3,178,259</td>
<td>10,038,268</td>
<td>10,925,701</td>
</tr>
<tr>
<td><strong>Total noncurrent assets</strong></td>
<td><strong>20,338,054</strong></td>
<td><strong>4,486,531</strong></td>
<td><strong>24,824,584</strong></td>
<td><strong>29,248,018</strong></td>
</tr>
</tbody>
</table>

## Deferred outflows of resources - Related to pensions

<table>
<thead>
<tr>
<th>Category</th>
<th>Human Services</th>
<th>Nursing Home</th>
<th>Total</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred outflows of resources - Related to pensions</td>
<td>10,070,362</td>
<td>7,446,358</td>
<td>17,516,720</td>
<td>4,851,842</td>
</tr>
</tbody>
</table>

## TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

<table>
<thead>
<tr>
<th>Category</th>
<th>Human Services</th>
<th>Nursing Home</th>
<th>Total</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>39,335,012</td>
<td>17,417,654</td>
<td>56,752,666</td>
<td>48,939,897</td>
</tr>
</tbody>
</table>
### NORTH CENTRAL HEALTH CARE
### COMBINING STATEMENT OF NET POSITION
### MAY 2017

<table>
<thead>
<tr>
<th>Current Liabilities:</th>
<th>Human Services</th>
<th>Nursing Home</th>
<th>Total</th>
<th>Prior Year</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current portion of related-party note payable</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>151,257</td>
<td></td>
</tr>
<tr>
<td>Accounts payable - Trade</td>
<td>728,860</td>
<td>538,943</td>
<td>1,267,804</td>
<td>1,603,831</td>
<td></td>
</tr>
<tr>
<td>Appropriations advances</td>
<td>497,593</td>
<td>141,667</td>
<td>639,259</td>
<td>717,561</td>
<td></td>
</tr>
<tr>
<td>Accrued liabilities:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and retirement</td>
<td>825,602</td>
<td>610,478</td>
<td>1,436,080</td>
<td>1,371,814</td>
<td></td>
</tr>
<tr>
<td>Compensated absences</td>
<td>796,887</td>
<td>589,244</td>
<td>1,386,131</td>
<td>1,673,291</td>
<td></td>
</tr>
<tr>
<td>Health and dental insurance</td>
<td>458,770</td>
<td>339,230</td>
<td>798,000</td>
<td>857,000</td>
<td></td>
</tr>
<tr>
<td>Other Payables</td>
<td>209,729</td>
<td>155,080</td>
<td>364,809</td>
<td>410,383</td>
<td></td>
</tr>
<tr>
<td>Amounts payable to third-party reimbursement programs</td>
<td>135,920</td>
<td>0</td>
<td>135,920</td>
<td>433,333</td>
<td></td>
</tr>
<tr>
<td>Unearned revenue</td>
<td>98,773</td>
<td>0</td>
<td>98,773</td>
<td>135,130</td>
<td></td>
</tr>
<tr>
<td>Total current liabilities</td>
<td>3,752,133</td>
<td>2,374,642</td>
<td>6,126,775</td>
<td>7,353,600</td>
<td></td>
</tr>
</tbody>
</table>

| Noncurrent Liabilities: | | | | |
| Net pension liability | 1,797,930 | 1,329,449 | 3,127,379 | 0 |
| Related-party note payable | 0 | 0 | 0 | 636,181 |
| Patient trust funds | 15,679 | 35,412 | 51,091 | 70,318 |
| Total noncurrent liabilities | 1,813,609 | 1,364,861 | 3,178,470 | 706,499 |

| Total liabilities | 5,565,742 | 3,739,503 | 9,305,245 | 8,060,099 |

| Deferred inflows of resources - Related to pensions | 3,821,383 | 2,825,657 | 6,647,040 | 84,873 |

| Net Position: | | | | |
| Net investment in capital assets | 7,049,119 | 4,050,979 | 11,100,098 | 11,699,889 |
| Unrestricted: | | | | |
| Board designated for contingency | 500,000 | 0 | 500,000 | 0 |
| Board designated for capital assets | 1,973,256 | 872,720 | 2,845,976 | 0 |
| Undesignated | 19,481,965 | 6,016,196 | 25,498,161 | 30,218,429 |
| Operating Income / (Loss) | 943,546 | (87,401) | 856,145 | (1,123,393) |
| Total net position | 29,947,886 | 10,852,494 | 40,800,380 | 40,794,925 |

### TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION

<table>
<thead>
<tr>
<th></th>
<th>Human Services</th>
<th>Nursing Home</th>
<th>Total</th>
<th>Prior Year</th>
<th>Combined</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>39,335,012</td>
<td>17,417,654</td>
<td>56,752,666</td>
<td>48,939,897</td>
<td></td>
</tr>
</tbody>
</table>
## NORTH CENTRAL HEALTH CARE
### COMBINING STATEMENT OF REVENUES AND EXPENSES
#### FOR PERIOD ENDING MAY 31, 2017

<table>
<thead>
<tr>
<th></th>
<th>CURRENT MONTH</th>
<th>CURRENT MONTH</th>
<th>CURRENT MONTH</th>
<th>YTD</th>
<th>YTD</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ACTUAL</td>
<td>BUDGET</td>
<td>VARIANCE</td>
<td>ACTUAL</td>
<td>BUDGET</td>
<td>VARIANCE</td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Patient Service Revenue</td>
<td>$3,755,353</td>
<td>$3,766,404</td>
<td>($11,051)</td>
<td>$18,288,102</td>
<td>$18,405,527</td>
<td>($117,424)</td>
</tr>
<tr>
<td>Other Revenue:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Match / Addendum</td>
<td>324,504</td>
<td>325,120</td>
<td>(616)</td>
<td>1,622,518</td>
<td>1,625,988</td>
<td>(3,470)</td>
</tr>
<tr>
<td>Grant Revenue</td>
<td>201,097</td>
<td>197,183</td>
<td>3,913</td>
<td>993,099</td>
<td>985,917</td>
<td>7,182</td>
</tr>
<tr>
<td>County Appropriations - Net</td>
<td>639,260</td>
<td>639,260</td>
<td>0</td>
<td>3,196,299</td>
<td>3,196,299</td>
<td>0</td>
</tr>
<tr>
<td>Departmental and Other Revenue</td>
<td>288,953</td>
<td>285,602</td>
<td>3,351</td>
<td>1,511,812</td>
<td>1,428,010</td>
<td>83,803</td>
</tr>
<tr>
<td>Total Other Revenue</td>
<td>1,453,813</td>
<td>1,447,165</td>
<td>6,648</td>
<td>7,323,728</td>
<td>7,235,824</td>
<td>87,905</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>5,209,166</td>
<td>5,213,569</td>
<td>(4,402)</td>
<td>25,611,831</td>
<td>25,641,350</td>
<td>(32,520)</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct Expenses</td>
<td>3,620,259</td>
<td>3,895,918</td>
<td>(275,660)</td>
<td>18,591,508</td>
<td>19,103,598</td>
<td>(512,090)</td>
</tr>
<tr>
<td>Indirect Expenses</td>
<td>1,272,661</td>
<td>1,324,375</td>
<td>(51,715)</td>
<td>6,255,785</td>
<td>6,581,318</td>
<td>(325,533)</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>4,892,919</td>
<td>5,220,294</td>
<td>(327,374)</td>
<td>24,847,293</td>
<td>25,684,915</td>
<td>(837,623)</td>
</tr>
<tr>
<td>Operating Income (Loss)</td>
<td>316,247</td>
<td>(6,725)</td>
<td>322,972</td>
<td>764,538</td>
<td>(43,565)</td>
<td>808,103</td>
</tr>
<tr>
<td>Nonoperating Gains (Losses):</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>13,173</td>
<td>8,333</td>
<td>4,840</td>
<td>60,520</td>
<td>41,667</td>
<td>18,854</td>
</tr>
<tr>
<td>Donations and Gifts</td>
<td>4,760</td>
<td>0</td>
<td>4,760</td>
<td>26,164</td>
<td>0</td>
<td>26,164</td>
</tr>
<tr>
<td>Gain / (Loss) on Disposal of Assets</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4,923</td>
<td>0</td>
<td>4,923</td>
</tr>
<tr>
<td>Total Nonoperating Gains / (Losses)</td>
<td>17,933</td>
<td>8,333</td>
<td>9,600</td>
<td>91,607</td>
<td>41,667</td>
<td>49,940</td>
</tr>
<tr>
<td>Income / (Loss)</td>
<td>$334,180</td>
<td>$1,608</td>
<td>$332,572</td>
<td>$856,145</td>
<td>($1,898)</td>
<td>$858,043</td>
</tr>
</tbody>
</table>
## NORTH CENTRAL HEALTH CARE
### COMBINING STATEMENT OF REVENUES AND EXPENSES
### FOR PERIOD ENDING MAY 31, 2017

<table>
<thead>
<tr>
<th>51.42/.437 PROGRAMS</th>
<th>CURRENT MONTH</th>
<th>CURRENT MONTH</th>
<th>CURRENT MONTH</th>
<th>YTD</th>
<th>YTD</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ACTUAL</td>
<td>BUDGET</td>
<td>VARIANCE</td>
<td>ACTUAL</td>
<td>BUDGET</td>
<td>VARIANCE</td>
</tr>
<tr>
<td><strong>Revenue:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Patient Service Revenue</td>
<td>$2,009,475</td>
<td>$1,950,343</td>
<td>$59,132</td>
<td>$9,826,676</td>
<td>$9,500,388</td>
<td>$326,288</td>
</tr>
<tr>
<td>Other Revenue:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Match / Addendum</td>
<td>324,504</td>
<td>325,120</td>
<td>(616)</td>
<td>1,622,518</td>
<td>1,625,598</td>
<td>(3,080)</td>
</tr>
<tr>
<td>Grant Revenue</td>
<td>201,097</td>
<td>197,183</td>
<td>3,913</td>
<td>993,099</td>
<td>985,917</td>
<td>7,183</td>
</tr>
<tr>
<td>County Appropriations - Net</td>
<td>497,594</td>
<td>497,593</td>
<td>1</td>
<td>2,487,966</td>
<td>2,487,966</td>
<td>3</td>
</tr>
<tr>
<td>Departmental and Other Revenue</td>
<td>134,656</td>
<td>149,059</td>
<td>(14,402)</td>
<td>750,476</td>
<td>745,294</td>
<td>5,182</td>
</tr>
<tr>
<td><strong>Total Other Revenue</strong></td>
<td>1,157,851</td>
<td>1,168,955</td>
<td>(11,104)</td>
<td>5,854,062</td>
<td>5,844,775</td>
<td>9,287</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>3,167,326</td>
<td>3,119,298</td>
<td>48,028</td>
<td>15,680,738</td>
<td>15,345,163</td>
<td>335,576</td>
</tr>
<tr>
<td><strong>Expenses:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct Expenses</td>
<td>2,231,302</td>
<td>2,407,174</td>
<td>(175,871)</td>
<td>11,706,131</td>
<td>11,807,005</td>
<td>(100,874)</td>
</tr>
<tr>
<td>Indirect Expenses</td>
<td>657,366</td>
<td>658,413</td>
<td>(1,047)</td>
<td>3,118,309</td>
<td>3,271,902</td>
<td>(153,593)</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>2,888,668</td>
<td>3,065,587</td>
<td>(176,919)</td>
<td>14,824,440</td>
<td>15,078,907</td>
<td>(254,467)</td>
</tr>
<tr>
<td>Operating Income (Loss)</td>
<td>278,658</td>
<td>53,711</td>
<td>224,947</td>
<td>956,298</td>
<td>266,256</td>
<td>590,042</td>
</tr>
<tr>
<td><strong>Nonoperating Gains (Losses):</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>13,173</td>
<td>8,333</td>
<td>4,840</td>
<td>60,520</td>
<td>41,667</td>
<td>18,854</td>
</tr>
<tr>
<td>Donations and Gifts</td>
<td>4,289</td>
<td>0</td>
<td>4,289</td>
<td>21,805</td>
<td>0</td>
<td>21,805</td>
</tr>
<tr>
<td>Gain / (Loss) on Disposal of Assets</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4,923</td>
<td>0</td>
<td>4,923</td>
</tr>
<tr>
<td><strong>Total Nonoperating Gains / (Losses)</strong></td>
<td>17,462</td>
<td>8,333</td>
<td>9,129</td>
<td>87,247</td>
<td>41,667</td>
<td>45,581</td>
</tr>
<tr>
<td><strong>Income / (Loss)</strong></td>
<td>$296,120</td>
<td>$62,045</td>
<td>$234,075</td>
<td>$943,546</td>
<td>$307,923</td>
<td>$635,623</td>
</tr>
</tbody>
</table>
### NORTH CENTRAL HEALTH CARE

**COMBINING STATEMENT OF REVENUES AND EXPENSES**

**FOR PERIOD ENDING MAY 31, 2017**

<table>
<thead>
<tr>
<th>NURSING HOME</th>
<th>CURRENT MONTH ACTUAL</th>
<th>CURRENT MONTH BUDGET</th>
<th>VARIANCE</th>
<th>CURRENT MONTH ACTUAL</th>
<th>CURRENT MONTH BUDGET</th>
<th>VARIANCE</th>
<th>YTD ACTUAL</th>
<th>YTD BUDGET</th>
<th>YTD VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Patient Service Revenue</td>
<td>$1,745,878</td>
<td>$1,816,061</td>
<td>($70,183)</td>
<td>$8,461,426</td>
<td>$8,905,139</td>
<td>($443,713)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Revenue:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Appropriations - Net</td>
<td>141,666</td>
<td>141,667</td>
<td>(1)</td>
<td>708,330</td>
<td>708,333</td>
<td>(3)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Departmental and Other Revenue</td>
<td>154,296</td>
<td>136,543</td>
<td>17,753</td>
<td>761,336</td>
<td>682,715</td>
<td>78,621</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Other Revenue</strong></td>
<td>295,962</td>
<td>278,210</td>
<td>17,753</td>
<td>1,469,666</td>
<td>1,391,049</td>
<td>78,617</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>2,041,840</td>
<td>2,094,271</td>
<td>(52,430)</td>
<td>9,931,092</td>
<td>10,296,188</td>
<td>(365,095)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenses:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct Expenses</td>
<td>1,388,957</td>
<td>1,488,745</td>
<td>(99,788)</td>
<td>6,885,377</td>
<td>7,296,593</td>
<td>(411,216)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indirect Expenses</td>
<td>615,295</td>
<td>665,962</td>
<td>(50,668)</td>
<td>3,137,475</td>
<td>3,309,416</td>
<td>(171,940)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>2,004,251</td>
<td>2,154,707</td>
<td>(150,456)</td>
<td>10,022,852</td>
<td>10,606,008</td>
<td>(583,156)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Operating Income (Loss)</strong></td>
<td>37,589</td>
<td>(60,436)</td>
<td>98,025</td>
<td>(91,760)</td>
<td>(309,821)</td>
<td>218,061</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Nonoperating Gains (Losses):</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations and Gifts</td>
<td>471</td>
<td>0</td>
<td>471</td>
<td>4,359</td>
<td>0</td>
<td>4,359</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gain / (Loss) on Disposal of Assets</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Nonoperating Gains / (Losses)</strong></td>
<td>471</td>
<td>0</td>
<td>471</td>
<td>4,359</td>
<td>0</td>
<td>4,359</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Income / (Loss)</strong></td>
<td>$38,060</td>
<td>($60,436)</td>
<td>$98,496</td>
<td>($87,401)</td>
<td>($309,821)</td>
<td>$222,420</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
NORTH CENTRAL HEALTH CARE
REPORT ON AVAILABILITY OF FUNDS
May 31, 2017

<table>
<thead>
<tr>
<th>BANK</th>
<th>LENGTH</th>
<th>MATURITY</th>
<th>DATE</th>
<th>RATE</th>
<th>AMOUNT</th>
<th>Insured/</th>
<th>Collateralized</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abby Bank</td>
<td>365 Days</td>
<td>7/19/2017</td>
<td>0.85%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CoVantage Credit Union</td>
<td>578 Days</td>
<td>7/28/2017</td>
<td>0.85%</td>
<td>$300,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>People’s State Bank</td>
<td>365 Days</td>
<td>8/21/2017</td>
<td>0.75%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BMO Harris</td>
<td>365 Days</td>
<td>8/26/2017</td>
<td>0.80%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abby Bank</td>
<td>365 Days</td>
<td>8/29/2017</td>
<td>0.85%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abby Bank</td>
<td>365 Days</td>
<td>9/1/2017</td>
<td>0.85%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abby Bank</td>
<td>730 Days</td>
<td>10/29/2017</td>
<td>1.10%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CoVantage Credit Union</td>
<td>730 Days</td>
<td>11/18/2017</td>
<td>1.10%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PFM Investments</td>
<td>365 Days</td>
<td>11/29/2016</td>
<td>1.13%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abby Bank</td>
<td>730 Days</td>
<td>12/30/2017</td>
<td>1.10%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CoVantage Credit Union</td>
<td>487 Days</td>
<td>1/1/2018</td>
<td>1.10%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abby Bank</td>
<td>365 Days</td>
<td>2/25/2018</td>
<td>1.10%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abby Bank</td>
<td>730 Days</td>
<td>3/15/2018</td>
<td>1.20%</td>
<td>$400,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>People’s State Bank</td>
<td>395 Days</td>
<td>3/28/2018</td>
<td>1.05%</td>
<td>$250,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CoVantage Credit Union</td>
<td>365 Days</td>
<td>3/30/2018</td>
<td>1.10%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PFM Investments</td>
<td>365 Days</td>
<td>4/3/2018</td>
<td>1.16%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PFM Investments</td>
<td>517 Days</td>
<td>4/30/2018</td>
<td>1.12%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abby Bank</td>
<td>730 Days</td>
<td>5/3/2018</td>
<td>1.20%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BMO Harris</td>
<td>365 Days</td>
<td>5/28/2018</td>
<td>1.20%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abby Bank</td>
<td>730 Days</td>
<td>1/8/2019</td>
<td>1.30%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CoVantage Credit Union</td>
<td>679 Days</td>
<td>3/7/2019</td>
<td>1.61%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>People’s State Bank</td>
<td>730 Days</td>
<td>5/29/2019</td>
<td>1.20%</td>
<td>$350,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>People’s State Bank</td>
<td>730 Days</td>
<td>5/30/2019</td>
<td>1.20%</td>
<td>$500,000</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL FUNDS AVAILABLE $10,800,000

WEIGHTED AVERAGE 525.57 Days 1.086% INTEREST
# NCHC-DONATED FUNDS
## Balance Sheet
### As of May 31, 2017

### ASSETS
#### Current Assets

**Checking/Savings**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Day Services</td>
<td>4,570.81</td>
</tr>
<tr>
<td>Adventure Camp</td>
<td>1,425.79</td>
</tr>
<tr>
<td>Birth to 3 Program</td>
<td>2,035.00</td>
</tr>
<tr>
<td>Clubhouse</td>
<td>31,535.60</td>
</tr>
<tr>
<td>Community Treatment</td>
<td>8,647.07</td>
</tr>
<tr>
<td>Fishing Without Boundries</td>
<td>5,439.00</td>
</tr>
<tr>
<td>General Donated Funds</td>
<td>60,811.09</td>
</tr>
<tr>
<td>Housing - DD Services</td>
<td>1,370.47</td>
</tr>
<tr>
<td>Langlade HCC</td>
<td>3,172.02</td>
</tr>
<tr>
<td><strong>Legacies by the Lake</strong></td>
<td><strong>5,763.40</strong></td>
</tr>
<tr>
<td>Music in Memory</td>
<td>1,958.25</td>
</tr>
<tr>
<td>Legacies by the Lake - Other</td>
<td>3,805.15</td>
</tr>
<tr>
<td><strong>Total Legacies by the Lake</strong></td>
<td><strong>5,763.40</strong></td>
</tr>
<tr>
<td>Marathon Cty Suicide Prev Task</td>
<td>14,474.40</td>
</tr>
<tr>
<td>National Suicide Lifeline Stipe</td>
<td>3,176.37</td>
</tr>
<tr>
<td>Northern Valley West</td>
<td>2,921.82</td>
</tr>
<tr>
<td>Nursing Home - General Fund</td>
<td>3,894.42</td>
</tr>
<tr>
<td>Outpatient Services - Marathon</td>
<td>101.08</td>
</tr>
<tr>
<td>Pool</td>
<td>8,915.44</td>
</tr>
<tr>
<td>Prevent Suicide Langlade Co.</td>
<td>2,444.55</td>
</tr>
<tr>
<td>Resident Council</td>
<td>771.05</td>
</tr>
<tr>
<td>United Way</td>
<td>440.20</td>
</tr>
</tbody>
</table>

**Total Checking ACCOUNT** 161,909.58

**Total Checking/Savings** 161,909.58

**Total Current Assets** 161,909.58

**TOTAL ASSETS** 161,909.58

### LIABILITIES & EQUITY

#### Equity

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Bal Equity</td>
<td>123,523.75</td>
</tr>
<tr>
<td>Retained Earnings</td>
<td>53,757.13</td>
</tr>
<tr>
<td>Net Income</td>
<td>-15,371.30</td>
</tr>
</tbody>
</table>

**Total Equity** 161,909.58

**TOTAL LIABILITIES & EQUITY** 161,909.58
## North Central Health Care
### Budget Revenue/Expense Report

**Month Ending May 31, 2017**

<table>
<thead>
<tr>
<th>ACCOUNT DESCRIPTION</th>
<th>CURRENT MONTH ACTUAL</th>
<th>CURRENT MONTH BUDGET</th>
<th>YTD ACTUAL</th>
<th>YTD BUDGET</th>
<th>DIFFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Operating Revenue</td>
<td>5,209,166</td>
<td>5,213,569</td>
<td>25,611,831</td>
<td>25,641,350</td>
<td>(29,520)</td>
</tr>
<tr>
<td><strong>EXPENSES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>2,272,176</td>
<td>2,589,553</td>
<td>11,435,159</td>
<td>12,613,615</td>
<td>(1,178,456)</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>822,681</td>
<td>988,411</td>
<td>4,521,219</td>
<td>4,814,652</td>
<td>(293,433)</td>
</tr>
<tr>
<td>Departments Supplies</td>
<td>561,041</td>
<td>492,235</td>
<td>2,361,420</td>
<td>2,461,176</td>
<td>(99,756)</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>481,131</td>
<td>364,450</td>
<td>2,518,372</td>
<td>1,867,249</td>
<td>651,123</td>
</tr>
<tr>
<td>Utilities/Maintenance Agreements</td>
<td>371,863</td>
<td>372,653</td>
<td>1,969,438</td>
<td>1,863,263</td>
<td>106,176</td>
</tr>
<tr>
<td>Personal Development/Travel</td>
<td>26,772</td>
<td>37,985</td>
<td>143,196</td>
<td>189,924</td>
<td>(46,728)</td>
</tr>
<tr>
<td>Other Operating Expenses</td>
<td>111,357</td>
<td>108,966</td>
<td>565,996</td>
<td>544,828</td>
<td>21,169</td>
</tr>
<tr>
<td>Insurance</td>
<td>37,162</td>
<td>37,708</td>
<td>195,094</td>
<td>188,542</td>
<td>6,553</td>
</tr>
<tr>
<td>Depreciation &amp; Amortization</td>
<td>135,926</td>
<td>139,583</td>
<td>681,522</td>
<td>697,917</td>
<td>(16,394)</td>
</tr>
<tr>
<td>Client Purchased Services</td>
<td>72,812</td>
<td>88,750</td>
<td>455,876</td>
<td>443,750</td>
<td>12,126</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>4,892,919</td>
<td>5,220,294</td>
<td>24,847,293</td>
<td>25,684,915</td>
<td>(837,623)</td>
</tr>
<tr>
<td>Nonoperating Income</td>
<td>17,933</td>
<td>8,333</td>
<td>91,607</td>
<td>41,667</td>
<td>49,940</td>
</tr>
<tr>
<td><strong>EXCESS REVENUE (EXPENSE)</strong></td>
<td>334,180</td>
<td>1,608</td>
<td>856,145</td>
<td>(1,898)</td>
<td>858,043</td>
</tr>
</tbody>
</table>
North Central Health Care  
Write-Off Summary  
May 2016

<table>
<thead>
<tr>
<th></th>
<th>Current Month</th>
<th>Current Year To Date</th>
<th>Prior Year To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Inpatient:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Write-Off</td>
<td>$39,010</td>
<td>$66,981</td>
<td>$91,934</td>
</tr>
<tr>
<td>Bad Debt</td>
<td>$112</td>
<td>$1,202</td>
<td>$8,244</td>
</tr>
<tr>
<td><strong>Outpatient:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Write-Off</td>
<td>$24,146</td>
<td>$80,411</td>
<td>$44,578</td>
</tr>
<tr>
<td>Bad Debt</td>
<td>$110</td>
<td>$1,486</td>
<td>$3,904</td>
</tr>
<tr>
<td><strong>Nursing Home:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Daily Services:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Write-Off</td>
<td>($401)</td>
<td>$724</td>
<td>($4,189)</td>
</tr>
<tr>
<td>Bad Debt</td>
<td>$0</td>
<td>$11,970</td>
<td>$5,394</td>
</tr>
<tr>
<td>Ancillary Services:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Write-Off</td>
<td>$0</td>
<td>$14,216</td>
<td>$4,727</td>
</tr>
<tr>
<td>Bad Debt</td>
<td>$0</td>
<td>$321</td>
<td>($126)</td>
</tr>
<tr>
<td><strong>Pharmacy:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Write-Off</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Bad Debt</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total - Administrative Write-Off</strong></td>
<td>$62,755</td>
<td>$162,332</td>
<td>$137,050</td>
</tr>
<tr>
<td><strong>Total - Bad Debt</strong></td>
<td>$222</td>
<td>$14,979</td>
<td>$17,416</td>
</tr>
<tr>
<td>Month</td>
<td>Budget</td>
<td>Actual</td>
<td>Variance</td>
</tr>
<tr>
<td>----------</td>
<td>--------</td>
<td>--------</td>
<td>----------</td>
</tr>
<tr>
<td>January</td>
<td>Nursing Home 6,293</td>
<td>5,784</td>
<td>(509)</td>
</tr>
<tr>
<td></td>
<td>Hospital 434</td>
<td>502</td>
<td>68</td>
</tr>
<tr>
<td>February</td>
<td>Nursing Home 5,684</td>
<td>5,267</td>
<td>(417)</td>
</tr>
<tr>
<td></td>
<td>Hospital 392</td>
<td>441</td>
<td>49</td>
</tr>
<tr>
<td>March</td>
<td>Nursing Home 6,293</td>
<td>5,703</td>
<td>(590)</td>
</tr>
<tr>
<td></td>
<td>Hospital 434</td>
<td>462</td>
<td>28</td>
</tr>
<tr>
<td>April</td>
<td>Nursing Home 6,090</td>
<td>5,453</td>
<td>(637)</td>
</tr>
<tr>
<td></td>
<td>Hospital 420</td>
<td>480</td>
<td>60</td>
</tr>
<tr>
<td>May</td>
<td>Nursing Home 6,293</td>
<td>5,698</td>
<td>(595)</td>
</tr>
<tr>
<td></td>
<td>Hospital 434</td>
<td>432</td>
<td>(2)</td>
</tr>
<tr>
<td>June</td>
<td>Nursing Home Hospital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>Nursing Home Hospital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Nursing Home Hospital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>Nursing Home Hospital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>Nursing Home Hospital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Nursing Home Hospital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>Nursing Home Hospital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>YTD</td>
<td>Nursing Home 30,653</td>
<td>27,905</td>
<td>(2,748)</td>
</tr>
<tr>
<td></td>
<td>Hospital 2,114</td>
<td>2,317</td>
<td>203</td>
</tr>
</tbody>
</table>

*** Licensed beds decreased from 240 to 220
NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
NURSING HOME OPERATIONS COMMITTEE

May 24, 2017  7:30 AM  North Central Health Care – Board Room

Present:  X  Jean Burgener  X  Margaret Donnelly
          X  Bill Metter  X  Bill Miller

Also Present: Michael Loy, Kim Gochanour, Brenda Glodowski, Sue Matis

Meeting was called to order at 7:34 a.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

Approval of 04/26/17 Nursing Home Operations Committee Meeting Minutes

- **Motion/second, Miller/Donnelly, to approve the 04/26/17 Nursing Home Operations Committee meeting minutes.** Motion carried.


- April ended with a positive gain of $15,000.
- Census was 182 from our target of 203. Average Medicare census was 14 compared to our target of 20.
- Expenses including salaries, benefits, and indirect expenses are down.
- We are $75,480 ahead of target for the month and $123,920 ahead of target year to date. Our goal continues to strive to bring the deficit down each month so that it is zero by end of year.
- During April we did not utilize contract labor expense in May due to several open positions on Post-Acute Care. With vacations during the summer and orientation of new employees we may see additional contract labor expense during the next several months. We are actively interviewing to fill open positions including reaching out to previous employees to explore interest in returning. CNA’s have responded well when asked each to pick up an additional 4 hours per week of their choosing. Nurses are being asked to do the same.
- In May there will be an unanticipated expense of $23,000 for the nursing home consultant, Clifton, Larson, Allen. This expense is incurred at the direction of the County and was approved by the NCCSP Board.

Senior Executive Nursing Home Operations and Quality Report – K. Gochanour

- March and April are trending high with referrals compared to 2015 and 2016. Continuing to receive vent referrals. Some bed availability constraints due to several with longer rehab stays.
- Successfully submitted the quarterly payroll based journal system electronically. Working to submit on a monthly basis.
- On the CMS website we now have a value based readmission rate report which was shared with the committee. Our rates for the last 2 quarters are below the national readmission rate.
• Connie Glienecke will begin June 12 as the Director of Nursing at Mount View Care Center. Connie had previously been the DON a few years ago. She brings over 20 years of experience and is already gathering data and developing a plan for when she starts.

• Received a grant from CMS for the Stop Starting It Dementia Training program and are beginning to set up dates and locations.

• Have been celebrating National Nursing Home Week. Last week’s theme was Yellow Brick Road with many staff participating. This week began with a Kickball Tournament on the front lawn. Tomorrow is a talent show at 2 p.m. A Brat Fry on Friday will finish the week. Staff and residents have been enjoying each activity.

• One of our long term cooks, Lynn Westermeyer, passed away unexpectedly on Sunday. This has affected both staff and residents a great deal. On Friday, staff will be filling in for many food service staff so they can attend the funeral. Staff are also planning a memorial for Lynn on the patio by the nursing home. She will be missed greatly.

• We are working on preparing for our upcoming annual survey. Our staff educator has created new audits and is working to prepare staff. Terry Szews is working on the Mega Rule implementation, updating policies, etc.

• We were notified recently by Security Health that we are one of their preferred providers.

**Nursing Home Readmission Rate** – K. Gochanour

• The Skilled Nursing Facility Value-Based Purchasing Program. Our Standardized Readmission Rate for the first quarter of 2017 was 15.88 compared to the national average of 19.31. Our second quarter rate was 17.60 compared to the national average of 19.09.

• As part of the Aspirus Readmission Group (six facilities) Mount View Care Center’s First Quarter data indicated 8.96% readmission rate compared to the group average rate of 22.76%. Mount View had a 12.5% rate for avoidable hospitalizations compared to the group average of 47.82%. We are pleased with the comparable data but continue to strive to make improvements.

• It was suggested that we share our readmission rates with admitting physicians.

**Nursing Home Compare Five-Star Ratings Report** – K. Gochanour

• An improvement in our Five Star Ratings is anticipated with the next Quality Measure Data update in September.

**Update on Mount View Care Center Committee Discussion**

• Clifton, Allen, Larson completed a clinical visit recently interviewing staff, reviewing MDS, etc. Feedback indicated staffing ratios are good, expressed concerned about connectivity with our electronic health record and understands we are working with IT to remedy these issues. A written report will be provided. Financial review is also being finalized.

• Next meeting will be May 31.

**Discussion and Future Agenda Items**

• Aspirus is tracking excess days in the hospital. The most frequent reason for excess days was due to no available SNF beds. More details will be provided at a future meeting.

• Patient Overall Satisfaction scores are 85% and trending to date in May at 82.5%. We are celebrating with all staff today by providing ice cream treats.

• June 23 meeting of the Committee will begin at 7:30 a.m.

**Motion/second, Metter/Miller, to adjourn the Nursing Home Operations Committee meeting at 8:18 a.m. Motion carried.**

**dko**
## QUALITY OUTCOME DASHBOARD

**DEPARTMENT:** NORTH CENTRAL HEALTH CARE  
**FISCAL YEAR:** 2017

### PRIMARY OUTCOME GOAL

<table>
<thead>
<tr>
<th></th>
<th>Continuous Improvement Target</th>
<th>Benchmark</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUN</th>
<th>JUL</th>
<th>AUG</th>
<th>SEP</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>YTD</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacancy Rate</td>
<td>5-7%</td>
<td>N/A</td>
<td>13.1%</td>
<td>13.1%</td>
<td>10.3%</td>
<td>10.6%</td>
<td>13.2%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>13.2%</td>
</tr>
<tr>
<td>Retention Rate</td>
<td>75-80%</td>
<td>N/A</td>
<td>98.0%</td>
<td>95.3%</td>
<td>93.6%</td>
<td>90.2%</td>
<td>87.0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>87.0%</td>
</tr>
<tr>
<td>Patient Experience: % Top Box Rate</td>
<td>77-88%</td>
<td>N/A</td>
<td>69.0%</td>
<td>70.6%</td>
<td>76.7%</td>
<td>77.2%</td>
<td>79.7%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>75.7%</td>
</tr>
<tr>
<td>Nursing Home Readmission Rate</td>
<td>11-13%</td>
<td>17.3%</td>
<td>15.2%</td>
<td>14.8%</td>
<td>0.0%</td>
<td>13.3%</td>
<td>12.5%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>11.3%</td>
</tr>
<tr>
<td>Psychiatric Hospital Readmission Rate</td>
<td>9-11%</td>
<td>15.5%</td>
<td>4.8%</td>
<td>21.8%</td>
<td>11.3%</td>
<td>10.4%</td>
<td>12.3%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>12.1%</td>
</tr>
<tr>
<td>AODA Relapse Rate</td>
<td>36-40%</td>
<td>40-60%</td>
<td>20.0%</td>
<td>12.5%</td>
<td>11.1%</td>
<td>0.0%</td>
<td>0.0%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6.9%</td>
</tr>
<tr>
<td>Access to Behavioral Health Services</td>
<td>90-95%</td>
<td>NA</td>
<td>73%</td>
<td>61%</td>
<td>67%</td>
<td>72%</td>
<td>69%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>68%</td>
</tr>
<tr>
<td>Direct Expense/Gross Patient Revenue</td>
<td>60-64%</td>
<td>N/A</td>
<td>66%</td>
<td>62%</td>
<td>62%</td>
<td>59%</td>
<td>56%</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>61%</td>
</tr>
</tbody>
</table>

### KEY:
- ➤ Higher rates are positive
- ➣ Lower rates are positive

* Monthly Rates are Annualized

Target is based on a 10%-25% improvement from previous year performance or industry benchmarks.
## NCHC OUTCOME DEFINITIONS

### PEOPLE

<table>
<thead>
<tr>
<th>Metric</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Vacancy Rate</strong></td>
<td>Total number of vacant positions as of month end divided by total number of authorized positions as of month end.</td>
</tr>
<tr>
<td><strong>Retention Rate</strong></td>
<td>Number of employees onboard on January 1st who remain employed divided the number of employees onboard on January 1st.</td>
</tr>
</tbody>
</table>

### SERVICE

<table>
<thead>
<tr>
<th>Metric</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Patient Experience: % Top Box Rate</strong></td>
<td>Percent of level 9 and 10 responses to the Overall satisfaction rating question on the survey.  <em>Benchmark: HealthStream 2016 Top Box Data</em></td>
</tr>
<tr>
<td><strong>Nursing Home Readmission Rate</strong></td>
<td>Number of residents re-hospitalized within 30 days of admission to nursing home / total admissions.  <em>Benchmark: American Health Care Association/National Center for Assistive Living (AHCA/NCAL) Quality Initiative</em></td>
</tr>
<tr>
<td><strong>Psychiatric Hospital Readmission Rate</strong></td>
<td>Percent of patients who are readmitted within 30 days of discharge from the Inpatient Behavioral Health hospital for Mental Health primary diagnosis.  <em>Benchmark: Medicare Psychiatric Patients &amp; Readmissions in Inpatient Psychiatric Facility Prospective Payment System, May, 2013, The Moran Company</em></td>
</tr>
<tr>
<td><strong>AODA Relapse Rate</strong></td>
<td>Percent of patients graduated from Lakeside Recovery MMT program and/or Day Treatment program that relapse within 7 days post discharge.  <em>Benchmark: National Institute of Drug Abuse: Drugs, Brains, and Behavior: The Science of Addiction</em></td>
</tr>
</tbody>
</table>

### CLINICAL

<table>
<thead>
<tr>
<th>Metric</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>NCHC Access</strong></td>
<td>% of clients obtaining services within the Best Practice timeframes in NCHC programs.  <img src="#" alt="Legend" />  <em>Adult Day Services - within 2 weeks of receiving required enrollment documents</em>  <img src="#" alt="Legend" />  <em>Aquatic Services - within 2 weeks of referral or client phone requests</em>  <img src="#" alt="Legend" />  <em>Birth to 3 - within 45 days of referral</em>  <img src="#" alt="Legend" />  <em>Community Corner Clubhouse - within 2 weeks</em>  <img src="#" alt="Legend" />  <em>Community Treatment - within 60 days of referral</em>  <img src="#" alt="Legend" />  <em>Outpatient Services</em>  <img src="#" alt="Legend" />  <em>within 4 days following screen by referral coordinator for counseling or non-hospitalized patients,</em>  <img src="#" alt="Legend" />  <em>within 4 days following discharge for counseling/post-discharge check,</em>  <img src="#" alt="Legend" />  <em>14 days from hospital discharge to psychiatry visit</em>  <img src="#" alt="Legend" />  <em>Prevocational Services - within 2 weeks of receiving required enrollment documents</em>  <img src="#" alt="Legend" />  <em>Residential Services - within 1 month of referral</em></td>
</tr>
</tbody>
</table>

### COMMUNITY

<table>
<thead>
<tr>
<th>Metric</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Direct Expense/Gross Patient Revenue</strong></td>
<td>Percentage of total direct expense compared to gross revenue.</td>
</tr>
</tbody>
</table>
Quality Executive Summary  
June 2017

Organizational Outcomes

People
- **Vacancy Rate**  
  The vacancy rate has increased to 13.2% for the month of May. We did have 18 new employee’s start in the June orientation so this number should come back down for the month of June.

- **Employee Retention Rate**  
  Employee Retention Rate is currently at 87.0% which is exceeding the NCHC target of 75-80%. Retention rate continues to decrease at the same rate of about 2.5% per month. In the month of May there were four retirements, cleaned up some employee’s that were not working so we eliminated them from payroll and some normal retention decrease with people completing and graduating school in May.

Service
- **Patient Experience**  
  Improvement was made in the percent of patients ranking their overall experience at a 9 or 10 (10 point scale) at 79.7 % in May which achieves NCHC’s target. Individual programs achieving the target of 77-88% in April included: Lakeside Recovery (MMT), Crisis CBRF, Crisis Services, Antigo Outpatient and Telepsychiatry, Wausau Outpatient and Psychiatry, Aquatic, Birth to Three, Community Corner Clubhouse, Community Treatment, Residential Services, and Nursing Home. Programs continue to integrate specific actions based on the priority analysis data specific to the program and it is showing improvement. Year to date data is just short of the target at 75.7%.

Clinical
- **Nursing Home Readmissions**  
  The rate of readmissions to the hospital within 30 days in May was 12.5% bringing YTD rate to 11.3%, within target and benchmark. All acute care transfers are reviewed to identify areas for improvement.

- **Hospital Readmissions**  
  The rate of readmissions within 30 days is slightly above the target range for the month of May. Year to date is about 1% above target at 12.1%. All readmissions continue to be reviewed as we continue to strive to make this decrease. Readmission within the 0-10 day range has decreased but will continue to be monitored as the Outpatient and Community Treatment teams continue to work on best practices for continuum of care standards and to avoid readmission to the hospital within the first ten days.

- **AOD Relapse Rate**
The rate of patients who complete treatment programing in either our AODA Day Treatment or Medically Monitored 21 Day program who reuse substances within 7 days in the month of May was 0% which is the best possible scenario and year-to-date is 10% which is significantly better than industry benchmark 36-40%.

Community

- **Access Rate for Behavioral Health Services**
  Analysis indicates Outpatient and Community Treatment programs did not meet target. Both programs have initiated process improvement teams to identify specific strategies for improvement. Community Treatment continues working on getting new staff trained to be able to start their case load and open people to services. Outpatient services continues to recruit in Lincoln and Langlade Counties who are struggling to meet the measure.

Finance

- **Direct Expense/Gross Patient Revenue**
  Year to date expense to revenue ratio improved to 61% with a goal of 60-64%. The month of May was at 56% which is exceeding target. Extreme focus this year on cost management by individual departments has been the impact.

### Safety Outcomes

**Patient/Resident Adverse Events**
Rates for May are 3.7 adverse events/1000 patient days/visits. Year to date rate is 4.1 /1000 patient days/visits remains below 2016 overall rate. Noted improvement in the overall number of falls in the month, the Nursing Home decreased number was the contributing factor.

**Employee Adverse Events**
Rates for May are .05 adverse events/1000 employee hours. May had significantly less adverse events at 5, compare to previous 4 months average of 12 per month.

### Program-Specific Outcomes -items not addressed in analysis above

The following elements reported are highlights of focus elements at the program-specific level. They do not represent all data elements monitored by a given department/program.

**Human Service Operations**

- **Outpatient Services:**
  Initiated monitoring of immediate follow-up for post-hospital patients to ensure smooth transition and reduce risk of readmission. Improvement has decreased during the month of May to a 67.6% success rate has been achieved which remains well below target of 90-95%. A collaborative action team to revise discharge planning and ensure smooth transition has been established which included both Outpatient Services and BHS Hospital Leaders.
Inpatient Behavioral Health:
This is a shared measure with Outpatient Services. The concentration is on items such as trying to work on making appointments as soon as staff know an approximate discharge date, to ensure this is a short and smooth transition to Outpatient from the Hospital.

Community Treatment:
Access within best practice timeframes continues to be significantly below target. A process improvement team has been established to address this. To help reduce the wait time for entering the Community Treatment Program, they have increased staffing to ensure all those who need services are able to receive those services.

Lakeside Recovery (MMT):
The rate of patients who complete the treatment program who reuse substances within 7 days year-to-date is 10.5%, significantly better than industry benchmark 36-40%. The month of May showed 0% relapse rate.

Aquatic:
Year to date currently is at 90.9% which is within their target of 90-95%.

Birth-3:
A system to measure availability for early intervention was established to ensure access and positive financial productivity. May was below target at 411 with their goal of 481-491 per month. They are continuing to look at opportunities to increase this number the number of appointments and increase access to clients.

Residential and Pre-Vocational Services:
It has been identified that employee vacancy rate in residential services is a critical issue. The year-to-date is above the targeted goal at 18.4% with a target of 6-9% or below. Actions being taken include improvements in recruiting strategies, onboarding and retention. Human Resources staff have met with all employees to identify specific barriers to employee engagement with action plans being developed. Leadership is temporarily controlling admissions of new residents and relocating residents to reduce the total number of facilities in response to current staffing shortages. All residents are being assessed for care requirements and staffing needs.

Nursing Home
Occupancy Rate based on a 220 licensed beds is at 85.4%. Some impacts on census include: In February, Long Term Care decreased its available beds due to staffing issues and low LTC referrals. This did cause a bed lock when residents on Post-Acute Care needed to transfer residents to LTC. Reviews of long term bed needs are being discussed. Also the nursing home is looking at the financial burden, it is scrutinizing referral payer sources ensuring payer plans cover cost of stay and ordered medications costs are not exceedingly high.
Support Departments

- **Communication and Marketing:**
  Year-to-date, a 9.4% increase in the number of “hits” on the NCHC employment page has been achieved with a target of 15%.

- **Health Information:**
  Health Information has achieved a 92.1% completion of health records within 25 days post-discharge exceeding target set at 80-85%.

- **Nutritional Services:**
  Nutritional Services is exceeding their target of 90-95% with a score year to date of 96% of patient/resident satisfaction rating with food temperatures year-to-date.

- **Pharmacy:**
  Dispensing error rates are below target at .09% with a target of .081-.90%.

- **Volunteers:**
  Continues to progress toward target to recruit 35 or more new volunteers in 2017. They currently have a total of 19 new volunteer’s year to date through May.

- **Adult Protective Services:**
  The percent of at-risk investigations completed and closed within 30 days is currently at 64% year to date. This is below their target of 70-80%. Process improvements continue.

- **Demand Transportation:**
  Double occupancy per trip did not meet target of 44-50. The month of May they had 43 and an average year to date of 38 per month. Continued process improvements are underway.
PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee: Anne C. Dibala, M.D.  
Appoint/Reappoint: 06-29-2017 to 10-31-2018

Time Period

Requested Privileges:
- Medical (Includes Family Practice, Internal Medicine)
  - Psychiatry
- Mid-Level Practitioner
  - BHS Medical Director

Medical Staff Status:
- Courtesy
  - Active

Provider Type:
- Employee

Locum Agency: ____________________________
Locum Contract Name: ____________________________

MEDICAL EXECUTIVE COMMITTEE
The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments: __________________________________________

(Medical Executive Committee Signature)   6-12-17

(Signature Date)

MEDICAL STAFF
Medical Staff recommends that:
- He/she be appointed/reappointed to the Medical Staff as requested
- Action be deferred on the application
- The application be denied

(Medical Staff President Signature)   6-15-17

(Signature Date)

GOVERNING BOARD
Reviewed by Governing Board: ____________________________
(Date)

Response:
- Concur
- Recommend further reconsideration

(Governing Board Signature)   (Signature Date)

(Chief Executive Officer Signature)   (Signature Date)

MS-1 (Appt 06/17)
Anne C. Dibala, M.D.  
Enhanced Credentialing Activity

<table>
<thead>
<tr>
<th><strong>Primary Address</strong></th>
<th><strong>Other Provider Information</strong></th>
</tr>
</thead>
</table>
| 1100 Lake View Drive  
Wausau, WI 54403-6785  
(715) 848-4900 | ID#: 1487614301  
SSN:  
Date of Birth:  
Provider Specialties: Psychiatry, Family Medicine |

<table>
<thead>
<tr>
<th><strong>Application</strong></th>
<th><strong>Most Recent Query</strong></th>
<th><strong>Credentialed Completed:</strong></th>
</tr>
</thead>
</table>
| Application Sent Date: 04/04/2017  
Attestation Date: 04/06/2017  
Received Date: 05/02/2017 | Query Type:  
Query Date:  
Issues: | |

Aspirus Network, Inc.

<table>
<thead>
<tr>
<th><strong>Information Upon Credentialing Completion</strong></th>
<th><strong>Committee Progress</strong></th>
</tr>
</thead>
</table>
| Status: ANI Application in Process | Started:  
Status:  
Issues: |
| Category: ANI Specialty Provider | |
| Category Applied For: ANI Specialty Provider | |
| Network: | |
| Cred Activity Notes: | |

North Central Healthcare
From 04/17/2017 To 10/31/2018

<table>
<thead>
<tr>
<th><strong>Information Upon Credentialing Completion</strong></th>
<th><strong>Committee Progress</strong></th>
</tr>
</thead>
</table>
| Status: NCHC Application in Process | Started:  
Status:  
Completed Date: 05/16/2017 |
| Category: NCHC Active | |
| Category Applied For: NCHC Active | |
| Network: | |
| Cred Activity Notes: | |
Anne C. Dibala, M.D.

Rutgers University
- Program: Medical School
- Dept./Specialty: 
- Start Date: 08/01/1971
- End Date: 05/01/1973
- Graduated/Completed: 

University of Texas
- Program: Medical School
- Dept./Specialty: 
- Start Date: 08/01/1973
- End Date: 05/24/1975
- Graduated/Completed: 

Mount Sinai Medical Center
- Program: Internship
- Dept./Specialty: General Surgery
- Start Date: 07/01/1975
- End Date: 06/30/1976
- Graduated/Completed: 

Fayetteville Area Health Education Center
- Program: Residency
- Dept./Specialty: Family Medicine
- Start Date: 07/01/1981
- End Date: 06/30/1983
- Graduated/Completed: 

Eastern Virginia Medical School
- Program: Residency
- Dept./Specialty: Psychiatry
- Start Date: 07/01/1989
- End Date: 09/30/1992
- Graduated/Completed: 

Verified: 
- Verified Date: 05/02/2017
- Verified By: Christine D Chase
- Verified How: O-FY1 Only
- Notes: Transferred to University of TX (SouthWestern)

Verified: 
- Verified Date: 05/02/2017
- Verified By: Christine D Chase
- Verified How: E-AMA Website-Medical School
- Notes: MD

Verified: 
- Verified Date: 05/02/2017
- Verified By: Christine D Chase
- Verified How: E-AMA Website-Medical School
- Notes:

Verified: 
- Verified Date: 05/02/2017
- Verified By: Christine D Chase
- Verified How: E-AMA Website-Medical School
- Notes:

Verified: 
- Verified Date: 05/02/2017
- Verified By: Christine D Chase
- Verified How: E-AMA Website-Medical School
- Notes:
<table>
<thead>
<tr>
<th>License Type</th>
<th>State</th>
<th>License Number</th>
<th>Status</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Out of State background Check</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State License</td>
<td>WI</td>
<td>67131</td>
<td>Active</td>
<td>10/31/2017</td>
</tr>
<tr>
<td>Federated State Medical Boards</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DEA Certificate</td>
<td>WI</td>
<td>BD300833</td>
<td>Active</td>
<td>06/30/2018</td>
</tr>
<tr>
<td>Government Issued Photo ID</td>
<td>VA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WI Caregiver Background Check</td>
<td>WI</td>
<td></td>
<td></td>
<td>05/03/2021</td>
</tr>
</tbody>
</table>

Verified: 2️⃣
Verified Date: 05/05/2017
Verified By: Christine D Chase
Verified How: L-Out of State Caregiver Bckgrd Ck Website
Notes: NC, SC, VA

Verified: 2️⃣
Verified Date: 05/02/2017
Verified By: Christine D Chase
Verified How: L-WI DRL Website
Notes: OK

Verified: 2️⃣
Verified Date: 05/02/2017
Verified By: Christine D Chase
Verified How: L-FSMB Website
Notes: AK, NY, NC, SC, VT, VA, WI

Verified: 2️⃣
Verified Date: 05/02/2017
Verified By: Christine D Chase
Verified How: L-DEA Website
Notes: source date: 05/01/2017

Verified: 2️⃣
Verified Date: 04/19/2017
Verified By: Christine D Chase
Verified How: O-FYI Only
Notes: OK

Verified: 2️⃣
Verified Date: 05/03/2017
Verified By: Christine D Chase
Verified How: L-Out of State Caregiver Bckgrd Ck Website
Notes: OK
ProAssurance Companies
Policy Number: MP60573
Coverage Type: 
Expiration Date: 01/01/2018

Letter Description: Verify Malpractice Insurance DOC
Letter Sent Date: 05/02/2017
Letter Sent By: Christine D Chase
Verified: ✓
Verified Date: 05/10/2017
Verified By: Christine D Chase
Verified How: I-Verification from Carrier
Notes: $1M / $3M No claims

Mountain States Health Alliance
Policy Number: SELF-INSURED
Coverage Type: 
Expiration Date: 11/25/2016

Letter Description: Verify Malpractice Insurance DOC
Letter Sent Date: 05/10/2017
Letter Sent By: Christine D Chase
Verified: ✓
Verified Date: 05/16/2017
Verified By: Christine D Chase
Verified How: I-NCS-Insurance Verif Ltr
Notes: $2.25M / $6.75M No claims

HPSO
Policy Number: 0427970508
Coverage Type: 
Expiration Date: 01/29/2017

Letter Description: Verify Malpractice Insurance DOC
Letter Sent Date: 05/19/2017
Letter Sent By: Christine D Chase
Verified: ✓
Verified Date: 05/19/2017
Verified By: Christine D Chase
Verified How: O-Unable to Verify
Notes: See base file

Professional Risk Management Services Inc
Policy Number: IN-FCO02-033318789
Coverage Type: 
Expiration Date: 11/09/2017

Letter Description: Verify Malpractice Insurance DOC
Letter Sent Date: 05/10/2017
Letter Sent By: Christine D Chase
Verified: ✓
Verified Date: 05/12/2017
Verified By: Christine D Chase
Verified How: I-Verification from Carrier
Notes: $1M / $3M No claims
Various policy #s under this insurance, see base file.
Future practice insurance

Am Bd Psyc&Neur
Board Status: Certified
Cert Number: 
Expiration Date: 12/31/2019

verified: ✓
Verified Date: 05/02/2017
Verified By: Christine D Chase
Verified How: B-ABMS Website-Board Certification
Notes:

Am Bd Family Medicine
Board Status: Not Renewed
Cert Number: 
Expiration Date: 12/31/1990

Verified: ✓
Verified Date: 05/02/2017
Verified By: Christine D Chase
Verified How: B-ABMS Website-Board Certification
Notes:

Am Bd Addiction Medicine
Board Status: Certified
Cert Number: 000025
Expiration Date: 03/12/2019

Verified: ✓
Verified Date: 05/02/2017
Verified By: Christine D Chase
Verified How: B-ABMS Website-Board Certification
Notes:

Verified: ✓
Verified Date: 05/13/2017
Verified By: Christine D Chase
Verified How: O-Primary Source Verification
Notes: abam.net

Page 4 of 7
<table>
<thead>
<tr>
<th>Affiliation Type</th>
<th>Category</th>
<th>Dept./Specialty</th>
<th>Start Date</th>
<th>End Date</th>
<th>Letter Description</th>
<th>Letter Sent Date</th>
<th>Letter Sent By</th>
<th>Verified</th>
<th>Verified Date</th>
<th>Verified By</th>
<th>Verified How</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anne Dibala, MD PA Consulting</td>
<td>Employee</td>
<td>Psychiatry</td>
<td>01/01/2006</td>
<td></td>
<td>Verify Affiliations &amp; Employment*</td>
<td>05/10/2017</td>
<td>Christine D Chase</td>
<td>✔️</td>
<td>05/11/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Health Care Affiliation Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>North Central Health Care</td>
<td>Medical Staff</td>
<td>Psychiatry</td>
<td>04/10/2017</td>
<td></td>
<td>Verify Affiliations &amp; Employment*</td>
<td>05/02/2017</td>
<td>Christine D Chase</td>
<td>✔️</td>
<td>05/02/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Health Care Affiliation Verif Ltr</td>
<td>Notes: future practice location</td>
</tr>
<tr>
<td>Piedmont Medical Center*</td>
<td>Medical Staff</td>
<td>Psychiatry</td>
<td>10/21/2013</td>
<td>07/01/2014</td>
<td>Verify Affiliations &amp; Employment*</td>
<td>05/02/2017</td>
<td>Christine D Chase</td>
<td>✔️</td>
<td>05/08/2017</td>
<td>Christine D Chase</td>
<td>A-Health Care Facility Verif Ltr Online</td>
<td></td>
</tr>
<tr>
<td>Russell County Medical Center</td>
<td>Medical Staff</td>
<td>Psychiatry</td>
<td>04/05/2014</td>
<td></td>
<td>Verify Affiliations &amp; Employment*</td>
<td>05/02/2017</td>
<td>Christine D Chase</td>
<td>✔️</td>
<td>05/09/2017</td>
<td>Christine D Chase</td>
<td>A-Health Care Facility Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>SpringBrook Behavioral Health System</td>
<td>Medical Staff</td>
<td>Psychiatry</td>
<td>04/01/2013</td>
<td>07/01/2013</td>
<td>Verify Affiliations &amp; Employment*</td>
<td>05/10/2017</td>
<td>Christine D Chase</td>
<td>✔️</td>
<td>05/08/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Health Care Affiliation Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>South Carolina Department of Mental Health</td>
<td>Medical Staff</td>
<td>Psychiatry</td>
<td>07/02/2009</td>
<td>02/03/2010</td>
<td>Verify Affiliations &amp; Employment*</td>
<td>05/10/2017</td>
<td>Christine D Chase</td>
<td>✔️</td>
<td>05/12/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Health Care Affiliation Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>East Tennessee Counseling</td>
<td>Medical Staff</td>
<td>Psychiatry</td>
<td>05/01/2015</td>
<td>04/01/2017</td>
<td>Verify Affiliations &amp; Employment*</td>
<td>05/19/2017</td>
<td>Christine D Chase</td>
<td>✔️</td>
<td>05/12/2017</td>
<td>Christine D Chase</td>
<td>O-Unable to Verify 3 attempts made to verify, no response.</td>
<td></td>
</tr>
<tr>
<td>Mary Catherine Olmsted, MD</td>
<td>Reference</td>
<td>Psychiatry</td>
<td></td>
<td></td>
<td>Verify Refs - Initial/Affiliate *</td>
<td>05/10/2017</td>
<td>Christine D Chase</td>
<td>✔️</td>
<td>05/12/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Professional Ref Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Affiliation Type</td>
<td>Category</td>
<td>Dept./Specialty</td>
<td>Start Date</td>
<td>End Date</td>
<td>Letter Description</td>
<td>Letter Sent Date</td>
<td>Letter Sent By</td>
<td>Verified Date</td>
<td>Verified By</td>
<td>Reference Type</td>
<td></td>
</tr>
<tr>
<td>-------------------</td>
<td>------------------</td>
<td>----------</td>
<td>----------------</td>
<td>------------</td>
<td>----------</td>
<td>----------------------</td>
<td>------------------</td>
<td>------------------------</td>
<td>----------------</td>
<td>--------------</td>
<td>----------------------</td>
<td></td>
</tr>
<tr>
<td>Henrik Brinker, MD</td>
<td>Reference</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Verify Refs - Initial/Affiliate *</td>
<td>05/10/2017</td>
<td>Christine D Chase</td>
<td>08/01/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Professional Ref Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>Michael Ulrich, DO</td>
<td>Reference</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Verify Refs - Initial/Affiliate *</td>
<td>05/19/2017</td>
<td>Christine D Chase</td>
<td>05/30/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Professional Ref Verif Ltr</td>
<td></td>
</tr>
</tbody>
</table>
Review of Work History & Explanation of Gaps
Date & Initials: 06/12/2017 cdc
Comments: No gaps

SAM Website
Date & Initials: 05/02/2017 & 06/13/2017 cdc
Comments:

NPDB Website query through Cactus
Aspirus Network, Inc. 6/12/2017
North Central Healthcare 6/12/2017
Date & Initials
Comments:

OIG Website
Source date: 06/07/2017
Conducted date: 06/13/2017 cdc
Date & Initials
Comments:

WI Circuit Court
Date & Initials: 05/02/2017 & 06/13/2017 cdc
Comments: No matches

Medicare Opt Out Website
Date & Initials
Report run 05/22/2017 cdc
Reviewed 09/12/2017 cdc
Comments:

Consent Form
Sign Date & Initials: 04/27/2017 cdc
Comments:

Health Requirements Met
Date & Initials: 06/12/2017 cdc
Sign Date & Initials: 04/06/2017 cdc
Comments: Yes

Privilege Form
Date & Initials: 06/12/2017 cdc
Comments: Yes

Verifications within 180 days
Date: 06/13/2017

CVO Review

ANI Provisional Approval (if applicable)

Entity Committee Review

ANI Only - All Disclosure Questions Answered
YES ___ NO ___

ANI Only - Issues Identified
YES ___ NO ___

Signature

Electronically signed by Christine Chase

Signature

Date

Date

Date
PRIVILEGE AND APPOINTMENT RECOMMENDATION


Requested Privileges
- [X] Psychiatry
- [ ] Medical (Includes Family Practice, Internal Medicine)
- [ ] Mid-Level Practitioner
- [ ] Medical Director

Medical Staff Status
- [X] Courtesy
- [ ] Active

Provider Type
- [X] Locum
- [ ] Employee
- [ ] Contract

Locum Agency: Barton Associates

Contract Name:

MEDICAL EXECUTIVE COMMITTEE
The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments:

______________________________
(Medical Executive Committee Signature)

6-12-17
(Signature Date)

MEDICAL STAFF
Medical Staff recommends that:
- [X] He/she be appointed/reappointed to the Medical Staff as requested
- [ ] Action be deferred on the application
- [ ] The application be denied

______________________________
(Medical Staff President Signature)

6-15-17
(Signature Date)

GOVERNING BOARD
Reviewed by Governing Board: ____________________________
(Date)

Response: __________ Concur
- [ ] Recommend further reconsideration

______________________________
(Governing Board Signature)

______________________________
(Signature Date)

______________________________
(Chief Executive Officer Signature)

______________________________
(Signature Date)
Michael D. Lance, M.D.

Enhanced Credentialing Activity

Primary Address
North Central Health Care
1100 Lake View Drive
Wausau, WI 54403-5785
(715) 846-4600

Other Provider Information
ID#: 1073655304
SSN:
Date of Birth:
Provider Specialties: Psychiatry
NPI: 1073655304
UPIN:
Medicare#: 
Medicaid#:

Application
Application Sent Date: 03/18/2017
Attestation Date: 03/18/2017
Received Date: 03/28/2017

Aspirus Network, Inc.

Information Upon Credentialing Completion
Status: ANI Application In Process
Category: ANI Locum Tenens
Category Applied For: ANI Locum Tenens
Network:
Cred Activity Notes:

Committee Progress
Started:
Status:
Issues:
Activity Completed:

Activity Completed:

North Central Healthcare
From 04/03/2017 To 10/31/2018

Information Upon Credentialing Completion
Status: NCHC Current
Category: NCHC Locum Tenens
Category Applied For: NCHC Locum Tenens
Network:
Cred Activity Notes:

Committee Progress
Started:
Status:
Issues:
Activity Completed:
Completed Date:

G. Wash. Univ. Sch. of Med. & H.S.
Program: Medical School
Dept./Specialty:
Start Date: 08/01/1999
End Date: 05/18/2003
Graduated/Completed: □

Milton S. Hershey Medical Center
Program: Residency
Dept./Specialty: Psychiatry
Start Date: 07/01/2003
End Date: 05/30/2007
Graduated/Completed: □

Verified: □
Verified Date: 03/27/2017
Verified By: Jill A. Petraw
Verified How: E-AMA Website-Medical School
Notes: MD

Verified: □
Verified Date: 03/27/2017
Verified By: Jill A. Petraw
Verified How: E-AMA Website-Medical School
Notes:
<table>
<thead>
<tr>
<th>License Type</th>
<th>Federated State Medical Boards</th>
</tr>
</thead>
<tbody>
<tr>
<td>State:</td>
<td></td>
</tr>
<tr>
<td>License Number:</td>
<td></td>
</tr>
<tr>
<td>Status:</td>
<td></td>
</tr>
<tr>
<td>Expiration Date:</td>
<td></td>
</tr>
<tr>
<td>License Type:</td>
<td>Government Issued Photo ID</td>
</tr>
<tr>
<td>State:</td>
<td>WA</td>
</tr>
<tr>
<td>License Number:</td>
<td></td>
</tr>
<tr>
<td>Status:</td>
<td></td>
</tr>
<tr>
<td>Expiration Date:</td>
<td></td>
</tr>
<tr>
<td>License Type:</td>
<td>DEA Certificate</td>
</tr>
<tr>
<td>State:</td>
<td>WI</td>
</tr>
<tr>
<td>License Number:</td>
<td>BL9399280</td>
</tr>
<tr>
<td>Status:</td>
<td>Active</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>03/31/2020</td>
</tr>
<tr>
<td>License Type:</td>
<td>State License</td>
</tr>
<tr>
<td>State:</td>
<td>WI</td>
</tr>
<tr>
<td>License Number:</td>
<td>63557</td>
</tr>
<tr>
<td>Status:</td>
<td>Active</td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>10/31/2017</td>
</tr>
<tr>
<td>License Type:</td>
<td>Out of State background check</td>
</tr>
<tr>
<td>State:</td>
<td></td>
</tr>
<tr>
<td>License Number:</td>
<td></td>
</tr>
<tr>
<td>Status:</td>
<td></td>
</tr>
<tr>
<td>Expiration Date:</td>
<td></td>
</tr>
<tr>
<td>License Type:</td>
<td>WI Caregiver Background check</td>
</tr>
<tr>
<td>State:</td>
<td>WI</td>
</tr>
<tr>
<td>License Number:</td>
<td></td>
</tr>
<tr>
<td>Status:</td>
<td></td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>03/28/2021</td>
</tr>
</tbody>
</table>

Verified: [✓] 03/27/2017
Verified By: Jill A. Patraw
Verified How: L-DEA Website
Notes: source date 3/20/17

Verified: [✓] 03/27/2017
Verified By: Jill A. Patraw
Verified How: L-WI DRL Website
Notes: PA, WI

Verified: [✓] 03/28/2017
Verified By: Jill A. Patraw
Verified How: L-WI Caregiver Background Ck Website
Notes: PA, WI
<table>
<thead>
<tr>
<th>Company</th>
<th>Policy Number</th>
<th>Coverage Type</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Market American Insurance Company</td>
<td>MM825718</td>
<td></td>
<td>01/01/2018</td>
</tr>
<tr>
<td>American Home Assurance Company</td>
<td>018498039</td>
<td></td>
<td>05/01/2013</td>
</tr>
<tr>
<td>Caduceus Liability Solutions</td>
<td>E0000021058-01</td>
<td></td>
<td>11/05/2013</td>
</tr>
<tr>
<td>Caduceus Liability Solutions</td>
<td>GH-LOC-001-141105</td>
<td></td>
<td>11/05/2015</td>
</tr>
<tr>
<td>Caduceus Liability Solutions</td>
<td>GH-LOC-001-151105</td>
<td></td>
<td>11/05/2018</td>
</tr>
<tr>
<td>Caduceus Liability Solutions</td>
<td>LTM-195535-1112</td>
<td></td>
<td>11/05/2012</td>
</tr>
</tbody>
</table>

**Letter Descriptions:****

- **Verify Malpractice Insurance**
- **DOC**

**Verification Details:**

- **Verified By:** Jill A. Patraw
- **Verified Date:**
  - Market American Insurance Company: 05/29/2017
  - American Home Assurance Company: 05/09/2017
  - Caduceus Liability Solutions: 05/25/2017
  - Caduceus Liability Solutions: 05/25/2017
  - Caduceus Liability Solutions: 05/25/2017
  - Caduceus Liability Solutions: 05/25/2017

**Verified How:**

- I-Verification from Carrier
- Future Insurance: $1M / $3M - No claims
- Future Insurance: $1M / $3M per COI - no claims

**No Certification:**

- **Board Status:** Not Applicable
- **Cert Number:**
- **Expiration Date:**
<table>
<thead>
<tr>
<th>Affiliation Type</th>
<th>Category</th>
<th>Start Date</th>
<th>End Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>North Central Health Care</td>
<td>Medical Staff</td>
<td>12/18/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>St. Alexius Medical Center*</td>
<td>Medical Staff</td>
<td>01/25/2012</td>
<td>02/11/2013</td>
<td></td>
</tr>
<tr>
<td>Swedish Medical Center - Edmonds*</td>
<td>Medical Staff</td>
<td>01/25/2012</td>
<td>02/11/2013</td>
<td></td>
</tr>
<tr>
<td>Eastern Idaho Regional Medical Ctr.</td>
<td>Medical Staff</td>
<td>11/22/2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prairie St. John's Hospital</td>
<td>Medical Staff</td>
<td>08/01/2014</td>
<td>12/01/2016</td>
<td></td>
</tr>
<tr>
<td>Philhaven Behavioral Healthcare</td>
<td>Medical Staff</td>
<td>04/01/2016</td>
<td>07/01/2016</td>
<td></td>
</tr>
<tr>
<td>Montana State Hospital</td>
<td>Medical Staff</td>
<td>06/09/2014</td>
<td>03/11/2016</td>
<td></td>
</tr>
<tr>
<td>Douglas Hess, DO</td>
<td>Reference</td>
<td>04/10/2017</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Mary Beth Ostrom, MD
Affiliation Type: Reference
Category: 
Dept./Specialty: 
Start Date: 
End Date: 

Letter Description: Verify Refs - Initial/Affiliate *
Letter Sent Date: 05/09/2017
Letter Sent By: Jill A. Patraw
Verified: 
05/15/2017
Jill A. Patraw
A-NCS-Professional Ref
Verif Ltr

Michael Capan, M.D.
Affiliation Type: Reference
Category: 
Dept./Specialty: 
Start Date: 
End Date: 

Letter Description: Verify Refs - Initial/Affiliate *
Letter Sent Date: 05/09/2017
Letter Sent By: Jill A. Patraw
Verified: 
05/19/2017
Jill A. Patraw
A-NCS-Professional Ref
Verif Ltr

Feith Akgul, M.D
Affiliation Type: Reference
Category: 
Dept./Specialty: 
Start Date: 
End Date: 

Letter Description: Verify Refs - Initial/Affiliate *
Letter Sent Date: 05/09/2017
Letter Sent By: Jill A. Patraw
Verified: 
05/23/2017
Jill A. Patraw
O-No Response

Matthew Larsen, DO
Affiliation Type: Reference
Category: 
Dept./Specialty: 
Start Date: 
End Date: 

Letter Description: Verify Refs - Initial/Affiliate *
Letter Sent Date: 05/09/2017
Letter Sent By: Jill A. Patraw
Verified: 
05/23/2017
Jill A. Patraw
O-No Response
<table>
<thead>
<tr>
<th>Category</th>
<th>Date &amp; Initials</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAM Website</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
</tr>
<tr>
<td>NPDB Website query through Cactus</td>
<td>3/27/2017 jap</td>
<td></td>
</tr>
<tr>
<td>OIG Website</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
</tr>
<tr>
<td>Source date 3/7/17</td>
<td>conducted date 3/27/17 jap</td>
<td></td>
</tr>
<tr>
<td>WII Circuit Court</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
</tr>
<tr>
<td>3/27/2017 jap</td>
<td>No matches</td>
<td></td>
</tr>
<tr>
<td>Medicare Opt Out Website</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
</tr>
<tr>
<td>Report ran 5/22/2017</td>
<td>reviewed 5/25/2017 jap</td>
<td></td>
</tr>
<tr>
<td>Consent Form</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
</tr>
<tr>
<td>3/23/2017 jap</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Requirements Met</td>
<td>Date &amp; Initials</td>
<td>Y/N &amp; Comments</td>
</tr>
<tr>
<td>3/27/2017 jap</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Privilege Form</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
</tr>
<tr>
<td>3/16/2017 jap</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Verifications within 180 days</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
</tr>
<tr>
<td>5/23/2017 jap</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>CVO Review</td>
<td>Date</td>
<td>Signature</td>
</tr>
<tr>
<td>05/30/2017</td>
<td>Electronically signed by Jill Patraw</td>
<td></td>
</tr>
<tr>
<td>ANI Provisional Approval (if applicable)</td>
<td>Date</td>
<td>Signature</td>
</tr>
<tr>
<td>Entity Committees Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANI Only - All Disclosure Questions Answered</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>ANI Only - Issues Identified</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee: Robert J. Vickrey, M.D.  Appoint/Reappoint: 06-29-2017 to 10-31-2018

Requested Privileges

- [x] Psychiatry
- [ ] Mid-Level Practitioner
- [ ] Medical Director
- [ ] Medical (Includes Family Practice, Internal Medicine)

Medical Staff Status

- [x] Courtesy
- [ ] Active

Provider Type

- [x] Locum
- [ ] Employee
- [ ] Contract

Locum Agency: Assurgent Medical Staffing

Contract Name: Sherry Pekarek

MEDICAL EXECUTIVE COMMITTEE

The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments: ____________________________________________

[Signature]

(Medical Executive Committee Signature)

0-12-7

(Signature Date)

MEDICAL STAFF

Medical Staff recommends that:
- [x] He/she be appointed/reappointed to the Medical Staff as requested
- [ ] Action be deferred on the application
- [ ] The application be denied

[Signature]

(Medical Staff President Signature)

6-15-7

(Signature Date)

GOVERNING BOARD

Reviewed by Governing Board: ____________________________

(Date)

Response:
- [ ] Concur
- [ ] Recommend further reconsideration

[Signature]

(Governing Board Signature)

[Signature]

(Signature Date)

[Signature]

(Chief Executive Officer Signature)

(Signature Date)
## General Profile

**Primary Address**
North Central Health Care  
1100 Lake View Drive  
Wausau, WI 54403-6785  
(715) 848-4600

**Other Provider Information**
- NPI: 1659320331
- Medicare#:  
- Medicaid#:  
- ID#:  
- SSN:  
- Date of Birth:  
- Provider Specialties: Psychiatry

## Credentialing Activity

### Aspirus Network, Inc.

**Application**
- Application Sent Date: 04/18/2017
- Attestation Date: 04/15/2017
- Received Date: 05/04/2017

**Most Recent Query**
- Query Type:  
- Query Date:  
- Issues:  

**Committee Progress**
- Started:  
- Status:  
- Issues:  

### North Central Healthcare

**Information Upon Credentialing Completion**
- Status: ANI Application in Process  
- Category: ANI Locum Tenens  
- Category Applied For: ANI Locum Tenens  
- Network:  

**Committee Progress**
- Started:  
- Status:  
- Issues:  

08/02/2017  
2:09 pm
<table>
<thead>
<tr>
<th><strong>Education</strong></th>
<th>Verified:</th>
<th>Verified Date:</th>
<th>Verified By:</th>
<th>Verified How:</th>
<th>Notes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Illinois College of Medicine</td>
<td>✓</td>
<td>05/01/2017</td>
<td>Christine D Chase</td>
<td>E-AMA Website-Medical School</td>
<td>MD</td>
</tr>
<tr>
<td>Program: Medical School</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dept./Specialty:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start Date: 08/01/1998</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>End Date: 12/15/2002</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduated/Completed:</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Wisconsin Madison</td>
<td>✓</td>
<td>05/01/2017</td>
<td>Christine D Chase</td>
<td>E-AMA Website-Medical School</td>
<td></td>
</tr>
<tr>
<td>Program: Internship</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dept./Specialty: Psychiatry</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start Date: 08/01/2003</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>End Date: 05/31/2004</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduated/Completed:</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Wisconsin Madison</td>
<td>✓</td>
<td>05/01/2017</td>
<td>Christine D Chase</td>
<td>E-AMA Website-Medical School</td>
<td></td>
</tr>
<tr>
<td>Program: Residency</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dept./Specialty: Psychiatry</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start Date: 06/01/2004</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>End Date: 06/30/2007</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduated/Completed:</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medical College of Wisconsin</td>
<td>✓</td>
<td>05/01/2017</td>
<td>Christine D Chase</td>
<td>E-AMA Website-Medical School</td>
<td>Forensic Psychiatry</td>
</tr>
<tr>
<td>Program: Fellowship</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dept./Specialty:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Start Date: 07/01/2007</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>End Date: 06/30/2008</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduated/Completed:</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Licenses

<table>
<thead>
<tr>
<th>License Type</th>
<th>State</th>
<th>License Number</th>
<th>Status</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federation State Medical</td>
<td>Wisconsin</td>
<td>N/A</td>
<td>Active</td>
<td>03/31/2019</td>
</tr>
<tr>
<td>DEA Certificate</td>
<td>Wisconsin</td>
<td>BV74399335</td>
<td>Active</td>
<td>03/31/2019</td>
</tr>
<tr>
<td>State License</td>
<td>Wisconsin</td>
<td>47319</td>
<td>Active</td>
<td>10/31/2017</td>
</tr>
<tr>
<td>State License</td>
<td>Wisconsin</td>
<td>1056</td>
<td>Expired</td>
<td>09/30/2005</td>
</tr>
<tr>
<td>WI Caregiver Background</td>
<td>Wisconsin</td>
<td>N/A</td>
<td>N/A</td>
<td>09/01/2021</td>
</tr>
<tr>
<td>Government Issued Photo ID</td>
<td>Wisconsin</td>
<td>N/A</td>
<td>N/A</td>
<td>02/18/2018</td>
</tr>
</tbody>
</table>

### Insurance

<table>
<thead>
<tr>
<th>ProAssurance</th>
<th>Verified</th>
<th>Verified Date</th>
<th>Verified By</th>
<th>Verified How</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Policy Number</td>
<td></td>
<td></td>
<td>Christine D Chase</td>
<td>L-FSM Website</td>
<td>IL, WI</td>
</tr>
<tr>
<td>Coverage Type</td>
<td></td>
<td></td>
<td>Christine D Chase</td>
<td>L-DEA Website</td>
<td>Notes: source date: 04/24/2017</td>
</tr>
<tr>
<td>Expiration Date</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>MD</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Christine D Chase</td>
<td>L-WM DRL Website</td>
<td>Temporary Education Training Permit</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Christine D Chase</td>
<td>L-WM Caregiver Background Check Website</td>
<td>Notes:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Christine D Chase</td>
<td>O-FYI Only</td>
<td>Notes:</td>
</tr>
</tbody>
</table>

Verified: ✓
Verified Date: 06/22/2018
Verified By: Christine D Chase
Verified How: O-Unable to Verify
Notes: Physically signed consent from provider was never received after multiple requests. ProAssurance will not verify their policies without it. NCHC will accept the NPDB, see email in correspondence.
<table>
<thead>
<tr>
<th>Boards</th>
<th>Verified</th>
<th>Verified Date</th>
<th>Verified By</th>
<th>Verified How</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Am Bd Psyc&amp;Neur (CAQ: Forensic)</td>
<td>✓</td>
<td>05/01/2017</td>
<td>Christine D Chase</td>
<td>ABMS Website-Board Certification</td>
<td></td>
</tr>
<tr>
<td>Board Status:</td>
<td>Certified</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cert Number:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>03/01/2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Am Bd Psyc&amp;Neur</td>
<td>✓</td>
<td>05/01/2017</td>
<td>Christine D Chase</td>
<td>ABMS Website-Board Certification</td>
<td></td>
</tr>
<tr>
<td>Board Status:</td>
<td>Certified</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cert Number:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expiration Date:</td>
<td>12/31/2021</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Affiliation Type</td>
<td>Start Date</td>
<td>End Date</td>
<td>Category</td>
<td>Dept./Specialty</td>
<td>Letter Description</td>
</tr>
<tr>
<td>----------------</td>
<td>------------</td>
<td>----------</td>
<td>----------</td>
<td>---------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>North Central Health Care</td>
<td>12/31/2015</td>
<td>04/06/2017</td>
<td>Medical Staff</td>
<td>Psychiatry</td>
<td>Verify Affiliations &amp; Employment*</td>
</tr>
<tr>
<td>Ministry Health Care / St. Mary’s Hospital*</td>
<td>09/01/2015</td>
<td></td>
<td>Medical Staff</td>
<td>Locum Tenens</td>
<td>Psychiatry</td>
</tr>
<tr>
<td>Mendota Mental Health Institute</td>
<td>03/01/2005</td>
<td></td>
<td>Medical Staff</td>
<td>Not Provided</td>
<td>Psychiatry</td>
</tr>
<tr>
<td>Human Services Center</td>
<td>01/01/2016</td>
<td></td>
<td>Medical Staff</td>
<td>Not Provided</td>
<td>Psychiatry</td>
</tr>
<tr>
<td>Unified Community Services</td>
<td>01/01/2017</td>
<td></td>
<td>Medical Staff</td>
<td>Not Provided</td>
<td>Psychiatry</td>
</tr>
<tr>
<td>Northern Wisconsin Center</td>
<td>05/01/2009</td>
<td></td>
<td>Medical Staff</td>
<td>Not Provided</td>
<td>Psychiatry</td>
</tr>
<tr>
<td>Wisconsin Department of Corrections</td>
<td>05/01/2008</td>
<td></td>
<td>Medical Staff</td>
<td>Psychiatry</td>
<td>Verify Affiliations &amp; Employment*</td>
</tr>
<tr>
<td>Affiliations Type</td>
<td>Category</td>
<td>Dept./Specialty</td>
<td>Start Date</td>
<td>End Date</td>
<td>Letter Description</td>
</tr>
<tr>
<td>------------------------</td>
<td>---------------------------</td>
<td>-----------------</td>
<td>----------------</td>
<td>--------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>Kevin Kallas, MD</td>
<td>Reference</td>
<td></td>
<td></td>
<td></td>
<td>Verify Refs - initial/Affiliate *</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jeffrey Anders, MD</td>
<td>Reference</td>
<td></td>
<td></td>
<td></td>
<td>Verify Refs - initial/Affiliate *</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jeffrey Marcus, M.D.</td>
<td>Reference</td>
<td></td>
<td></td>
<td></td>
<td>Verify Refs - initial/Affiliate *</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Illinois</td>
<td>Teaching Appointment/Adjunct</td>
<td>Faculty</td>
<td>10/01/2007</td>
<td></td>
<td>Verify Affiliations &amp; Employment*</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Psychiatry</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Section</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------------------------</td>
<td>----------------</td>
<td>-----------------------------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Review of Work History &amp; Explanation of Gaps</td>
<td>06/02/2017 cdc</td>
<td>No gaps (Per CV, provider was employed with the University of IL for the time between his medical school and start of internship.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SAM Website</td>
<td>05/01/2017 cdc</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NPDB Website query through Cactus</td>
<td>05/19/2017 cdc</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OIG Website</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WI Circuit Court</td>
<td>05/01/2017 cdc</td>
<td>No matches</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medicare Opt Out Website</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consent Form</td>
<td>04/24/2017 cdc</td>
<td>Y/N &amp; Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Requirements Met</td>
<td>06/02/2017 cdc</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Privilege Form</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Verifications within 180 days</td>
<td>06/02/2017 cdc</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CVO Review</td>
<td>Date</td>
<td>Signature</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANI Provisional Approval (if applicable)</td>
<td>Date</td>
<td>Electronically signed by Christine Chase</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Entity Committee Review</td>
<td>Date</td>
<td>Signature</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANI Only - All Disclosure Questions Answered</td>
<td>YES   NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANI Only - Issues Identified</td>
<td>YES   NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee: Jean L. Barbeau- Anaya, PA-C
Appointee Reappoint: 07-01-2017 to 06-30-2019

Time Period

Requested Privileges

- Medical (Includes Family Practice, Internal Medicine)
- Psychiatry
- X Mid-Level Practitioner

Medical Staff Status

- Courtesy
- X Active

Provider Type

- X Employee
- Locum
- Contract

Locum Agency: ____________________________
Contract Name: ____________________________

MEDICAL EXECUTIVE COMMITTEE

The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments: ____________________________

(Medical Executive Committee Signature) ____________________________

(Signature Date) 5-9-17

MEDICAL STAFF

Medical Staff recommends that:

- X He/she be appointed/reappointed to the Medical Staff as requested
- Action be deferred on the application
- The application be denied

(Medical Staff President Signature) ____________________________

(Signature Date) 6-15-17

GOVERNING BOARD

Reviewed by Governing Board: ____________________________

(Date)

Response:

- X Concur
- Recommend further reconsideration

(Governing Board Signature) ____________________________

(Signature Date) ____________________________

(Chief Executive Officer Signature) ____________________________

(Signature Date) ____________________________

MS-J (Appt 10/16)
Jean L. Baribeau-Anaya, PAC
Enhanced Credentialing Activity

General Profile
Primary Address
North Central Health Care
1100 Lake View Drive
Wausau, WI 54403-5785
(715) 848-4800

Other Provider Information
ID#: 14297
NPI: 1952464955
SSN: 
UPIN: 
Date of Birth: 
Medicare#: 004060144
Provider Specialties: Physician Assistant
Medicaid#: 1952464955

Credentialing Activity
Application
Application Sent Date: 01/03/2017
Attestation Date: 
Received Date: 02/01/2017

Aspirus Network, Inc.
From 07/01/2016 To 06/30/2017
Information Upon Credentialing Completion
Status: ANI Current
Category: ANI Allied Health Practitioner 2yr
Category Applied For: ANI Allied Health Practitioner 2yr
Network: 
Cred Activity Notes: 

Most Recent Query
Query Type: Claims Processing
Query Date: 01/06/2017
Issues: 

Committee Progress
Started:
Status:
Issues: 

Aspirus Network, Inc.
From 06/30/2016 To 06/30/2017
Information Upon Credentialing Completion
Status: NCHC Current
Category: NCHC Allied Health 2yr
Category Applied For: NCHC Allied Health 2yr
Network: 
Cred Activity Notes: 

Committee Progress
Started:
Status:
Issues: 

Activity Completed: 

Payor Credentialing
Information Upon Credentialing Completion
Status: 
Category: 
Category Applied For: 
Network: 
Cred Activity Notes: 

Committee Progress
Started:
Status:
Issues: 

Activity Completed: 

03/22/2017
1:16 pm
### Licenses

<table>
<thead>
<tr>
<th>License Type</th>
<th>Description</th>
<th>Status</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEA Certificate</td>
<td></td>
<td>Active</td>
<td>07/31/2017</td>
</tr>
<tr>
<td>State License</td>
<td></td>
<td>Active</td>
<td>02/28/2018</td>
</tr>
<tr>
<td>WI Caregiver Background Check</td>
<td></td>
<td>Active</td>
<td>03/07/2020</td>
</tr>
<tr>
<td>Basic Life Support</td>
<td></td>
<td></td>
<td>07/31/2015</td>
</tr>
</tbody>
</table>

### ProAssurance Companies

<table>
<thead>
<tr>
<th>Policy Number</th>
<th>Coverage Type</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MP65573</td>
<td></td>
<td>01/01/2018</td>
</tr>
</tbody>
</table>

- **Letter Description:*** Verify Malpractice Insurance AHP
- **Letter Sent Date:** 02/08/2017
- **Letter Sent By:** Jill A. Petrak

### Boards

<table>
<thead>
<tr>
<th>Board Status</th>
<th>Cert Number</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified</td>
<td>1029922</td>
<td>12/31/2018</td>
</tr>
</tbody>
</table>

- **Verified By:** Sammy Chojnowski
- **Verified How:** B-NCCPA Website

- **Verified:** ✓
- **Verified Date:** 02/01/2017
- **Verified By:** Sammy Chojnowski
- **Verified How:** L-OEA Website
- **Notes:** Source Date: 1/30/2017

- **Verified:** ✓
- **Verified Date:** 02/01/2017
- **Verified By:** Sammy Chojnowski
- **Verified How:** L-WI DRL Website
- **Notes:**

- **Verified:** ✓
- **Verified Date:** 02/01/2017
- **Verified By:** Sammy Chojnowski
- **Verified How:** O-Verified Previously
- **Notes:**

- **Verified:** ✓
- **Verified Date:** 03/22/2017
- **Verified By:** Sammy Chojnowski
- **Verified How:** O-Clean Up
- **Notes:**

- **Verified:** ✓
- **Verified Date:** 02/15/2017
- **Verified By:** Sammy Chojnowski
- **Verified How:** $1M / $3M
- **Notes:** No claims
Affiliations

Jean L. Barthelme-Anaya, PAC

Advanced Care Providers
Affiliation Type: Allied Health Staff
Category: Not Provided
Dept./Specialty: Physician Assistant
Start Date: 04/30/2015
End Date: 

Letter Description: Verify Affiliations & Employment Reappt*
Letter Sent Date: 02/08/2017
Letter Sent By: Jill A. Patraw

Verified: [V]
Verified Date: 02/12/2017
Verified By: Sammy Czochowski
Verified How: A-NCS-Health Care Affiliation Verif Ltr
Notes:

Aspirus Langlade Hospital
Affiliation Type: Allied Health Staff
Category: Allied Health Practitioner
Dept./Specialty: Physician Assistant
Start Date: 08/26/2012
End Date: 11/22/2016

Letter Description: Verify Affiliations & Employment Reappt*
Letter Sent Date: 02/08/2017
Letter Sent By: Jill A. Patraw

Verified: [V]
Verified Date: 02/13/2017
Verified By: Sammy Czochowski
Verified How: A-Health Care Facility Verif Ltr
Notes:

North Central Health Care
Affiliation Type: Allied Health Staff
Category: Not Provided
Dept./Specialty: Physician Assistant
Start Date: 06/22/2015
End Date: 

Letter Description: Verify Affiliations & Employment Reappt*
Letter Sent Date: 02/09/2017
Letter Sent By: Jill A. Patraw

Verified: [V]
Verified Date: 02/13/2017
Verified By: Sammy Czochowski
Verified How: A-NCGS-Health Care Affiliation Verif Ltr
Notes:

Peggy Christianson, APN
Affiliation Type: Reference
Category: 
Dept./Specialty: 
Start Date: 
End Date: 

Letter Description: Verify Refs - Reappointment *
Letter Sent Date: 03/22/2017
Letter Sent By: Sammy Czochowski

Verified: [V]
Verified Date: 03/22/2017
Verified By: Sammy Czochowski
Verified How: A-NCS-Professional Ref Verif Ltr
Notes:

David Tange, M.D.
Affiliation Type: Sponsoring Physician
Category: 
Dept./Specialty: 
Start Date: 
End Date: 

Letter Description: Verify Refs - Reappointment *
Letter Sent Date: 02/27/2017
Letter Sent By: Jill A. Patraw

Verified: [V]
Verified Date: 03/06/2017
Verified By: Sammy Czochowski
Verified How: A-NCS-Professional Ref Verif Ltr
Notes:
<table>
<thead>
<tr>
<th>Section</th>
<th>Date &amp; Initials</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>NPDB Website query through Cactus</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>OIG Website</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>SAM Website</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>Medicare Opt Out Website</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>Supervising Physician Form</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>Collaborative Agreement</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>Consent Form</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>Privilege Form</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>Quality Improvement Activities (payer requirement)</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>Patient Complaints (payer requirement)</td>
<td>Date &amp; Initials</td>
<td></td>
</tr>
<tr>
<td>CVO Review</td>
<td>Date 3/27/2017</td>
<td></td>
</tr>
<tr>
<td>ANI Only - All Disclosure Questions Answered</td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>ANI Only - Issues identified</td>
<td>YES</td>
<td>NO</td>
</tr>
</tbody>
</table>

Signature: C. C. Chapman
PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee: Jerry A. Gardner, PA-C  Appoint/Reappoint: 07-01-2017 to 06-30-2019

Requested Privileges:
- Medical (Includes Family Practice, Internal Medicine)
- Psychiatry
- X Mid-Level Practitioner

Medical Staff Status:
- X Courtesy
- ___ Active

Provider Type:
- ___ Employee
- X Locum
- ___ Contract

Locum Agency: Advanced Care Providers
Contract Name:

MEDICAL EXECUTIVE COMMITTEE
The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments:

__________________________
(Medical Executive Committee Signature)  5-9-17
(Signature Date)

MEDICAL STAFF
Medical Staff recommends that:
- X He/she be appointed/reappointed to the Medical Staff as requested
- ___ Action be deferred on the application
- ___ The application be denied

__________________________
(Medical Staff President Signature)  6-15-17
(Signature Date)

GOVERNING BOARD
Reviewed by Governing Board: ____________________
(Date)

Response:
- ___ Concur
- ___ Recommend further reconsideration

__________________________
(Governing Board Signature)  (Signature Date)

__________________________
(Chief Executive Officer Signature)  (Signature Date)
### General Profile

<table>
<thead>
<tr>
<th>Primary Address</th>
<th>Other Provider Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aspirus Langlade Hospital</td>
<td>ID#: 14298</td>
</tr>
<tr>
<td>V4111</td>
<td>NPI: 1528391539</td>
</tr>
<tr>
<td>112 East Fifth Avenue</td>
<td>SSN:</td>
</tr>
<tr>
<td>Antigo, WI 54409</td>
<td>LPRN:</td>
</tr>
<tr>
<td>(715) 623-2331</td>
<td>Medicare: K40028490</td>
</tr>
<tr>
<td></td>
<td>Medicaid: 1528391539</td>
</tr>
</tbody>
</table>

| Provider Specialties: | Physician Assistant |

### Credentialing Activity

#### Application

- Application Sent Date: 01/03/2017
- Attestation Date: 02/01/2017
- Received Date: 02/01/2017

**Aspirus Langlade Hospital**

**From 03/26/2016 To 06/30/2017**

<table>
<thead>
<tr>
<th>Information Upon Credentialing Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Status: ALH Current</td>
</tr>
<tr>
<td>Category: ALH Allied Health 2yr</td>
</tr>
<tr>
<td>Category Applied For: ALH Allied Health 2yr</td>
</tr>
<tr>
<td>Network:</td>
</tr>
<tr>
<td>Cred Activity Notes:</td>
</tr>
</tbody>
</table>

**Committee Progress**

- Started: 
- Status: 
- Issues: 

**Activity Completed:**

#### Aspirus Network, Inc.

**From 03/10/2016 To 06/30/2017**

<table>
<thead>
<tr>
<th>Information Upon Credentialing Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Status: ANI Current</td>
</tr>
<tr>
<td>Category: ANI Allied Health Practitioner 2yr</td>
</tr>
<tr>
<td>Category Applied For: ANI Allied Health Practitioner 2yr</td>
</tr>
<tr>
<td>Network:</td>
</tr>
<tr>
<td>Cred Activity Notes:</td>
</tr>
</tbody>
</table>

**Committee Progress**

- Started: 
- Status: 
- Issues: 

**Activity Completed:**

#### North Central Healthcare

<table>
<thead>
<tr>
<th>Information Upon Credentialing Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Status: NCCHC Current</td>
</tr>
<tr>
<td>Category: NCCHC Allied Health 2yr</td>
</tr>
<tr>
<td>Category Applied For: NCCHC Allied Health 2yr</td>
</tr>
<tr>
<td>Network:</td>
</tr>
<tr>
<td>Cred Activity Notes:</td>
</tr>
</tbody>
</table>

**Committee Progress**

- Started: 
- Status: 
- Issues: 

**Activity Completed:**

#### Payor Credentialing

<table>
<thead>
<tr>
<th>Information Upon Credentialing Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Status: PC Refined</td>
</tr>
<tr>
<td>Category:</td>
</tr>
<tr>
<td>Category Applied For:</td>
</tr>
<tr>
<td>Network:</td>
</tr>
<tr>
<td>Cred Activity Notes:</td>
</tr>
</tbody>
</table>

**Committee Progress**

- Started: 
- Status: 
- Issues: 

**Activity Completed:**

<table>
<thead>
<tr>
<th>Most Recent Query</th>
</tr>
</thead>
<tbody>
<tr>
<td>Query Type: Claims Processing</td>
</tr>
<tr>
<td>Query Date: 02/24/2016</td>
</tr>
<tr>
<td>Issues:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credentialing Completed:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Terry A. Gander, PAC**

**Enhanced Credentialing Activity**
**Licenses**

<table>
<thead>
<tr>
<th>License Type</th>
<th>State</th>
<th>License Number</th>
<th>Status</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEA Certificate</td>
<td>WI</td>
<td>MG3237561</td>
<td>Active</td>
<td>09/30/2017</td>
</tr>
<tr>
<td>State License</td>
<td>WI</td>
<td>2500</td>
<td>Active</td>
<td>02/29/2018</td>
</tr>
<tr>
<td>WI Caregiver Background Check</td>
<td>WI</td>
<td></td>
<td></td>
<td>12/18/2019</td>
</tr>
<tr>
<td>Basic Life Support</td>
<td></td>
<td></td>
<td></td>
<td>03/20/2016</td>
</tr>
<tr>
<td>Pediatric Advanced Life Support</td>
<td></td>
<td></td>
<td></td>
<td>10/23/2015</td>
</tr>
<tr>
<td>Advanced Cardiac Life Support</td>
<td></td>
<td></td>
<td></td>
<td>02/03/2019</td>
</tr>
</tbody>
</table>

**Insurances**

<table>
<thead>
<tr>
<th>Insurer</th>
<th>Policy Number</th>
<th>Letter Description</th>
<th>Letter Sent Date</th>
<th>Letter Sent By</th>
<th>Verified Date</th>
<th>Verified By</th>
<th>Verified How</th>
<th>Verified Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>ProAssurance (Advanced Care Providers)</td>
<td>AFC9116116</td>
<td>Verify Malpractice Insurance AHP</td>
<td>02/09/2017</td>
<td>Jill A. Patraw</td>
<td>02/22/2017</td>
<td>Sammy Chojnowski</td>
<td>V</td>
<td>No Claims</td>
</tr>
</tbody>
</table>

**Boards**

<table>
<thead>
<tr>
<th>Board Status</th>
<th>Cert Number</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified</td>
<td>1092574</td>
<td>12/31/2017</td>
</tr>
</tbody>
</table>

Verifications: Yes

Notes:

- Source Date: 1/30/2017
- O-Verified Previously
- O-Clean Up
- O-PYI Only
- No Claims
- No Limits Listed
| Affiliation | Type            | Category     | Dept./Specialty | Start Date | End Date | Letter Description | Letter Sent Date | Letter Sent By | Verified Date | Verified By    | Verified How       | Notes        |
|-------------|-----------------|--------------|----------------|------------|----------|--------------------|-----------------|---------------|---------------|----------------|----------------|------------------|-------------|
| North Central Health Care | Allied Health Staff | Not Provided | Physician Assistant | 03/01/2016 |          |                     | 02/09/2017      | Jill A. Patraw | 02/13/2017    | Sammy Chojnowski | A-NCS-Health Care Affiliation Verif Ltr |             |
| Monroe Clinic & Hospital | Allied Health Staff | Affiliate   | Physician Assistant | 02/05/2016 |          |                     | 02/27/2017      | Jill A. Patraw | 03/02/2017    | Sammy Chojnowski | A-Health Care Facility Verif Ltr |             |
| Dean Clinic - Wisconsin Dells | Allied Health Staff | Locum Tenens | Physician Assistant | 09/02/2015 | 01/15/2016 |                     | 03/13/2017      | Jill A. Patraw | 03/13/2017    | Sammy Chojnowski | A-Health Care Facility Verif Ltr |             |
| Aspirus Langlade Hospital | Allied Health Staff | Allied Health Practitioner | Physician Assistant | 02/26/2016 |          |                     |                 |               |               |                |                 |                  |             |
| Advanced Care Providers | Employees       | Not Provided | Physician Assistant | 02/26/2016 |          |                     | 02/09/2017      | Jill A. Patraw | 02/12/2017    | Christine D Chase | A-NCS-Health Care Affiliation Verif Ltr |             |
| Mable Thao PA | Reference       |              |                | 03/24/2011 |          |                     | 03/13/2017      | Jill A. Patraw | 04/04/2017    | Sammy Chojnowski | A-NCS-Professional Ref Verif Ltr |             |
| M. Scott Moore, M.D. | Sponsoring Physician |            |                |           |          |                     | 02/09/2017      | Jill A. Patraw | 02/19/2017    | Sammy Chojnowski | A-NCS-Professional Ref Verif Ltr |             |
| Steve Hubbard, M.D. | Sponsoring Physician |            |                |           |          |                     | 03/13/2017      | Jill A. Patraw | 03/24/2017    | Sammy Chojnowski | A-NCS-Professional Ref Verif Ltr |             |
### NFDB Website query through Cactus

- **Report Run Date**: ANI 3/3/2017
- **ALH 3/8/2017**
- **NCHC 3/15/2017**
- **Report Reviewed**: 3/20/2017 sjc

### OIG Website

- **Last Report Cleaned**: 3/15/2017 sjc

### SAM Website

- **Last Report Cleaned**: 3/16/2017 sjc

### Medicare Opt Out Website

- **Report Run Date**: 2/20/2017
- **Reviewed Date**: 3/20/2017 sjc

### Supervising Physician Form

- **Sign Date & Initials**: 4/13/2017 sjc
- **Sign Date & Initials**: N/A

### Collaborative Agreement

- **Sign Date & Initials**: N/A

### Consent Form

- **Sign Date & Initials**: 1/31/2017 sjc

### Privilege Form

- **Sign Date & Initials**: NCHC 4/13/2017 sjc
- **ALH 4/27/2017 sjc

### Quality Improvement Activities (payer requirement)

- **Date & Initials**

### Patient Complaints (payer requirement)

- **Date & Initials**

### CVO Review

- **Date**: 4/27/17

### Entity Review

### ANI Only - All Disclosure Questions Answered

- **YES**
- **NO**

### ANI Only - Issues Identified

- **YES**
- **NO**

---

Terry A. Gander, PAC

Affiliations - continued

**David Tange, M.D.**

- **Affiliation Type**: Sponsoring Physician
- **Letter Description**: Verify Refs - Reappointment *
- **Letter Sent Date**: 04/07/2017
- **Letter Sent By**: Sammy Chojelewski

**Verif Ltr**

**Verified**: 04/10/2017

Sammy Chojelewski

A-NCS-Professional Ref
PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee: Debra A. Knapp, APNP  Appoint Reappoint 07-01-2017 to 06-30-2019

Time Period

Requested Privileges
- Medical (Includes Family Practice, Internal Medicine)
- Psychiatry
- X Mid-Level Practitioner

Medical Staff Status
- Courtesy
- X Active

Provider Type
- X Employee
- Locum
- Contract

Locum Agency: __________________________
Contract Name: __________________________

MEDICAL EXECUTIVE COMMITTEE
The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments: __________________________

(Medical Executive Committee Signature) __________________________  5-9-17
(Signature Date)

MEDICAL STAFF
Medical Staff recommends that:
- He/she be appointed/reappointed to the Medical Staff as requested
- Action be deferred on the application
- The application be denied

(Medical Staff President Signature) __________________________  6-15-17
(Signature Date)

GOVERNING BOARD
Reviewed by Governing Board: __________________________
(Date)

Response: Concur
Recommend further reconsideration

(Governing Board Signature) __________________________
(Signature Date)

(Chief Executive Officer Signature) __________________________
(Signature Date)
### General Profile

**Primary Address**
North Central Health Care  
1100 Lake View Drive  
Wausau, WI 54403-3785  
(715) 848-4600

**Other Provider Information**
- **ID#:** 11505  
- **SSN:**
- **Date of Birth:**
- **Provider Specialties:** Nurse Practitioner
- **NPI:** 1378570374  
- **UPIN:**
- **Medicare:**
- **Medicaid:**

### Credentialing Activity

**Application**
- **Application Sent Date:** 01/02/2017  
- **Attestation Date:** 02/21/2017  
- **Received Date:**

**Aspirus Network, Inc.**
From 07/01/2016 To 06/30/2017

**Information Upon Credentialing Completion**
- **Status:** CNI Current  
- **Category:** CNI Allied Health Practitioner 2yr  
- **Network:**

**Committee Progress**
- **Started:**
- **Status:**
- **Issues:**

**Activity Completed:**

**North Central Healthcare**
From 07/01/2016 To 06/30/2017

**Information Upon Credentialing Completion**
- **Status:** NCCHC Current  
- **Category:** NCCHC Allied Health 2yr  
- **Network:**

**Committee Progress**
- **Started:**
- **Status:**
- **Issues:**

**Activity Completed:**

**Most Recent Query**
- **Query Type:** Claims Processing  
- **Query Date:** 01/06/2015  
- **Issues:**

**Credentialing Completed:**

04/12/2017  
1:56 pm
### Licenses

<table>
<thead>
<tr>
<th>License Type</th>
<th>State</th>
<th>License Number</th>
<th>Status</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>State License</td>
<td>WI</td>
<td>68391</td>
<td>Active</td>
<td>02/28/2018</td>
</tr>
<tr>
<td>DEA Certificate</td>
<td>WI</td>
<td>MK1141415</td>
<td>Active</td>
<td>12/31/2019</td>
</tr>
<tr>
<td>Basic Life Support</td>
<td></td>
<td></td>
<td></td>
<td>09/03/2018</td>
</tr>
<tr>
<td>WI Caregiver Background Check</td>
<td></td>
<td></td>
<td></td>
<td>03/15/2020</td>
</tr>
</tbody>
</table>

### Insurance

<table>
<thead>
<tr>
<th>Provider</th>
<th>Policy Number</th>
<th>Coverage Type</th>
<th>Expiration Date</th>
<th>Letter Description</th>
<th>Letter Sent Date</th>
<th>Letter Sent By</th>
<th>Verified</th>
<th>Verified Date</th>
<th>Verified By</th>
<th>Verified How</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pro Assuance</td>
<td>MP66573</td>
<td></td>
<td>01/01/2018</td>
<td>Verify Malpractice Insurance AHP*</td>
<td>02/03/2017</td>
<td>Jill A. Patsaw</td>
<td>✔️</td>
<td>02/15/2017</td>
<td>Christine D Chase</td>
<td>I-Verification from Carrier</td>
<td>$1M / $3M No claims</td>
</tr>
<tr>
<td>Advanced Pain Management</td>
<td>MCL001168</td>
<td></td>
<td>01/01/2017</td>
<td>Verify Malpractice Insurance AHP*</td>
<td>02/27/2017</td>
<td>Jill A. Patsaw</td>
<td>✔️</td>
<td>02/28/2017</td>
<td>Christine D Chase</td>
<td>I-Verification from Carrier</td>
<td>limits not listed, no claims</td>
</tr>
</tbody>
</table>

### Boards

<table>
<thead>
<tr>
<th>Board Status</th>
<th>Cert Number</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified</td>
<td>0240357</td>
<td>08/31/2020</td>
</tr>
</tbody>
</table>

04/12/2017
1:56 pm
<table>
<thead>
<tr>
<th>Affiliation</th>
<th>Affiliation Type</th>
<th>Category</th>
<th>Dept./Specialty</th>
<th>Start Date</th>
<th>End Date</th>
<th>Letter Description</th>
<th>Letter Sent Date</th>
<th>Letter Sent By</th>
<th>Verified Date</th>
<th>Verified By</th>
<th>Verified How</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Pain Management</td>
<td>Allied Health Staff</td>
<td>Not Provided</td>
<td>Nurse Practitioner</td>
<td>06/01/2016</td>
<td>End Date:</td>
<td>Verify Affiliations &amp; Employment Reappt*</td>
<td>02/09/2017</td>
<td>Jill A. Patraw</td>
<td>02/10/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Health Care Affiliation Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>North Central Health Care</td>
<td>Allied Health Staff</td>
<td>Not Provided</td>
<td>Nurse Practitioner</td>
<td>11/01/2001</td>
<td>End Date:</td>
<td>Verify Affiliations &amp; Employment Reappt*</td>
<td>02/09/2017</td>
<td>Jill A. Patraw</td>
<td>02/13/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Health Care Affiliation Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>Matrix Medical Network</td>
<td>Allied Health Staff</td>
<td>Not Provided</td>
<td>Nurse Practitioner</td>
<td>08/01/2014</td>
<td>End Date:</td>
<td>Verify Affiliations &amp; Employment Reappt*</td>
<td>03/24/2017</td>
<td>Christine D Chase</td>
<td>03/30/2017</td>
<td>Christine D Chase</td>
<td>O-Unable to Verify several attempts made, however no response was received,</td>
<td></td>
</tr>
<tr>
<td>Ministry St. Michael's Hospital*</td>
<td>Allied Health Staff</td>
<td>Not Provided</td>
<td>Nurse Practitioner</td>
<td>08/28/2006</td>
<td>End Date:</td>
<td>Verify Affiliations &amp; Employment Reappt*</td>
<td>04/11/2017</td>
<td>Christine D Chase</td>
<td>04/12/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Health Care Affiliation Verif Ltr</td>
<td>Advance Practice Clinician</td>
</tr>
<tr>
<td>Tyler Leber, PAC</td>
<td>Reference</td>
<td></td>
<td></td>
<td>06/27/2014</td>
<td></td>
<td>Verify Refs - Reappointment*</td>
<td>03/24/2017</td>
<td>Christine D Chase</td>
<td>04/02/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Professional Ref Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>David Tang, M.D.</td>
<td>Sponsoring Physician</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Verify Refs - Reappointment*</td>
<td>02/27/2017</td>
<td>Jill A. Patraw</td>
<td>03/06/2017</td>
<td>Christine D Chase</td>
<td>A-NCS-Professional Ref Verif Ltr</td>
<td></td>
</tr>
<tr>
<td>Task Description</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------------</td>
<td>--------------------------</td>
<td>----------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NPDB Website query through Cactus</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANI report run 03/03/2017 cdc</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NCHC report run 03/15/2017 cdc</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reviewed 04/12/2017 cdc</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OIG Website</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last report cleared 03/15/2017 cdc</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SAM Website</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last report cleared 03/15/2017 cdc</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medicare Opt Out Website</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Report run 02/23/2017 cdc</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reviewed 04/12/2017 cdc</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supervising Physician Form</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/30/2017 cdc</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collaborative Agreement</td>
<td>01/30/2017 cdc</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consent Form</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/11/2017 cdc</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Privilege Form</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/30/2017 cdc</td>
<td>Sign Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quality Improvement Activities (payor requirement)</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patient Complaints (payor requirement)</td>
<td>Date &amp; Initials</td>
<td>Comments</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CVO Review</td>
<td>4/13/17</td>
<td>Signature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>4/13/17</td>
<td>Signature</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Entity Review</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANI Only - All Disclosure Questions Answered</td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANI Only - Issues Identified</td>
<td>YES  NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee: J. SanGiuliano, PA-C
Reappoint: 07-01-2017 to 06-30-2019

Requested Privileges:
- Medical (Includes Family Practice, Internal Medicine)
- Psychiatry
- X Mid-Level Practitioner

Medical Staff Status:
- X Courtesy
- __ Active

Provider Type:
- __ Employee
- X Locum
- __ Contract

Locum Agency: Advanced Care Providers
Contract Name: 

MEDICAL EXECUTIVE COMMITTEE
The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments: 

__________________________
(Medical Executive Committee Signature) 5-9-17
(Signature Date)

MEDICAL STAFF
Medical Staff recommends that:
- X He/she be appointed/reappointed to the Medical Staff as requested
- __ Action be deferred on the application
- __ The application be denied

__________________________
(Medical Staff President Signature) 6-15-17
(Signature Date)

GOVERNING BOARD
Reviewed by Governing Board: ______________ (Date)

Response:
- __ Concur
- __ Recommend further reconsideration

__________________________
(Governing Board Signature)  
(Signature Date)

__________________________
(Chief Executive Officer Signature)  
(Signature Date)
## General Profile

**Primary Address**
North Central Health Care  
1100 Lake View Drive  
Wausau, WI 54403-6785  
(715) 848-4600

**Other Provider Information**
- ID#: 1922035898  
- SSN:  
- NPI: 1922035898  
- Date of Birth:  
- UPI#: S8523  
- Medicare#: 1922035898  
- Medicaid#: 429396CO  
- Provider Specialties: Physician Assistant

## Credentialing Activity

### Application
- Application Sent Date: 01/03/2017  
- Attestation Date:  
- Received Date: 01/31/2017

### Aspirus Network, Inc.
From 07/01/2015 To 06/30/2017

### Information Upon Credentialing Completion
- **Status**: ANI Current  
- **Category**: ANI Allied Health Practitioner 2yr  
- **Network**:  
- **Cred Activity Notes**: 

### Committee Progress
- **Started**:  
- **Status**:  
- **Issues**:  

### Most Recent Query
- **Query Type**: Claims Processing  
- **Query Date**: 01/06/2015  
- **Issues**:  

### Credentialing Completed:  

### North Central Healthcare
From 07/01/2015 To 06/30/2017

### Information Upon Credentialing Completion
- **Status**: NCHC Current  
- **Category**: NCHC Allied Health 2yr  
- **Network**:  
- **Cred Activity Notes**: 

### Committee Progress
- **Started**:  
- **Status**:  
- **Issues**:  

### Activity Completed:  

### Activity Completed:  

### Activity Completed:  

### Activity Completed:  

03/22/2017  
1:04 pm  

Page 1 of 4
Licenses

License Type: DEA Certificate
   State: WI
   License Number: MS1065048
   Status: Active
   Expiration Date: 02/28/2019

License Type: State License
   State: WI
   License Number: 296
   Status: Active
   Expiration Date: 02/28/2018

License Type: WI Caregiver Background Check
   State: WI
   License Number: 06/03/2019

License Type: Basic Life Support
   State: 04/30/2017

Insurance

ProAssurance (Advanced Care Providers)
   Policy Number: AFC0116118
   Coverage Type: Claims Made
   Expiration Date: 11/02/2017

   Letter Description: Verify Malpractice Insurance AHP
   Letter Sent Date: 02/09/2017
   Letter Sent By: Jill A. Patraw

   Verified: ✔
   Verified Date: 02/22/2017
   Verified By: Jill A. Patraw
   Verified How: I-Verification from Carrier
   Notes: No claims

Boards

National Commission on Certification of Phys Assts
   Board Status: Certified
   Cert Number: 1005431
   Expiration Date: 12/31/2017

   Verified: ✔
   Verified Date: 01/18/2017
   Verified By: Jill A. Patraw
   Verified How: B-NCCPA Website
   Notes:
<table>
<thead>
<tr>
<th>Affiliation</th>
<th>Affiliation Type</th>
<th>Category</th>
<th>Dept/Specialty</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Howard Young Medical Center*</td>
<td>Allied Health Staff</td>
<td>Not Provided</td>
<td>Physician Assistant</td>
<td>08/11/1999</td>
<td></td>
</tr>
<tr>
<td>Sacred Heart - Saint Mary's Hospital</td>
<td>Allied Health Staff</td>
<td>Allied Health Practitioner</td>
<td>Physician Assistant</td>
<td>03/21/2006</td>
<td>03/06/2015</td>
</tr>
<tr>
<td>Ministry Good Samaritan Health Center*</td>
<td>Allied Health Staff</td>
<td>Not Provided</td>
<td>Physician Assistant</td>
<td>02/01/2007</td>
<td></td>
</tr>
<tr>
<td>Ministry Eagle River Memorial Hospital*</td>
<td>Allied Health Staff</td>
<td>Not Provided</td>
<td>Physician Assistant</td>
<td>09/07/1999</td>
<td></td>
</tr>
<tr>
<td>North Central Health Care</td>
<td>Allied Health Staff</td>
<td>Not Provided</td>
<td>Physician Assistant</td>
<td>05/23/2011</td>
<td></td>
</tr>
<tr>
<td>Mike Tonne, PAC</td>
<td>Reference</td>
<td></td>
<td></td>
<td>Letter Description:</td>
<td>Verify Affiliations &amp; Employment Reappt*</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Letter Sent Date:</td>
<td>02/09/2017</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Letter Sent By:</td>
<td>Jill A. Patraw</td>
</tr>
<tr>
<td>David Tange, M.D.</td>
<td>Sponsoring Physician</td>
<td></td>
<td></td>
<td>Letter Description:</td>
<td>Verify Refs - Reappointment *</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Letter Sent Date:</td>
<td>02/27/2017</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Letter Sent By:</td>
<td>Jill A. Patraw</td>
</tr>
</tbody>
</table>

Verified: 01/18/2017
Verified By: Jill A. Patraw
Verified How: A-Health Care Facility Verif Ltr Online
Notes:

Verified: 01/18/2017
Verified By: Jill A. Patraw
Verified How: A-Health Care Facility Verif Ltr Online
Notes:

Verified: 01/18/2017
Verified By: Jill A. Patraw
Verified How: A-Health Care Facility Verif Ltr Online
Notes:

Verified: 01/18/2017
Verified By: Jill A. Patraw
Verified How: A-NCS-Health Care Affiliation Verif Ltr
Notes:

Verified: 01/18/2017
Verified By: Jill A. Patraw
Verified How: A-NCS-Professional Ref Verif Ltr
Notes:

Verified: 03/09/2017
Verified By: Jill A. Patraw
Verified How: A-NCS-Professional Ref Verif Ltr
Notes:
NPDB Website query through Cactus
Report run 3/2/17 ANI
3/15/17 NO-HC
reviewed 3/22/2017 jap

OIG Website
Last report cleared 3/15/17 jap

SAM Website
Last report cleared 3/15/17 jap

Medicare Opt Out Website
Report run 2/20/17
reviewed 3/22/2017 jap

Supervising Physician Form
Sign Date & Initials
1/30/2017 jap

Collaborative Agreement
N/A

Consent Form
Sign Date & Initials
1/16/2017 jap

Privilege Form
Sign Date & Initials
1/30/2017 jap

Quality Improvement Activities (payer requirement)

Patient Complaints (payer requirement)

CVO Review

Entity Review

ANI Only - All Disclosure Questions Answered
YES___ NO___

ANI Only - Issues Identified
YES___ NO___

Date & Initials

Date 3/27/17

Signature

03/22/2017
1:04 pm
PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee: Jennifer L. Siener, PA-C  Appoint/Reappoint: 07-01-2017 to 06-30-2019

Requested Privileges
- Medical (Includes Family Practice, Internal Medicine)
- Psychiatry
- X Mid-Level Practitioner

Medical Staff Status
- X Courtesy
- ___ Active

Provider Type
- ___ Employee
- X Locum
- ___ Contract

Locum Agency: Advanced Care Providers
Contract Name: 

MEDICAL EXECUTIVE COMMITTEE
The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments: __________________________________________

__________________________
(Medical Executive Committee Signature) 5-9-17
(Signature Date)

MEDICAL STAFF
Medical Staff recommends that:
- X He/she be appointed/reappointed to the Medical Staff as requested
- ___ Action be deferred on the application
- ___ The application be denied

__________________________
(Medical Staff President Signature) 6-25-17
(Signature Date)

GOVERNING BOARD
Reviewed by Governing Board: ____________________________ (Date)

Response: ___ Concur
- ___ Recommend further reconsideration

__________________________
(Governing Board Signature) (Signature Date)

__________________________
(Chief Executive Officer Signature) (Signature Date)
Jennifer L. Svencer, PAC
Enhanced Credentialing Activity

Primary Address
North Central Health Care
Wausau Behavioral Health
1100 Lakeview Drive
WAUSAU, WI 54403
(715) 846-4600

Other Provider Information
ID#: 14324
NPI: 1285928233
SSN: 
UPIN: 
Date of Birth: 
Medicare#: 
Provider Specialties: Physician Assistant

Application
Application Sent Date: 01/03/2017
Attestation Date: 02/06/2017
Received Date: 

Aspirus Network, Inc.
From 07/01/2015 To 08/30/2017

Information Upon Credentialing Completion
Status: ANI Current
Category: ANI Allied Health Practitioner 2yr
Network: 

North Central Healthcare
From 07/01/2015 To 06/30/2017

Information Upon Credentialing Completion
Status: NCHC Current
Category: NCHC Allied Health 2yr
Network: 

Most Recent Query
Query Type: Claims Processing
Query Date: 01/08/2015

Issues: 

Credentialed Completed: □

Committee Progress
Started: 
Status: 
Issues: 

Activity Completed: □

Committee Progress
Started: 
Status: 
Issues: 

Activity Completed: □
Licenses

License Type: State License
State: WI
License Number: 2745
Expiration Date: 02/28/2018
Status: Active

License Type: Wi Caregiver Background Check
State: WI
Expiration Date: 10/22/2019
License Number: 
Status: 

License Type: DEA Certificate
State: WI
License Number: MS2504404
Expiration Date: 02/23/2020
Status: Active

License Type: Basic Life Support
Expiration Date: 01/08/2017
Status: 
License Number: 

Insurance

ProAssurance (Advanced Care Providers)
Policy Number: AFC9116118
Coverage Type: 
Expiration Date: 11/02/2017

Letter Description: Verify Malpractice Insurance
AHP
Letter Sent Date: 02/09/2017
Letter Sent By: Jill A. Patraw

Verified: [✓]
Verified Date: 02/22/2017
Verified By: Jill A. Patraw
Verified How: I-Verification from Carrier
Notes: limits not listed no claims

Boards

National Commission on Certification of Phys Assts
Board Status: Certified
Cert Number: 1096730
Expiration Date: 12/31/2017

Verified: [✓]
Verified Date: 02/03/2017
Verified By: Jill A. Patraw
Verified How: B-NCCPA Website
Notes:
<table>
<thead>
<tr>
<th>Item</th>
<th>Date &amp; Initials</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>NPDB Website query through Cactus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OIG Website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SAM Website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medicare Opt Out Website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supervising Physician Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collaborative Agreement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consent Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Privilege Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quality improvement Activities (payer requirement)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patient Complaints (payer requirement)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CVO Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Entity Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ANI Only - All Disclosure Questions Answered</td>
<td></td>
<td></td>
</tr>
<tr>
<td>YES</td>
<td>NO</td>
<td></td>
</tr>
<tr>
<td>ANI Only - Issues Identified</td>
<td></td>
<td></td>
</tr>
<tr>
<td>YES</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

Last report cleared 3/15/17 jap
Report run 3/3/17 ANI
3/15/17 NCHC reviewed 3/23/17 jap

Last report cleared 3/15/17 jap
Report run 2/20/17 reviewed 3/22/17 jap

Sign Date & Initials 1/30/2017 jap
Sign Date & Initials 2/1/2017 jap
Sign Date & Initials 1/30/2017 jap

Date & Initials

Date 3/24/17
Signature

03/23/2017
12:57 pm
Page 4 of 4
PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee: Shae M. Wheeler, PA-C

Appoint/Reappoint: 07-01-2017 to 06-30-2019

Time Period

Requested Privileges

- Medical (Includes Family Practice, Internal Medicine)
- Psychiatry
- Mid-Level Practitioner

Medical Staff Status

- Courtesy
- Active

Provider Type

- Employee
- Locum
- Contract

Locum Agency: Advanced Care Providers

Contract Name:

MEDICAL EXECUTIVE COMMITTEE

The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments:

__________________________________________

(Medical Executive Committee Signature)

5-5-17

(Signature Date)

MEDICAL STAFF

Medical Staff recommends that:

- He/she be appointed/reappointed to the Medical Staff as requested

Action be deferred on the application

The application be denied

__________________________________________

(Medical Staff President Signature)

6-5-17

(Signature Date)

GOVERNING BOARD

Reviewed by Governing Board: ________________

(Date)

Response:

- Concur

- Recommend further reconsideration

__________________________________________

(Governing Board Signature)


__________________________________________

(Chief Executive Officer Signature)


__________________________________________

(Signature Date)

MS-1 (Appt 10/16)
Shae M. Wheeler, PAC
Enhanced Credentialing Activity

General Profile
Primary Address
North Central Health Care
1100 Lake View Drive
Wausau, WI 54403-6765
(715) 848-4500

Other Provider Information
ID#: 1356524870
SSN:
NPI: 1356524870
Date of Birth: 
UPIN:
Provider Specialties: Physician Assistant
Medicare#: 1356524870

Credentialing Activity
Application
Application Sent Date: 01/03/2017
Attestation Date: 
Received Date: 02/01/2017

Aspirus Network, Inc.
From 07/01/2015 To 06/30/2017
Information Upon Credentialing Completion
Status: ANI Current
Category: ANI Allied Health Practitioner 2yr
Category Applied For: ANI Allied Health Practitioner 2yr
Network: 
Crad Activity Notes:

Most Recent Query
Query Type: Claims Processing
Query Date: 01/06/2015
Issues:

Credentiaing
Completed: 

Committee Progress
Started: 
Status: 
Issues:

Activity
Completed: 

North Central Healthcare
From 07/01/2015 To 06/30/2017
Information Upon Credentialing Completion
Status: NCHC Current
Category: NCHC Allied Health 2yr
Category Applied For: NCHC Allied Health 2yr
Network: 
Crad Activity Notes:

Committee Progress
Started: 
Status: 
Issues:

Activity
Completed: 

Education
University of Wisconsin Madison
Program: Other Medical Professional School
Dept/Specialty: 
Start Date: 07/09/2015
End Date: 08/28/2016
Graduated/Completed: 
Verified: 
Verified Date: 02/02/2017
Verified By: Jill A. Patraw
Verified How: E-Student Clearinghouse Website
Notes: Master of PA
### Licenses

<table>
<thead>
<tr>
<th>License Type</th>
<th>State</th>
<th>License Number</th>
<th>Status</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEA Certificate</td>
<td>WI</td>
<td>ME2366236</td>
<td>Active</td>
<td>05/31/2017</td>
</tr>
<tr>
<td>State License</td>
<td>WI</td>
<td>2741</td>
<td>Active</td>
<td>02/28/2018</td>
</tr>
<tr>
<td>WI Caregiver Background Check</td>
<td>WI</td>
<td></td>
<td></td>
<td>07/24/2019</td>
</tr>
</tbody>
</table>

### Insurance

**ProAssurance (Advanced Care Providers)**

<table>
<thead>
<tr>
<th>Policy Number</th>
<th>Coverage Type</th>
<th>Expiration Date</th>
<th>Letter Description</th>
<th>Letter Sent Date</th>
<th>Letter Sent By</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFCS116116</td>
<td>Claims Made</td>
<td>11/02/2017</td>
<td>Verify Malpractice Insurance</td>
<td>02/09/2017</td>
<td>Jill A. Patraw</td>
</tr>
</tbody>
</table>

### Boards

**National Commission on Certification of Phys Assts**

<table>
<thead>
<tr>
<th>Board Status</th>
<th>Cert Number</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified</td>
<td>1095464</td>
<td>12/31/2017</td>
</tr>
</tbody>
</table>
**Affiliations**

**North Central Health Care**
*Affiliation Type:* Allied Health Staff  
*Category:* Not Provided  
*Dept./Specialty:* Physician Assistant  
*Start Date:* 08/01/2011  
*End Date:*  
*Letter Description:* Verify Affiliations & Employment Reappt  
*Letter Sent Date:* 02/09/2017  
*Letter Sent By:* Jill A. Patraw  
*Verified:* ✔  
*Verified Date:* 02/13/2017  
*Verified By:* Jill A. Patraw  
*Verified How:* A-NCS-Health Care Affiliation Verif Ltr  
*Notes:*  

**Infinity Health Care / Sacred Heart+**
*Affiliation Type:* Allied Health Staff  
*Category:* Allied Health Practitioner  
*Dept./Specialty:* Emergency Medicine  
*Start Date:* 04/11/2011  
*End Date:*  
*Letter Description:* Verify Affiliations & Employment Reappt  
*Letter Sent Date:* 02/09/2017  
*Letter Sent By:* Jill A. Patraw  
*Verified:* ✔  
*Verified Date:* 02/14/2017  
*Verified By:* Jill A. Patraw  
*Verified How:* A-Health Care Facility Verif Ltr Online  
*Notes:*  

**Advanced Care Providers**
*Affiliation Type:* Employee  
*Category:* Not Provided  
*Dept./Specialty:* Physician Assistant  
*Start Date:* 07/01/2011  
*End Date:*  
*Letter Description:* Verify Affiliations & Employment Reappt  
*Letter Sent Date:* 02/09/2017  
*Letter Sent By:* Jill A. Patraw  
*Verified:* ✔  
*Verified Date:* 02/01/2017  
*Verified By:* Jill A. Patraw  
*Verified How:* A-NCS-Health Care Affiliation Verif Ltr  
*Notes:*  

**Mark Evans, PAC**
*Affiliation Type:* Reference  
*Category:*  
*Dept./Specialty:*  
*Start Date:*  
*End Date:*  
*Letter Description:* Verify Refs - Reappointment  
*Letter Sent Date:* 03/13/2017  
*Letter Sent By:* Jill A. Patraw  
*Verified:* ✔  
*Verified Date:* 03/17/2017  
*Verified By:* Jill A. Patraw  
*Verified How:* A-NCS-Professional Ref Verif Ltr  
*Notes:*  

**David Tange, M.D.**
*Affiliation Type:* Sponsoring Physician  
*Category:*  
*Dept./Specialty:*  
*Start Date:*  
*End Date:*  
*Letter Description:* Verify Refs - Reappointment  
*Letter Sent Date:* 02/27/2017  
*Letter Sent By:* Jill A. Patraw  
*Verified:* ✔  
*Verified Date:* 03/08/2017  
*Verified By:* Jill A. Patraw  
*Verified How:* A-NCS-Professional Ref Verif Ltr  
*Notes:*
### Worksheet

<table>
<thead>
<tr>
<th>Section</th>
<th>Date &amp; Initials</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>NPDB Website query through Cactus</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OIG Website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SAM Website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medicare Opt Out Website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supervising Physician Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collaborative Agreement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consent Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Privilege Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quality Improvement Activities (payor requirement)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patient Complaints (payor requirement)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CVO Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Entity Review</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ANI Only - All Disclosure Questions Answered**

- YES ___ NO ___

**ANI Only - Issues Identified**

- YES ___ NO ___

---

**Date:** 3/24/17

**Signature:** [Signature]

---

03/23/2017
1:06 pm
<table>
<thead>
<tr>
<th>Plan of Action Tactics</th>
<th>Accountability</th>
<th>Start Date</th>
<th>Measures of Success</th>
<th>Interim Updates</th>
<th>Completed</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appointment of RCA Members</td>
<td>Counties</td>
<td>Dec-16</td>
<td>Appointment</td>
<td>Appointments - Marathon County: Supervisor E.J. Stark, Deputy Administrator Lance Leonard, Lincoln Count,; Nancy Bergstrom Corporation Counsel, Langlade County: Robin Stowe. E.J. Stark resigned and Mararthon County appointed Chief Deputy Chad Billeb. Meeting dates are set for 2017.</td>
<td>2/14</td>
<td>Closed</td>
</tr>
<tr>
<td>Appointment of NCCSP Board Members</td>
<td>Counties</td>
<td>Jan-17</td>
<td>Appointment</td>
<td>Marathon County Appointments have been recommended and confirmation. Sheriff Parks and County Supervisor Robinson resigned from the NCCSP Board in early 2017. Marathon County has appointed Theresa Wetzsteon, Marathon County's District Attorney in place of Sheriff Parks. The seat vacated by Supervisor Robinson was filled by Supervisor Rick Seefeldt.</td>
<td></td>
<td>Closed</td>
</tr>
<tr>
<td>Annual Audit</td>
<td>NCCSP</td>
<td>Jan-17</td>
<td>Acceptance of annual audit by NCCSP Board and Counties</td>
<td>The audit was presented to the March 30, 2017 NCCSP Board meeting. Members of the RCA were invited to the audit presentation and provide copies of the audit documents. The RCA accepted the audit at their April 27th agenda to formally close the annual audit process.</td>
<td></td>
<td>Closed</td>
</tr>
<tr>
<td>Policy Governance for the NCCSP Board</td>
<td>NCCSP</td>
<td>Jan-17</td>
<td>Policy Governance Document</td>
<td>A policy governance approach is recommended for the NCCSP Board to consider to delineate authorities of the NCCSP Board delegated to the CEO and decisions vested with the NCCSP Board. This approach will also provide a definition of Board end statements which align with the direction from the RCA. The Board will need to reconsider the Committee structure, especially as it relates to any potential governance change with Mount View Care Center. The Board held an Educational Presentation on policy governance at the March meeting and endorsed moving forward with exploring a Policy Governance approach. The Board will be digging into this endeavor as part of the June retreat.</td>
<td></td>
<td>Open Task</td>
</tr>
<tr>
<td>Prepare Local Plan</td>
<td>NCCSP</td>
<td>Jan-17</td>
<td>Adopted 3 Year Local Plan</td>
<td>The Agreement requires the NCCSP Board to develop a 3 Year Local Plan to meet the needs of the Communities it serves. This project will have to be done in coordination with the RCA to establish a vision for an end product. At this time the work on this item has not begun.</td>
<td></td>
<td>Open Task</td>
</tr>
<tr>
<td>Nursing Home Governance</td>
<td>NCCSP</td>
<td>Jan-17</td>
<td>Decision by Marathon County of the future of MVCC and a decision by both Marathon County and NCCSP on a management agreement with NCCSP</td>
<td>Marathon County has created a Mount View Care Center Committee to oversee the Strategic Plan development and Operational study of the nursing home. The Committee has been appointed by Marathon County with Supervisor Robinson as the Chair and meets monthly. The consultants have been hired and have been on site on two separate occasions for multiple days. Key individuals from Marathon County and NCHC have met to review and discuss some preliminary information with additional follow-up information and clarifications being worked on at this point. The assessment is being drafted and both deliverables appear to be on target for the July 1 deadline.</td>
<td></td>
<td>Open Task</td>
</tr>
</tbody>
</table>

Prepared by Michael Loy 6/23/2017
<table>
<thead>
<tr>
<th>Plan of Action Tactics</th>
<th>Accountability</th>
<th>Start Date</th>
<th>Measures of Success</th>
<th>Interim Updates</th>
<th>Completed</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pool Management Governance</td>
<td>NCCSP</td>
<td>Jan-17</td>
<td>Decision by Marathon County of the future of the pool and by both Marathon County and NCCSP on a future management agreement with NCCSP</td>
<td>The NCCSP Board reviewed the pool project and endorsed a resolution in support of building a new pool to the Marathon County Board. The resolution expressed continued interest in managing a new facility if built. The North Central Health Foundation, Inc. offered to provide Leadership on gathering $1.5M in support of the project from the community. The Marathon County Health &amp; Human Services Committee recommended building a new pool at their May meeting with $3M requirement of community support for the project. The full County Board will vote in September and there will be 4-6 months to line up community support before the final bonding vote later this year or in early 2018.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Create &quot;arms-length&quot; financial relationship between NCHC and MVCC</td>
<td>NCCSP</td>
<td>Jan-17</td>
<td>Separate financial statements and legal status</td>
<td>The CFO is currently working on the financial statement piece to enable 2017 financials to be completely separate between the $3.42 program and MVCC. Further consideration will be made on doing the same for the developmental disability programs.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Review of Bylaws</td>
<td>NCCSP</td>
<td>Jan-17</td>
<td>Adopted Amended Bylaws</td>
<td>The Board adopted an update to the Bylaws to make them contemporary with the new Tri-County Agreement at their January meeting.</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>Develop Training Plan for each County</td>
<td>NCCSP</td>
<td>Feb-17</td>
<td>Adopted Annual Training Plan</td>
<td>Administration contacted each of the three County administrations to identify training needs on accessing and using NCHC services along with general support for skill enhancement for individual county departments sharing in the responsibility for our managed population. The process was initiated in a request to each County’s Corporation Counsels. No requests were made at this time but NCHC will be open and willing to fulfill any future requests not contemplated at this time.</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>CEO Selection Plan and Recommendation</td>
<td>NCCSP</td>
<td>Feb-17</td>
<td>Adopted Recruitment Plan</td>
<td>The RCA adopted a motion to start the CEO selection process by having the NCCSP Board appoint the selection committee and inviting them to attend the April RCA meeting to discuss the selection process. The NCCP Board appointed the NCCP Executive Committee as the selection committee. The RCA is set to discussed the process with the NCHC Executive Committee members at their April 27th meeting. Sue Matis has been assigned as the staff resource for the selection committee and RCA and is currently working with Brad Karger to develop the position description and compensation. The description is being sent to stakeholders for input and the next meeting on the topic with be June 9th. The RCA has provided input into the job description and forwarded it to the NCHC Executive Committee to finalize the recruitment and compensation plan for the RCA to approve. The NCHC Executive Committee meets to discuss this issue on June 28 and the RCA will meet again on July 14th.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Facility Use Agreements</td>
<td>NCCSP</td>
<td>Mar-17</td>
<td>Signed agreements with each of the three Counties</td>
<td>This initiative has not begun.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Develop Conflict Resolution Protocol</td>
<td>NCCSP</td>
<td>Apr-17</td>
<td>Board adoption of Conflict Resolution Protocol</td>
<td>The NCCSP Board reviewed the draft policy at their April meeting. Once reviewed it will be forwarded to County Administrations for each of the three Counties for input prior to final adoption of the NCCSP Board in May. Input from the three stakeholders will be received by the day prior to the Board meeting. The policy is slated for action at the May NCCSP meeting but is currently still be drafted with County input.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>County Fund Balance Reconciliation</td>
<td>NCCSP</td>
<td>Apr-17</td>
<td>Fund Balance Presentation</td>
<td>Presented to the NCCSP Board for acceptance on March 30th.</td>
<td>Closed</td>
<td></td>
</tr>
</tbody>
</table>

Prepared by Michael Loy 6/23/2017
<table>
<thead>
<tr>
<th>Action Plan</th>
<th>Accountability</th>
<th>Start Date</th>
<th>Success Measures</th>
<th>Interim Updates</th>
<th>Completed</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Report</td>
<td>NCCSP</td>
<td>May-17</td>
<td>Annual Report Release</td>
<td>The Annual Report will be presented to the NCCSP Board and will be prepared for release following the May meeting. Presented the annual report to Langlade County. Hard copies were sent to all three county board members.</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>Review of Personnel Policies</td>
<td>NCCSP</td>
<td>Sep-17</td>
<td>Appropriate Policies Identified and Adopted</td>
<td>The NCCSP Board reviewed the Employee Compensation Policy and Administration Manual at their April meeting. The Employee Compensation Policy is the only personnel policy identified at this time to be reviewed and adopted by the NCCSP Board as a recommendation for approval by the RCA. The NCCSP Board adopted the policy and forwarded it to the RCA for consideration before the August 15th deadline. The RCA will now have to review and adopt the policy, with recommended changes, prior to August 15th, and send the adopted policy back to the NCCSP Board for implementation.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Programs and Services Report</td>
<td>NCCSP</td>
<td>Bi-annually</td>
<td>RCA Accepts Report</td>
<td>The NCCSP Board will need to define the structure, substance and timing of this report.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Financial Review</td>
<td>NCCSP</td>
<td>Bi-annually</td>
<td>Meeting held between the County Finance Directors and CFO and follow-up items addressed</td>
<td>The CFO has reached out to each of the Finance Directors in the time before and following the audit to check-in. Nothing of significance to report.</td>
<td>Completed</td>
<td></td>
</tr>
<tr>
<td>Annual Budget</td>
<td>RCA</td>
<td>Feb-17</td>
<td>Adopted Budget within Budgetary Direction of the RCA and NCCSP Board</td>
<td>The NCCSP Board has provided the 2018 budget guidelines and priorities. These were shared with the NCCSP Board and will be incorporated into the 2018 Budget development.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>CEO Annual Work Plan</td>
<td>RCA</td>
<td>Feb-17</td>
<td>Adopted Work Plan</td>
<td>This document serves as the work plan document.</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>CEO Compensation Plan</td>
<td>RCA</td>
<td>Jun-17</td>
<td>Adopted Plan</td>
<td>To coincide with the CEO recruitment process and is required at least annually. The NCCSP Board will review this plan in July.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Bylaws of the RCA</td>
<td>RCA</td>
<td>Feb-17</td>
<td>Adopted Bylaws</td>
<td>Finalized at the February meeting</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>Determine &quot;Substantially Modify&quot; Criteria and Application Structure</td>
<td>RCA</td>
<td>Feb-17</td>
<td>Agreed upon guidelines and Application process</td>
<td>Definition and adoption done at the February RCA meeting. The CEO and committee members will brief each of their committees/boards on the resolution of this item. The NCCSP Board reviewed this policy and guideline at their March meeting.</td>
<td>Closed</td>
<td></td>
</tr>
<tr>
<td>Non-CEO Employee Compensation Plan</td>
<td>RCA</td>
<td>Mar-17</td>
<td>Adopted Plan</td>
<td>Compensation plan and policies sent to the NCCSP Board for review and consideration. Will review in July and forward back to the NCCSP Board in August for Implementation.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Capital Improvement Policy</td>
<td>RCA</td>
<td>Mar-17</td>
<td>Develop comprehensive CIP Policy for NCCSP and RCA adoption</td>
<td>No activity on this initiative to report.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>CEO Appraisal Process Design</td>
<td>RCA</td>
<td>Mar-17</td>
<td>Written Assessment Process and Documents</td>
<td>No activity on this initiative to report.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Performance Standards</td>
<td>RCA</td>
<td>Mar-17</td>
<td>Adopted Annual Performance Standards</td>
<td>There has been work with the RCA on the performance standards since the last 6 weeks. The CEO has sent a list of standards to the NCCSP Board. NCHC staff will present a final list based on the discussion for the RCA to review and approve.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Reserve Policy Review</td>
<td>RCA</td>
<td>Apr-17</td>
<td>CFO will have County Finance Directors review, NCCSP and RCA approval</td>
<td>No activity on this initiative to report.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Selection of NCCSP Auditor</td>
<td>RCA</td>
<td>Apr-17</td>
<td>RFP and selection of auditing firm</td>
<td>The NCCSP Board approved the RFP for audit services at their May 19th meeting and it will be released the week of May 22nd. Proposals are due back at the end of June. The NCCSP Board will receive an analysis and recommendation from NCHC staff in July and only make a decision on the selection of the auditing firm on July 27th.</td>
<td>Open Task</td>
<td></td>
</tr>
<tr>
<td>Tri-County Contral Annual Review</td>
<td>RCA</td>
<td>Oct-17</td>
<td>Revision Recommendation to County Boards if necessary</td>
<td>No activity on this initiative to report.</td>
<td>Open Task</td>
<td></td>
</tr>
</tbody>
</table>

Prepared by Michael Loy 6/23/2017