

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE**

**December 14, 2017 11:00 AM North Central Health Care–Juniper
Room**

Present: X Jeff Zriny Via
 X Robin Stowe X phone Jean Burgener
 EXC Bob Weaver

Others present: Michael Loy, Ken Day

Chairman Zriny called the meeting to order at 11:03 a.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION: Approval of 11/21/17 Executive Committee Meeting Minutes

- **Motion**/second, Stowe/Burgener, to approve the 11/21/17 Executive Committee meeting minutes; motion passed 3-0.

CEO Report

- There will be two psychiatrists coming on Board in the first quarter of 2018. Dr. McMahon on the Inpatient Unit, and Dr. Goodfriend, a Child/Adolescent Psychiatrist. Dr. Gabriella Hangiandreou, a local Child/Adolescent Psychiatrist, is considering a partnership between NCHC and the Children’s Hospital. We continue to recruit for additional psychiatrists with a goal of 8 by the end of 2018.
- Master Facility Planning consultant continues to review data and is currently focusing on the human services operational analysis. Consultants are also onsite talking with program directors and focusing on space allocation needs. A report from the consultants is now anticipated in February.
- Pledges for the Warm Water Therapeutic Pool continue to come in with a current total of about \$1.2 million. After January 1 there will be an extensive marketing campaign.
- MVCC meets the 1st week of January and will be a permanent committee through Marathon County to handle policy oversight of Mount View Care Center going forward and report to the Health and Human Services Committee. Employees who work at the nursing home will continue as NCHC employees and the NCCSP Board will continue to have the responsibility of quality and financial performance but the policy oversight will be that of the Mount View Care Committee.

Policy Governance

- In preparation for the next discussion with the Board, the following information will be included in the Board Packet:
 - Background memo
 - Updates for Policy Manual
 - Discussion points on CEO-Board Relationship Policies:
 - What is delegated to CEO; no individual board member can make a demand of the CEO or staff member without first going through the Board
 - Monitoring CEO tasks and performance, how the board handles non-compliance, termination process of the CEO
 - Relationship between NCCSP Board and CEO as well as other relationships and obligations i.e. RCA
 - Committee structure dissolves under Policy Governance unless the Board determines a committee structure is necessary for a specific purpose
 - Additional Board policies can be created as needed

Develop Recommendation for 2018 Board Per Diems

- Current Per Diems are: \$25 per meeting or \$35 if two meetings held on one day.
- Each of the three counties pays/reimburses Board members who are also County Supervisors differently.
- **Motion**/second, Stowe/Burgener, to recommend a change from \$25/\$35 to \$100/month Per Diem for non-governmental employees on the Board of Directors. Motion carried.

Request for Items for the 2018 CEO Work Plan

- In 2018 the RCA is expected to start to meet quarterly therefore the CEO Work Plan coincides with items needed with the RCA schedule.
- The CEO Work Plan includes the Operational Plan (i.e. master facility plan, aquatic pool, etc.), incorporates work according to the End Statements.
- Suggestions:
 - Rename Board/CEO Work Plan
 - Add Medical College of Wisconsin to the Operational Plan

2018 Board Calendar

- With Policy Governance a Board calendar can be identified for the year and will include critical elements:
 - Educational Component
 - Monitoring Reports
 - Board Action
 - Board Policy Review and Discussion
- Board discussed the calendar and encouraged that it be developed and used going forward.

Agenda for 12/21/17 Board Meeting

- Possible tour of the newly renovated Pine Crest Nursing Home.

Discussion and Future Agenda Items for Board Consideration or Committee Assignment

- April 2018 tour renovated NCHC space in Merrill

Adjourn

- **Motion**/second, Stowe/Weaver, to adjourn the meeting at 12:11 p.m. Motion carried.