

**OFFICIAL NOTICE AND AMENDED AGENDA**

of a meeting of the **Executive Committee** to be held at **North Central Health Care, 1100 Lake View Drive, Wausau, WI 54403, Juniper Room** at **11:00 AM** on **Thursday, December 14, 2017**

In addition to attendance in person at the location described above, Board members and the public are invited to attend by telephone conference. Persons wishing to attend the meeting by phone should contact Debbie Osowski at 715-848-4405 24 hours prior to the start time of the meeting for further instructions. Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405.

For TDD telephone service call 715-845-4928.

1. Call to Order
2. Roll Call
3. Public Comment for Matters Appearing on the Agenda
4. ACTION: Approval of 11/21/17 Executive Committee Minutes
5. CEO Report – M. Loy
6. Policy Governance – Board Governance Process and CEO-Board Relationship
7. Develop Recommendation for 2018 Board Per Diems
8. Request for Items for the 2018 CEO Work Plan
9. 2018 Board Calendar
10. Agenda for 12/21/17 Board Meeting (in Merrill)
11. Discussion and Future Agenda Items for Board Consideration or Committee Assignment
12. Adjourn



Presiding Officer or Designee

NOTICE POSTED AT: North Central Health Care

COPY OF NOTICE DISTRIBUTED TO: Wausau Daily Herald, Antigo Daily Journal, Tomahawk Leader, Merrill Foto News, Langlade, Lincoln & Marathon County Clerks Offices

DATE: 12/12/17 TIME: 8:30 a.m. BY: D. Osowski

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD  
EXECUTIVE COMMITTEE**

**November 21, 2017                      4:00 PM                      North Central Health Care–Board Room**

Present:	X	Jeff Zriny	X	Jean Burgener
	X	Robin Stowe	X	Bob Weaver

Others present:                      Michael Loy, Bill Metter, Ken Day

Chairman Zriny called the meeting to order at 4:01 p.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION: Approval of 10/12/17 Executive Committee Meeting Minutes

- **Motion**/second, Weaver/Burgener, to approve the Executive Committee meeting minutes; motion passed 4-0.

CEO Report

- Pledges received remain around \$1 million for the Aquatic Therapy Pool. We are waiting on responses to another \$1.6 million in requests. Pledge cards are being distributed in the community and were provided to all Marathon County Board members at a recent meeting.
- Several site tours in Wisconsin and Minnesota have been completed as part of the Master Facility Planning process. We have gotten great perspectives from these visits. Consultant is currently conducting on-site review of programs. There have been some challenges with Marathon County in that they have added to the scope of the project. Marathon County signed the contract for the project however NCHC is paying for the project. Marathon County has now included the following County departments: Sheriff’s Department, City/County Human Resources, and Finance. Committee discussed the current facility use agreement and the need to be update. These items will be addressed with the RCA.
- Physician recruitment is progressing well with psychiatry residency candidates interviewing each week and six active psychiatry candidates either interviewing or with offers extended. Our goal is to have eight full-time psychiatrists in 2018.
- Marathon County has created an Opioid Task Force to coordinate and monitor activities in the County. This issue is being addressed as a public health concern rather than a law enforcement issue. NCHC will be involved with both staff and Board members. It was suggested to include representation from Aspirus and Ascension as well as other medical providers.
- Plans are being finalized for the remodel of the NCHC Offices in Lincoln County. Project should begin in February with completion in April. Pat Gierl, Maintenance Director for Lincoln County, has done a fantastic job and is a pleasure to work with. Will plan to have a Board meeting in Merrill at the conclusion of the project.
- Last year we considered hiring our own attorney or retaining general counsel services through our current law firm in an effort to control legal costs. Retaining general counsel with assigned regular duties has not completely controlled legal expenses, therefore a plan will be brought to the Board in December to further explore the option to hire our own legal counsel.

- MMT and CBRF expansions are budgeted for next year. We are still waiting for state approval on the renovation plans. We had hoped to be open 1/1/18 but this will be delayed until approval is received and Facilities Maintenance completes the work. The request for \$100,000 should be more than enough to cover the costs.

#### Nomination of Officers for 2018

- J. Zriny appointed J. Burgener, B. Weaver, and R. Stowe act as the Nominating Committee as identified in the Board Bylaws to make recommendations for Officers for 2018. J. Burgener stated her term expires in December 2017 and will not be returning for another term.
  - J. Zriny was asked if he would continue serving as Chair for 2018.
  - B. Weaver was asked to continue serving as Secretary/Treasurer for 2018.
  - J. Burgener will contact Dr. Benson to serve as Vice Chair for 2018.
  - R. Stowe will continue in role as Past Chair and as representative of Langlade County.

#### Policy Governance – Executive Limitations – K. Day

- Executive Limitations sets boundaries for the CEO to work within and covers the major functions of the organization taking best practices to work from and tailoring them to fit the organization. The CEO can use any reasonable interpretation to accomplish the means; reasonableness is ultimately decided by the Board and if the CEO is not interpreting the guidelines accordingly the Board works with the CEO. In turn the CEO may seek additional direction if necessary.
- Committee preferred not using the team intentionally misled in the limitations on communications with the Board.
- There will continue to be Board policies i.e. Fund Balance, Capital, Cash Management, Investment as a separate part of Board policy.
- There will no longer be Committees but will be established as needed.
- **Motion**/second, Burgener/Stowe, to approve the Executive Limitations with the above mentioned corrections for presentation at the November Board meeting. Motion carried.

#### Motion to go Into Closed Session

- **Motion**/second, Weaver/Burgener, to go into closed session pursuant to §19.85 (1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit: CEO Confirmation Process. Roll call taken: Stowe, aye; Zriny, aye; Burgener, aye; Weaver, aye. Motion carried. Ken Day left the meeting. Michael Loy and Bill Metter was asked to remain in the closed session.

#### Reconvene to Open Session and Report Out and Possible Action on Closed Session Item(s)

- **Motion**/second, Stowe/Weaver, to move out of closed session. Stowe, aye; Zriny, aye; Burgener, aye; Weaver, aye. Motion carried. Meeting convened in Open Session at 5:33 p.m. No additional report out.

#### Agenda for 11/30/17 Board Meeting – M. Loy

- Draft Board meeting agenda was provided. Any changes should be directed to M. Loy or J. Zriny.

**Motion**/second, Stowe/Weaver, to adjourn the Executive Committee meeting at 5:35 p.m. Motion carried.