

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
EXECUTIVE COMMITTEE**

June 14, 2018

8:00 AM

North Central Health Care–Board Room

Present: X Jeff Zriny X Steve Benson
X Bob Weaver

Others present: Michael Loy, John Fisher

Chairman Zriny called the meeting to order at 8:02 a.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION: Approval of 06/09/18 Executive Committee Meeting Minutes

- **Motion**/second, Benson/Weaver, to approve the 06/09/18 Executive Committee meeting minutes; motion passed.

ACTION: Consideration of Nominations to Fill the Vacant Immediate Past Chair Officer Position

- **Motion**/second, Weaver/Benson, to nominate Dr. Corrie Norrbom to fill the vacant immediate Past Chair officer position. Motion carried.

CEO Report

- Master Facility Plan –
 - At the 6/14/18 Marathon County Board Educational Session, education will be given for a resolution authorizing the bonds of up to \$67 million for the Master Facility Plan project. The County Board will vote on the resolutions on Tues, June 19, 2018. This will require a $\frac{3}{4}$ vote to pass. If the vote does not look favorable the Board will probably defer the vote to a special meeting which will enable votes to be called in. County Administration is very supportive of the project.
 - The Architectural Request for Proposal (RFP) has been drafted with a timeline for the architect to be hired and on board in August.
 - Discussed payment projections with the Marathon County Finance Director on how NCHC would service the debt. We are aiming to have the entire construction project completed by 2022.
- An update was provided regarding an employment contract issue that was discussed last month.
- Grand opening for the expansion of the Medically Monitored Treatment (MMT) Program was held last week. Staff have all been hired and are in training. We continue to wait on State licensure. Calls have been made to the State and a decision is expected this Friday with a final inspection following. Once this occurs we will enroll people in the program immediately.

- Quarterly Employee Updates are occurring this week and next. Every quarter 8-10 sessions are provided for all staff. The Master Facility Plan is a major interest. Communicating with staff will be an enormous challenge however, employees are beginning to realize this project is happening.
- Psychiatry Residency Welcome Event will be held Monday, June 25 from 4-6 p.m. It will be similar to the ceremony last year but will be held outside by the Physicians' Lounge.
- General Counsel Interviews were held last month but were unable to secure a commitment due to their salary request. We have several interviews scheduled this month from other candidates who submitted their application during the previous round. If a successful candidate is secured we potentially would hire in July. If we cannot successfully fill the position we will repost the position. Suggestion was made to explore a psychological evaluation for this type of higher level position.
- RFP is out for the Electronic Health Record (EHR) for the nursing home as recommended by the CLA consultant report last year. We anticipate the project decision in July. The transition should begin in August and take about 4-5 months for completion. We have already identified staff to assist with this project. Dr. Benson recommended involving a HIPAA knowledgeable staff person as risk management precaution. An update or request for approval of the vendor will be provided to the Board.

MOTION TO GO INTO CLOSED SESSION:

- **Motion** by Weaver to adjourn into closed session pursuant to §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to wit: Lease with Waldinger Investments, LLC. Second by Benson. All ayes. Motion passed 3-0.

RECONVENE to Open Session and Report Out and Possible Action on Closed Session Item(s)

- **Motion**/second, Weaver/Benson, to reconvene into Open Session. All Ayes. Motion passed 3-0. No action or announcements on the Closed Session Item(s) were made.

Agenda for 6/28/18 Board Meeting

- Items identified on 2018 Board Calendar for June have been reviewed already. Education will be provided on the Patient Experience Tool, along with a review of the Investment Policy, and an update on the Master Facility Plan.

Discussion and Future Agenda Items for Executive Committee or Board Consideration

- None

Adjourn

- **Motion**/second, Benson/Weaver, to adjourn the Executive Committee meeting at 8:40 a.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant