

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
FINANCE, PERSONNEL & PROPERTY COMMITTEE**

April 27, 2017 11:00 AM North Central Health Care – Wausau

Present: X Randy Balk X Bill Miller X Robin Stowe
 X Bob Weaver X Jeff Zriny

Others Present: Michael Loy, Brenda Glodowski

Meeting was called to order at 11:03 a.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

ACTION: Approval of 03/30/17 Finance, Personnel & Property Committee Meeting Minutes

- **Motion**/second, Stowe/Miller, to approve the 03/30/17 Finance, Personnel & Property Committee meeting minutes. Motion carried.

March Financials – B. Glodowski

- March showed a gain of just over \$84,000. Revenue overall was on target. Year to date shows \$407,000 ahead of target.
- Nursing home census dropped averaging 184 for the month. Medicare census was down to 15 in March compared to a target of 20. Hospital census in March dropped from February but is still above target at 15; target is 14. It is not uncommon for the census to drop in March.
- The state budget cycle is coming up and will look at the Medicaid rates for skilled nursing facilities. There is more movement on rates particularly around managed care rates. Rates may not necessarily be cut but anticipate being reallocated.
- A slight dip was seen in Community Treatment but feel it will increase again in April. There has been a significant increase in contracted providers. We are struggling with keeping up with referrals. The volume has increased significantly from \$200,000 to over \$1 million dollars in contracted services. We are exploring the addition of staff vs increasing contracted services.
- Expenses overall are under target. Diversions to state institutes were down in March. There was stability on the Inpatient Unit with Dr. Immler excelling in his approach to treatment planning; Dr. Dibala joined us in April. Health insurance increased in March. There are two large claims with one reaching the stop loss. Year to date benefit expenses are good.
- **Motion**/second, Stowe/Miller, to accept the Financial Report and March Financial Statements. Motion carried.
- No additional discussion regarding write-offs.

CFO Report and 2018 Budget Process – B. Glodowski

- Budget Development Schedule for Budget Year 2018 was distributed.
- The budget process will function differently with the Retained County Authority Committee (RCA) in place. By June 1 the RCA will provide budget guidelines and priorities to the NCCSP Board. Timeline is accelerated by two months with the presentation of the budget in August.
- CIP requests will be provided to Mr. Lotter but do not anticipate receiving funding from the County. Also working with Lincoln County on a capital project in the Merrill location for a redesign to improve the workable space modifying the existing footprint only. No capital projects anticipated in Langlade County.
- Recommendation was made to consider preparing a two-year budget which provides benchmarks for year two, anticipation of building projects, etc. Executive Team will be working on strategic planning including planning for multiple years, growth planning, priority ranking, short and long term investments, capital projects, 'pay backs' for project costs, etc. Several areas of focus will include expanding the Community Treatment Program, expansion of the CBRF from 6 to 12 beds, moving the MMT program which will allow expansion from 6 to 15 beds, eliminate billing function for certain crisis services which was requested by law enforcement, youth crisis stabilization, drug courts, fine tune the allocation of county levy to specific programs i.e. Birth to Three and Demand Transportation.

Adjourn

- **Motion**/second, Stowe/Miller, to adjourn the Finance, Personnel and Property Committee meeting at 11:52 a.m. Motion carried.

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