

## NORTH CENTRAL COMMUNITY SERVICES PROGRAM JOINT FINANCE, PERSONNEL & PROPERTY AND BOARD MEETING MINUTES

August 31, 2017

11:30 a.m.

North Central Health Care-Wausau

Present:

X	Randy Balk	X	Steve Benson	X	Ben Bliven
EXC	Jean Burgener	X	Bill Metter	X	Bill Miller
X	Corrie Norrbom	X	Greta Rusch	X	Rick Seefeldt
X	Robin Stowe	X	Bob Weaver	X	Theresa Wetzsteon
X	Jeff Zriny				

Also Present: Michael Loy, Brenda Glodowski, Sue Matis, Laura Scudiere, Kim Gochanour, Sheila Zblewski, Lance Leonhard, Atty. John Fisher, Ken Day

### Call to Order

- The Joint Meeting of the Finance, Personnel & Property Committee and Board was called to order at 11:35 p.m. by B. Weaver and J. Zriny.

### Public Comment for Matters Appearing on the Agenda

- No public comments made.

### Resolution Honoring Holly Matucheski for Her 5 Years of Service to the NCCSP Board

- **Motion**/second, Stowe/Weaver, to recognize Holly Matucheski for her years of service with a formal resolution from the Board and a plaque commemorating her service. Unfortunately Holly was not able to attend this meeting, therefore the resolution and plaque will be presented to her at an upcoming Langlade County Board meeting. Motion carried.

### Finance, Personnel & Property Committee Report – B. Weaver

- **Motion**/second, Balk/Miller, to approve the 7/27/17 Finance, Personnel & Property Committee Meeting Minutes. Motion carried.
- July financials showed a gain of just under \$242,000. Revenues were slightly under target overall. Nursing home census dropped to 178, which is the lowest this year but is back up in August. The Hospital stayed consistent at 14. Expenses are below target by \$343,000; health insurance is continuing to do well and state institute expenses are down. There was a gain for the month with \$1.3 million ahead of target year to date.
- **Motion**/second, Metter/Stowe, to accept the July Financial Report and July Financial Statements. Motion carried.
- Presentation of the Proposed 2018 Budget.
  - Once the proposed budget is approved the Retained County Authority Committee (RCA) will review and recommend the budget to the three counties by the end of September.
  - M. Loy commended Brenda Glodowski and the rest of the Executive Team and Leaders for their work in putting this budget document together which fully represents the value of the services we provide with exceptional transparency.
  - Budget Priorities and Guidelines were given to us by the RCA (page 13) and included in the budget.

- Brenda Glodowski provided a high level review of the 2018 Budget in which every area has a direct budget that includes all expenses and revenues associated with each. This budget includes almost \$5 million of change and it is exciting that the change is coming from growth which is needed for sustainability and viability. New this year is the inclusion of a forecast for 2019 as well. See attached budget presentation document.
- Questions and discussion followed relative to the Board's role in determining allocations for programs, use/development of Day Treatment/Outpatient services, etc., particularly as it relates to the broader development of pretrial services to help higher level offenders and hopefully a drug court at Marathon County. Internal modifications in 2018 can be made working with the RCA as well as when working on the 2019 budget.
- It was suggested to provide an educational session again on the Medically Monitored Treatment (MMT) program at an upcoming meeting to understand how the program is working, why some of the outcomes are occurring, and the opportunities for growth and additional changes.
- **Motion**/second, Stowe/Miller, for the Finance, Personnel & Property Committee to recommend the 2018 Proposed Budget to the NCCSP Board for approval. Motion carried.

Adjourn Joint Meeting with Finance, Personnel & Property Committee

- **Motion**/second, Stowe/Miller, to adjourn the Finance, Personnel & Property Committee at 12:46 p.m. Motion carried.

*dko*