

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD
NURSING HOME OPERATIONS COMMITTEE**

March 24, 2017 8:00 AM North Central Health Care – Board Room

Present: X Jean Burgener X Margaret Donnelly
 X Bill Metter X Bill Miller

Also Present: Michael Loy, Kim Gochanour, Brenda Glodowski, Becky Schultz, Sue Matis

Meeting was called to order at 8:05 a.m.

Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

Approval of 02/24/17 Nursing Home Operations Committee Meeting Minutes

- **Motion**/second, Metter/Donnelly, to approve the 02/24/17 Nursing Home Operations Committee meeting minutes. Motion carried.

Financial Report – B. Glodowski

- An Overview of the Nursing Home Variance and Actual to Budget Comparison was reviewed.
- Average census for February was 188. Medicare census was close to target.
- Revenue overall was under by \$70,341. Variances are due to census being down, however the rates we are receiving due to the mix of patients we have (Medicare, Medicaid, Insurance, Private Pay) provided a positive variance in the rate. Some ancillary costs were below target with a positive variance on miscellaneous revenues.
- Overall expenses were down almost \$135,000. Facility-wide indirect expenses were down as well. Other expense lines i.e. supplies, over the counter drugs, exceeded budget.
- The reduction in nursing home beds from 240 to 220 was effective 1/15/17 however, the assessment of this change has not been received yet which will be approximately \$5,300.
- Overall there is a positive variance of about \$64,000 for February.

Changes in Wages vs Contract Staffing Costs – K. Gochanour

- The cost per hour for contracted licensed nurses is \$46-\$51/hour. The average wage for licensed nurses in the nursing home is about \$27/hour plus shift differentials and benefits.
- Currently we have 2.6 FTE nurse openings and 13.5 FTE CNA openings.
- We currently use about 300 hours/month (almost 2 FTEs) of contracted licensed nurses.
- In an effort to reduce the number of contracted hours, we have asked nurses to pick up 4 hours/week in addition to their scheduled hours. There are no CNA's available for contracted hours therefore we have also asked CNA's to pick up an additional 4 hours/week. Staff prefer to choose the 4 hours rather than assigning a mandatory shift.
- These changes came from the Feedback Forums that were held last fall. We will be scheduling more Feedback Forums again to see what's working and what's not to support staff with their work/life balance.
- A suggestion was brought up about developing our own staffing agency. This could be revenue generating and could create a pool of resources.

Senior Executive Nursing Home Operations and Quality Report – K. Gochanour

- We are currently identified as a 3-Star facility with CMS. We anticipate a change due to the removal of the citation from last fall. It was also noted that our staffing rating went down. Upon investigation we identified that a report was submitted in error. The State has been notified, accepted the correction, and will have a positive reflection on our rating. Several other surveys will come off soon which should improve our Star rating also.
- The Director of Nursing position is open which we are actively recruiting for. Natasha Sayles will fill the role in the interim.

Educational Presentation - B. Glodowski

- Medicaid Rate Breakdown and How Case Mix Index Impacts Medicaid Rate
 - Handout on how Medicaid (MA) nursing home rates are set was reviewed.
 - 68-70% of our population are those on Medicaid, HMO, and Family Care.
 - Medicaid rates are set throughout the State for each facility that is Medicaid certified.
 - Medicaid requires an annual cost report be filed. The State will use the cost report to establish rates for the following year. It is not guaranteed that if acuity increases money will increase.
 - The Center for Health Systems Research and Analysis (CHSRA) provides the data analysis.
 - We currently have three staff completing the MDS (Minimum Data Set) reporting to make sure we are reporting accurately and in an effort to capture the appropriate funding reimbursement.
 - The Governor's budget included an increase of 2% for 2017 and 2018.
 - We receive an annual supplemental payment of \$1.7-\$1.8 million as a governmental facility. The intent of this payment is to help offset higher costs for high proportion of Medicaid residents.
 - It was recommended that the Mount View Care Center Committee to receive this presentation.

Update on Nursing Home Strategic Plan with Marathon County – K. Gochanour

- Received responses to RFP and will be interviewing six of the vendors.

Clarification of Committee Responsibilities

- The MVCC Committee is tasked with overseeing, and making recommendations on the management of MVCC.
- The Nursing Home Operations Committee will continue to meet until the MVCC Committee would make another determination.
- Committee members are not required to attend the meetings of the MVCC Committee, but are welcome to be part of the conversation. Michael Loy and Brenda Glodowski will be meeting with the MVCC Committee March 29 at 7 p.m. in the Terrace Room of MVCC.
- It was suggested we create a 3-ring binder, with dividers, glossary of terms, etc. for the MVCC Committee members to keep the materials from these informational meetings in an organized manner. Areas beneficial for the MVCC Committee should include: Impact Act, Post-Acute Care, Standards and Regulatory Compliance.
- The suggestion was made that the documents provided to the MVCC Committee should be housed on a website i.e. the Marathon County website.

Education Plan/Material for New Nursing Home Committee Discussion

- Impact Act
- Post-Acute Affiliation
- Federal Health Care Changes Update
- Interface with Post-Acute Care Providers
- What is the benefit that MVCC brings to Marathon County? Do we need to bring base of residents to the committee?
- Highlight that the reason Marathon County began the nursing home is to take care of vulnerable residents of the county. Highlight residents at some point on the agenda. Marathon County Supervisor Katie Rosenberg wrote an excellent article about MVCC and her experience with a family member.

Discussion and Future Agenda Items

- No new agenda items noted

Motion/second, Miller/Donnelly, to adjourn the Nursing Home Operations Committee meeting at 9:15 a.m. Motion carried.

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