

## NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD NURSING HOME OPERATIONS COMMITTEE

**April 26, 2017                      7:30 AM                      North Central Health Care – Board Room**

Present:            X            Jean Burgener                      X            Margaret Donnelly  
                          EXC            Bill Metter                         X            Bill Miller

Also Present:    Michael Loy, Kim Gochanour, Brenda Glodowski, Sue Matis, Sheila Zblewski,  
                          Laura Scudiere

Meeting was called to order at 7:35 a.m.

### Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

### Approval of 03/24/17 Nursing Home Operations Committee Meeting Minutes

- **Motion**/second, Donnelly/Miller, to approve the 03/24/17 Nursing Home Operations Committee meeting minutes. Motion carried.

### Financial Report – B. Glodowski

- March saw a deficit of \$55,369.
- Census averaged 184 which was slightly lower than February; target is 203. Medicare census averaged 15; target is 20.
- Expenses overall are coming down however, health insurance for the organization for March was over target by \$211,000 with \$105,000 of that relating to the nursing home. Two high cost claims were received in March; one claim exceeded the stop loss of which \$296,000 will be received back but not until May.
  - Committee expressed concern with the potential lack of understanding by those not familiar with stop loss, claims processing, being self-funded, etc. and suggested a narrative and timeline be included with financials.
  - Generally we experience one or two high cost claims per year. Monthly reviews and calculations are completed to help manage potential liability. The Committee asked if there is a way to accrue this risk on a monthly basis rather than seeing the costs drastically fluctuate during the year.
- Overview of Nursing Home Variance-Actual to Budget Comparison was distributed and reviewed. Expenses are being managed although we continue to work to reduce expenses. We are about \$48,000 ahead of target.

### Senior Executive Nursing Home Operations and Quality Report – K. Gochanour

- Have had great success with staffing since implementing 'OnShift' in December. We have reduced mandated shifts considerably and have implemented asking each staff to pick up an additional 4 hours per week.
- Recruitment is in progress for DON; proactively searching statewide for qualified candidates. Receiving good qualified CNA applicants. Currently we have 2.7 open Registered Nurse positions; RN recruitment is largest challenge as wages are not where they need to be. Contacting nursing students who will be taking LPN boards this summer to recruit and fill some positions as they pursue their RN degree.
- We remain at a 4 Star Quality Rating. Improved staffing data has not taken affect yet so anticipate being back at a 5 Star Staffing Rating which will also help our overall 5 Star Rating.
- Working on Mega Rule federal regulations; many policies to review.
- Clifton Larson Allen (CLA), the consultant company, was on site last week. They interviewed 8 staff, toured the facility, and were provided with a lot of information. CLA will return for a clinical site visit. Their final report is due July 1.
- Kim G. will be at the Leading Age conference next week.
- Cagney Martin is doing a fantastic job coordinating the in-house competency training. All are welcome to participate.
- We were encouraged to apply for a Civil Money Penalties Grant through the State. We were successful and were awarded \$23,000 for our Stop Starting It dementia training. We will be presenting the training in 12 locations over the next few years.
- Kristin Woller completed the Nursing Home Administration course; waiting to complete test.
- Brenda Glodowski will be provide an education session on how to read a profit and loss report, how to manage expenses, etc. for the MVCC Leadership team.

### Update on Mount View Care Center Committee Discussion

- March meeting was excellent. Brenda provided education on Medicare and payer mix.
- Next meeting is tonight where we will talk about staffing.

### Discussion and Future Agenda Items

- Discussed possibility of meeting on the 24<sup>th</sup> of May at 7:30 a.m. Confirmation email will be forwarded.

**Motion**/second, Donnelly/Miller, to adjourn the Nursing Home Operations Committee meeting at 8:08 a.m. Motion carried.

*dko*