

## NORTH CENTRAL COMMUNITY SERVICES PROGRAM BOARD NURSING HOME OPERATIONS COMMITTEE

**August 25, 2017      8:00 AM                      North Central Health Care – Board Room**

Present:            X            Jean Burgener                      X            Bill Metter                      X            Bill Miller

Also Present:    Kim Gochanour, Brenda Glodowski, Sue Matis, Connie Gliniecki, Michael Loy

Meeting was called to order at 8:01 a.m.

Margaret Donnelly has resigned her position on the committee as she has accepted a position out of state. Several names were suggested for additional members on the committee; Loy will make contacts.

### Public Comment for Matters Appearing on the Agenda

- No public comment(s) made.

### Approval of 06/23/17 and 7/11/17 Nursing Home Operations Committee Meeting Minutes

- **Motion**/second, Metter/Miller, to approve the 06/23/17 Nursing Home Operations Committee and the 7/11/17 Joint Nursing Home Operations Committee/Mount View Care Committee meeting minutes. Motion carried.

### Financial Report – B. Glodowski

- Census dropped to 178 which is the lowest census we've had this year, however, the census for August is averaging 186 so far. Slightly off target for July by about \$16,600. We are anticipating a rate adjustment (approximate increase of 1.5%) effective in July which will be updated in August financials.
- Another invoice from Clifton Larson Allen (CLA) will also be included in August expenses.

### Senior Executive Nursing Home Operations and Quality Report – K. Gochanour

- Continue to review PPD (per patient day) and make progress to meet our goal to 'break even' by end of the year.
- As of August 14 we have realigned our nursing managers and reduced out one program manager. We now have two managers with Cheryl Rye and Natasha Sayles.
- All training will be completed by October 1 on activities for daily living (ADL) coding.
- Connie Gliniecki, DON, has also been working on supply management; should see about a \$40,000 savings this year.
- The nursing home budget for 2018 is balanced and includes aggressive goals for next year. However, if no renovation occurs, it may result in losses. Members shared concerns about who will care for those at Mount View Care Center if the facility closes. M. Loy stated that B. Karger has committed to a decision about the future of Mount View Care Center by the end of 2017.
- Metter reminded members that the State Task Force on Dementia suggested our dementia program should be a model for the state commenting that we do provide something unique.
- NCHC did not participate in the priority based budget process this year due to the multiple studies that NCHC was asked to participate in by the county; B. Karger agreed to postpone our involvement until next year.

- We are anticipating a positive change in our CMS 5-Star rating in September to a 4-Star Overall rating. Brian Schoeneck, LeadingAge, announced that CMS is postponing any additional updates to the 5-Star rating for 18 months so that providers have time to adjust to the new survey process. Providers are writing CMS indicating 18 months is a long time to wait for an update.
- Payroll-based journal entry system is functioning; a second submission has been completed. The electronic system allows us to submit staff hours quarterly rather than annually.
- Quarterly Skilled Nursing Facility Readmissions Report and the Quality Measure Composite Report for Feb.-July by the Lake Superior Quality Innovation Network (Quality Improvement Organization) were reviewed.
- There is a bill in the State Senate proposing to reduce the requirement of CNA training hours from 100 to 72 which would mirror federal requirements. Committee felt the reduction is detrimental to the quality/skill level of new CNA's. An expansion of onboarding/training for new CNA's could be provided but it would add to our costs. K. Gochanour asked to gather additional data on impact of the reduction in required hours of training. It was noted that LeadingAge and the WI DON Council are advocating for the reduction.
- Our current onboarding of nursing staff, provided by Cagney Martin, has extended to dietary, housekeeping, and laundry. Since implementation our retention rate has increased by 59.1%. Continuous training includes some video training through HealthStream modules.
- Nursing positions are filled with the exception of a couple of every other weekend positions.
- The IDR (Internal Dispute Resolution) process is changing slightly in the company Maxximus has replaced the prior company as of 8/1/17.

#### Education: New Nursing Home Survey Process – K. Gochanour

- No new information. Will look to provide an update at the next meeting.

#### Review Progress made on Clifton Larson Allen's Operational and Financial Review and Corresponding Strategic Action Register – K. Gochanour

- Reviewed above.
- Committee would like a tracking document, approved strategic document and Kim's memo for next meeting.
- Next meeting of the Mount View Care Committee scheduled for Sept. 5. Clifton Larson Allen will be in attendance. The next Joint meeting currently scheduled for Sept. 21 at 6:30 p.m. NHOC meeting will not be held on Sept. 22 due to the Joint meeting.
- Additional analysis on closing/selling/renovating is being done. Committee would like to see information prior to it be provided for the MVCC meeting.
- Information is also being gathered on guardianships, protective placements, and power of attorney for healthcare, as well as out of county placements.

#### Discussion and Future Agenda Items

- None noted.

#### Adjourn

**Motion**/second, Miller/Metter, to adjourn the Nursing Home Operations Committee meeting at 8:46 a.m. Motion carried.

*dko*