

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
QUALITY SUB-COMMITTEE MEETING MINUTES**

April 3, 2013

4:00 p.m.

NCHC - Wausau Campus

Present: Jean Burgener, Darren Bienvenue, Laura Scudiere

Also present: Gary Bezucha, Lori Koeppel, Dana Decker, Becky Schultz

The meeting was called to order by Jean Burgener.

Moments of Excellence

The group shared several items.

Corporate Compliance Plan

The Committee reviewed the Corporate Compliance Plan. Becky shared Legal Counsel recommendations. The following revisions were discussed by the Committee:

1. All references to "system" be changed to "organization" to be consistent with definitions.
2. Section VII Auditing and Monitoring: add "as guided by the current OIG recommendations and work plan" to clarify "a variety of active auditing and monitoring functions".
3. Section VIII Investigation, Response and Prevention: change wording to indicate that the CEO will be notified in addition to legal counsel when a noncompliance matter may violate a law or regulation. The group discussed that Becky should verify appropriateness of the change with legal counsel.

Motion Scudiere, 2nd Bienvenue to recommend the Corporate Compliance Plan to the Board of Directors with these modifications. Motion carried.

Corporate Compliance Program Policy: The Committee reviewed the Policy. The following revision was discussed by the Committee:

1. Change the acronym "CO" in the document to "CCO" to be consistent with the initial reference.

Motion Scudiere, 2nd Bienvenue to recommend the Corporate Compliance Program Policy to the Board of Directors with this modification. Motion carried.

Becky discussed that Compliance reporting will be organized consistent with the Corporate Compliance Plan components and will be provided at each Quality Committee meeting.

Motion Scudiere, 2nd Bienvenue to adjourn. Motion carried.

bes