

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM  
QUALITY COMMITTEE MEETING MINUTES**

**January 15, 2015, 10:30 a.m.**

**NCHC – Wausau Campus**

Present: Darren Bienvenue, Holly Matucheski, Dr. Eric Penniman, Bill Miller

Excused: Laura Scudiere, Jean Burgener

Also present: Gary Bezucha, Becky Schultz, Gretchen Brown, Michael Loy, Toni Simonson, Dr. Gabriel Ticho, Dianna Schlicher

The meeting was called to order at 10:38 a.m.; roll call was noted and a quorum declared. Moments of excellence were shared.

Minutes

- **Motion**/second by Miller/Bienvenue to approve the minutes of the December 1, 2014, meeting. Motion carried.

Outcome Data/Safety

- **Motion**/Second by Matucheski/Bienvenue to approve the Outcome Data and Safety information as presented. Motion carried. Staff was commended on the readmission rates and quality metrics.
- Discussion was held on how safety data compares to national level/benchmarks.

Closed Session

- **Motion**/second by Bienvenue/Miller to adjourn into Closed Session, pursuant to Section 19.85(1)(c) and (f) Wis. Stats. for the purpose of considering employment and performance evaluation of any public employee over which the governmental body exercises responsibility, and preliminary consideration of specific personnel problems, which if discussed in public, would likely have a substantial adverse effect upon the reputation of any person referred to in such problems, including specific review of performance of employees and providers of service and review of procedures for providing services by Agency and to allow staff to remain. Motion carried and moved into closed session at 10:56 a.m. Roll Call taken, Yes=4, No=0.
- **Motion**/second by Miller/Bienvenue to approve the closed session minutes of December 1, 2014.
- **Motion**/second by Miller/Bienvenue to come out of closed session. Motion carried.
- No announcements from closed session.

2015 Quality Plan Update

- A revised 2015 Quality Plan was presented with recommendations from the December 1, 2014, meeting included.
- Discussed employee turn-over and community client employment measurements rate target revisions.
- **Motion**/second by Matucheski/Bienvenue to approve the 2015 Quality Plan.

#### Hospital Utilization Review Plan

- This is a requirement of all hospitals.
- The Committee will be provided regular reports on utilization review.
- The Plan helps to ensure continuity of care, medical necessity and appropriate length of stays.
- A Hospital Utilization Review Team will review cases/information and make recommendations.
  
- **Motion**/second by Bienvenue/Miller to approve the Hospital Utilization Review Plan. Motion carried.

#### Joint Commission Education

- Joint Commission accreditation will take place after June 1, 2015.
- Once accredited, NCHC can apply for “deemed” status with the Centers for Medicare & Medicaid Services (CMS) whereby scheduled state surveys would no longer occur because the Joint Commission survey process would replace the CMS survey. Deemed status does not apply to nursing home.
- NCHC is applying for accreditation in behavioral health programs.
- Leadership and the Board of Directors need to demonstrate that they are ensuring quality care that meets professional standards/safety at NCHC. Specific initiatives and reports that ensure these were reviewed.

#### Future Agenda Items

Human Resources will provide information outlining the validation of staff competency.  
Report on compliance auditing.

- **Motion**/second by Miller/Matucheski to adjourn at 11:58 a.m. Motion carried.

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